

Supplement for

Finance and Performance Panel (Panel of the Scrutiny Committee)

On **Wednesday 6 December 2023** At **6.00 pm**

Agenda Item 8 - Budget 2024/25

Contents

8. **Budget 2024/25**

3 - 156

Appendix 10 to this item includes exempt information pursuant to Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. If the Panel wishes to discuss matters relating to the information set out in Appendix 10 to the report, it will be necessary for the Panel to pass a resolution to exclude the press and public from the meeting.

Cabinet, at its meeting on 13 December 2023, will consider a report on the Medium Term Financial Strategy 2025/26 - 2027/28 and 2024/25 Budget for consultation.

The Scrutiny Committee has established a Budget Review Group to Scrutinise the 2024/25 Budget. The Panel is asked to note the Budget and agree a list of written questions to Heads of Service which will form part of the discussion for the Budget Review Group meetings.

Nigel Kennedy, Head of Financial Services has been invited to attend for this item.

The agenda, reports and any additional supplements can be found together with this supplement on the committee meeting webpage.

This page is intentionally left blank

To: Cabinet

Date: 13 December 2023

Report of: Head of Financial Services

Title of Report: Medium Term Financial Strategy 2025-26 to 2027-28 and 2024-25 Budget for Consultation

Summary and recommendations	
Purpose of report:	To propose a Medium-Term Financial Strategy and the 2024/25 Budget for consultation.
Key decision:	Yes
Cabinet Member:	Councillor Ed Turner, Deputy Leader (Statutory) - Finance and Asset Management
Policy Framework:	Council Strategy 2020-24 and the Council's Budget
Recommendations: That Cabinet resolves to:	
<ol style="list-style-type: none"> 1. Approve the 2024-25 General Fund and Housing Revenue Account budgets for consultation and the General Fund and Housing Revenue Account Medium Term Financial Strategy as set out in Appendices 1-10, noting: <ol style="list-style-type: none"> a) the Council's General Fund Budget Requirement of £28.536 million for 2024/25 and an increase in the Band D Council Tax of 2.99% or £10.06 per annum representing a Band D Council Tax of £346.36 per annum; b) the Housing Revenue Account budget for 2024/25 of £51.671 million and an increase of 7.7% (£9.27 per week) in social dwelling rents from 1 April 2024 (see paragraphs 78-79) giving a revised weekly average social rent of £129.72 as set out in Appendix 5; c) the increase in shared ownership rental in accordance with the lease as shown in paragraph 86; and d) the General Fund and Housing Revenue Account Capital Programme as shown in Appendix 6; 2. Agree the fees and charges shown in Appendix 7; 3. Delegate authority to the Section 151 Officer in consultation with the Deputy Leader (Statutory) - Finance and Asset Management to determine whether it is financially advantageous for the Council to enter into a 	

Business Rates Distribution Agreement as referred to in paragraphs 18-19 of the report;

4. **Agree** to the proposal to remove the 1 month 100% unfurnished empty homes discount in accordance with paragraph 25 and note the changes to other discounts approved last year by members in accordance with paragraph 20-22 from 1 April 2024; and
5. **Recommend to Council** to approve the appropriation of Roken House from the General Fund to the Housing Revenue Account at a value of £1,850,000 (paragraphs 48 - 50).

Appendices

Appendix 1	Summary of General Fund Budget by Service 2024-25 to 2027-28
Appendix 2	General Fund Revenue Budget by Service 2024-25 to 2027-28
Appendix 3	Detailed General Fund and HRA Service Budgets 2024-25 to 2027-28
Appendix 4	Housing Revenue Account Budget 2024-25 to 2027-28
Appendix 5	Council House Rents By Estate
Appendix 6	General Fund and HRA Capital Programme 2024-25 to 2027-28
Appendix 7	Fees and Charges
Appendix 8	Risk Register
Appendix 9	Equalities Impact Assessment
Appendix 10 (EXEMPT)	Properties purchased from OXPlace

Comment from the Portfolio holder

In recent times, each year I have had to comment upon how the budget we face is the hardest yet. That is so because our funding as a City Council has been eroded each year in comparison with the pressures that we face. This year is substantially worse than others: the context is exceptionally hard.

To give some sense of the scale of this challenge:

- Utility bills have risen compared to last year, meaning we need to include an extra £1.2 million per annum: £6 million over 5 years;
- More people are being made homeless with many landlords deserting the private rented sector due to higher interest rates: we have included an extra £300,000 to meet the costs of providing the assistance we owe to homeless households: £1.5 million over 5 years;
- Our two wholly-owned companies face their own cost pressures. Our housing company OxPlace anticipates making dividend payments of £12.9 million over the next five years, which is very welcome but £2 million less than anticipated, while Oxford Direct Services anticipates around £1.9 million per year dividend, which while appreciated is around £1 million per year less than forecast. Inflationary pressures (for instance, much higher costs across the construction sector) play a major role in this.

- Our own capital programme also sees additional costs. This is partly due to the impact of new legislation and the need to maintain our assets, but also due to the rising cost of undertaking necessary works. This has led to £4.5 million of additional revenue funding to pay for borrowing over the next five years.
- Other inflationary pressures at the City Council add a further pressure of over £8 million over the next five years.

These sort of pressures are blighting local government. We are aware that across the sector Councils are facing bankruptcy, with several having already issued “Section 114” notices halting non-discretionary expenditure. The Conservative leader of Hampshire Council talked of facing “financial meltdown” and stated that “the government must intervene”, while the Conservative leader of Kent County Council talked about “sleepwalking into financial disaster”. Our representative organisation, the LGA, has pointed to an “inflationary storm”, with councils facing a £4 billion funding gap over two years – simply to maintain services at their current level. Hastings, like Oxford a district council, has seen temporary accommodation costs rise by more than 400% in just three years, under huge pressure with this absorbing nearly half of its core spending power. Closure of leisure centres is becoming an increasingly common phenomenon across the country.

While our Oxford Model, generating income from our companies and our commercial property, as well as sound financial management, has meant that we are not currently at risk of bankruptcy, we have to take measures to stabilise our finances. We have tried to safeguard major areas of spend, and in particular focus wherever possible on delivering services more efficiently and on generating new streams of income. However, this budget includes some unwelcome immediate changes, such as increases in garden waste and some parking charges (although Park and Ride has been reduced in partnership with Oxford Bus Company in recent times). Next year, if our campaign for proper resourcing from central government does not bear fruit, we will need to look at reducing around £540,000 each year from the overall gross budget in this area of work of £6.5 million per annum, and we will have to revisit our policy, unusual nationally, of exempting low income working-age households from council tax benefit entirely.

These changes are a last resort, and even after them we expect to retain our network of leisure centres and parks, to move forward our major programme of council house building, and to continue to support youth work and community groups. Often, the right thing to do actually saves money: for instance, our investment in sustainability will provide a growing income stream from charging points for electric vehicles, and our investment in the covered market will safeguard the income stream from that valuable resource.

In the meantime, we will send a message to politicians of all political colours loudly and clearly: local authorities have been cut to the bone since 2010 and the days of austerity, and this cannot continue without communities being harmed. We will continue to do our bit, making our organisation more efficient and going the extra mile to serve our communities, but we need central government, too, to play its part.

INTRODUCTION

1. This report sets out the Council's Medium Term Financial Strategy (MTFS) and associated spending plans for the four years 2024/25 to 2027/28 and gives interested parties the opportunity to comment and be consulted on the Council's budget proposals for the financial year (2024/25). The report covers all aspects of the Council's spend: General Fund revenue expenditure funded by the council taxpayer, government grant and other sources of income, Housing Revenue Account (HRA) expenditure, funded by council tenants' rents, and the Council's Capital Programmes (General Fund and HRA) funded by capital receipts, revenue and borrowing.
2. The proposed Medium Term Financial Strategy:
 - a) Is financially balanced over the five-year period with the use of a net £7.5 million of earmarked reserves.
 - b) Assumes Fairer Funding reforms to business rates, which are likely to disadvantage Oxford City Council, are delayed by the Government is introduced in 2025-26.
 - c) Assumes New Homes Bonus is extended for one more year in 2024-25.
 - d) Assumes a council tax increase of 2.99% for 2024-25 in line with previous Government announcements and annual Council Tax increases of 1.99% thereafter.
 - e) Assumes dividends from our wholly owned companies over the period of around £30 million.
 - f) Assumes an increase in council house rents of 7.7% in 2024-25 to an average of £129.72 per week.
 - g) Assumes new build of dwellings by the councils wholly owned Housing development company OXPlace of 1,428 dwellings over the life of the development programme, of which 1,277 social dwellings will be sold to the Council. In addition, a further 352 social dwellings will be acquired by the Company from the Barton development.
 - h) Includes £17 million of efficiencies and increased income over the four-year period with an ongoing increase of £3.8 million from 2028-29 onwards.
 - i) Includes spend on energy works and reducing carbon emissions over the next five years of over £33 million in relation to council housing.
 - j) Facilitates capital investment of £922 million over the next five-year period.
3. For ease of reading the report is split into four sections:

Section A Economic context, our priorities and budget setting strategy

Section B General Fund Revenue Budget

Section C Housing Revenue Account (HRA) Budget

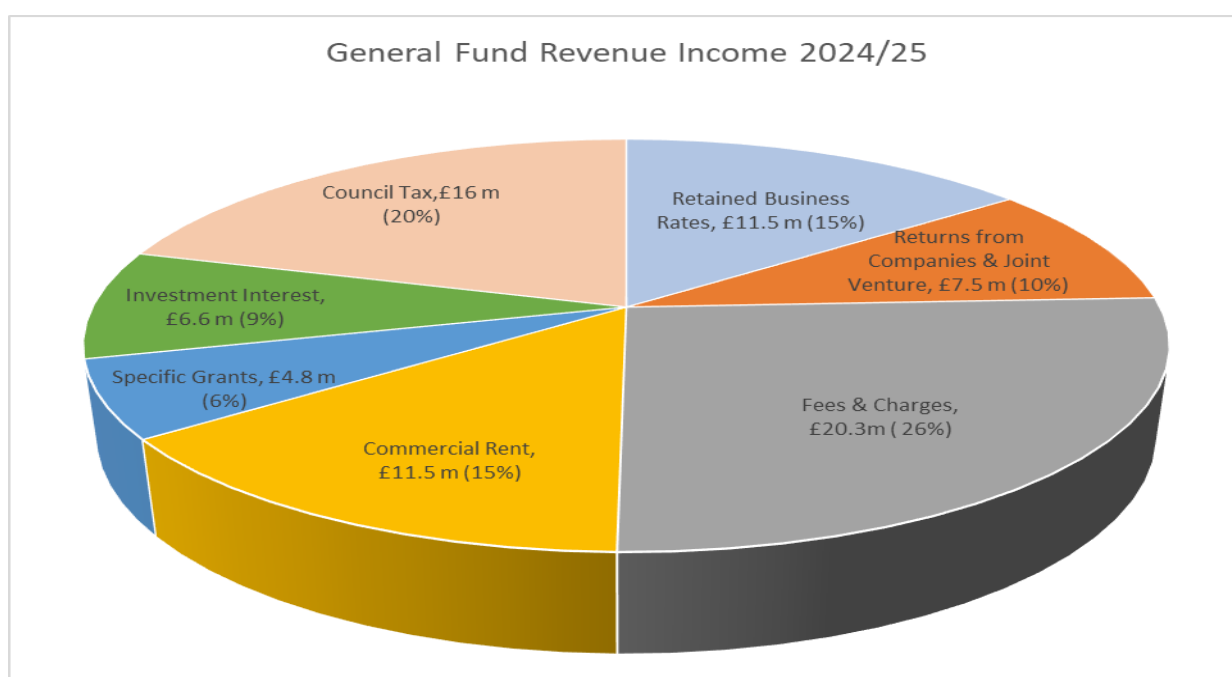
Section D Capital Programme

Section A - Background and Context

Background

4. This report sets out the Council's financial plans for the period 2024/25 to 2027/28. The plans make assumptions about income from Government grants, Council Tax and rents. The plans underpin service provision and the Council's vision of "Building a World Class City for Everyone".
5. The Council operates an 'Oxford Model' which seeks to support and maintain services from income streams driven from fees and charges, income from our assets and financial returns from our wholly owned companies. A breakdown of gross income of around £78 million from various sources is shown graphically below.

Table 1: General Fund Revenue Income 2024-25

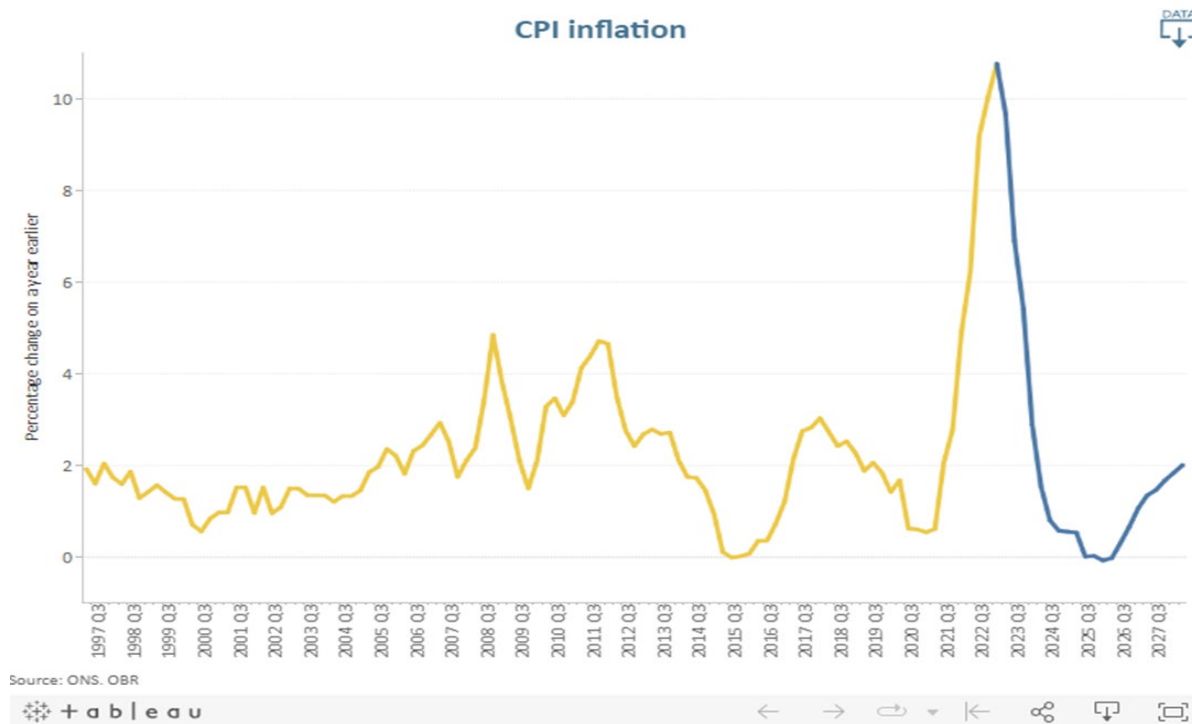


- 6 Over half of our financial resources are derived from sources generated by the Council, with 10% being delivered by the Council's wholly owned companies OXPlace and ODS. This level of income maximisation requires a commensurate level of staff, providing technical knowledge and professionalism without which would require the council to make unprecedented cuts in its services.

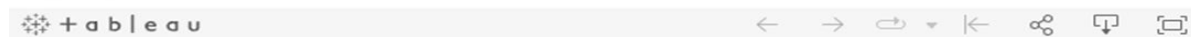
Inflation

7. CPI inflation rose by 6.7% in the 12 months to September 2023 the same rate as in August. More recently this was revised for October to 4.6%. The latest forecasts by the Office for Budget Responsibility (OBR) for inflation are shown below with inflation still forecast to fall back significantly in 2024.

Table 2: Inflation Forecasts



Source: ONS, OBR



Interest Rate Forecasts

- 8. On the 2nd November 2023 the Bank of England held base rates for the second time in a row at 5.25%.
- 9. Link Asset Management, the Councils Treasury advisors, have given their view on interest rate forecasts as shown below:

Table 3: Interest rate forecasts from December 2023 to December 2026

Comparison of forecasts for Bank Rate today v. previous forecast													
Bank Rate	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25	Mar-26	Jun-26	Sep-26	Dec-26
07.11.23	5.25	5.25	5.25	5.00	4.50	4.00	3.50	3.25	3.00	3.00	3.00	3.00	3.00
25.09.23	5.25	5.25	5.25	5.00	4.50	4.00	3.50	3.00	2.75	2.75	2.75	2.75	2.75
Change	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.25	0.25	0.25	0.25	0.25

- 10. Base rates are forecast to remain at the current level until falling back in December 2024. Investment earnings on cash balances and borrowing will equally continue to be high and then fall as indicated.
- 11. The only debt held by the Council is in respect of HRA self-financing taken out in April 2012 at around £198 million, at fixed interest rates of up to 50 years. The Council capital programme is heavily financed by borrowing although the Council currently uses internal funds, as these are the cheapest form of borrowing. As the Capital Financing Requirement increases so will the need to undertake external borrowing.

Autumn Statement 2023

12. The Chancellor's Autumn Statement was announced on 22nd November. The Finance Settlement is thought to be announced in late December 2023. In the absence of the government's announcements, it is difficult to estimate with accuracy what the announcement will contain. In preparing the estimates for the Council Medium Term Financial Plan the following assumptions have been made:

Council Tax

From April 2024, the referendum limit for increases in council tax will rise to 3% per year or £5, whichever is greater, this is consistent with the announcement last year which indicated a 2-year position.

Business Rates – It is stated that local authorities will be fully compensated for the loss of income as a result of the new business rates measures detailed below and local authorities will receive new burdens funding for administrative and ICT costs.

- **Multipliers:** business rates multipliers will increase in line with inflation.
- **Retail, Hospitality and Leisure Relief:** relief for eligible retail, hospitality, and leisure businesses extended and increased from 50% to 75% business rates relief up to £110,000 per business in 2023-24 will not be extended into 2024-25.
- **Fairer Funding** – The review will continue as planned from 1-4-2025 onwards.

Other Funding

- **New Homes Bonus** – New Homes Bonus will be extended for 1 year (2024-25) based on existing criteria.
- **Funding Guarantee Grant** – The one-off grant introduced last year will continue for one more year.
- **Services Grant** – The one-off grant introduced last year will continue for one more year.

Social Housing

- Rents for social housing will be capped at 7.7% in 2024-25 consistent with the position in 2023-24.

Corporate Priorities

13. As in previous years the Cabinet will set a consultation budget in December with a view to presenting a final budget taking account of the results of this consultation to Cabinet and Council in February 2024 in line with its key corporate priorities approved at Cabinet in February 2020:
- a) **Enable an inclusive economy**, key deliverables include:
- The Council's staff are skilled and confident in delivering services our residents want and the workforce as a whole better reflects Oxford's diverse population
 - The Council's supply chain supports more local businesses, including social enterprises and cooperatives, promoting wider benefits to the local economy

- The Council delivers inclusive economic growth by supporting the delivery of new jobs and infrastructure
 - b) **Deliver more, affordable housing**, key deliverables include
 - The Council has increased the supply of high quality, energy efficient housing with a balanced mix of homes for sale and to rent at different price points
 - The Council's Blackbird Leys regeneration delivers high quality homes and a better use of space
 - More Council and private sector tenants are supported to stay in their homes where they face the prospect of eviction
 - c) **Support thriving communities**, key deliverables include
 - The Council's services, grants, community and leisure facilities, parks and cultural events have helped reduce inequality, increase cohesion and improve health and wellbeing across Oxford's communities
 - Children and young people's resilience and confidence is increased through the educational and recreational activities the Council offers
 - The Council's public spaces remain clean, safe, well maintained and are more accessible
 - d) **Pursue a zero carbon Oxford**, key deliverables include
 - The City Council making significant progress on the journey to reduce its own carbon footprint to zero
 - All new building by the Council progressing towards near or net-zero carbon standards
 - The Council's existing council housing is being made more energy efficient
 - e) **Well Run Council** key deliverables include
 - Deliver modern accessible services for our diverse communities
 - Ensure financial resilience so we can continue a wide range of services
 - Ensure high levels of cybersecurity
14. The next Council Strategy 2024-28 is currently under development and we will also ensure alignment between the MTFs and the new strategy.
15. The budget re-set strategy has been undertaken by:
- a) Reviewing all four-year assumptions around changes to the base budget.
 - b) Introducing officer proposals to reduce spend or in some instances increase income where it is prudent so to do.
 - c) Liaison with the Council's wholly owned companies on their future business plans and adjusting the amount of financial return and dividend to the Council accordingly.
 - d) Maximising the use of the assets held by the Council.
 - e) Using reserves to smooth out fluctuations in the General Fund over the four-year period, whilst ensuring that such reserves are not depleted further over the over the four-year period beyond the £11 million taken from the COVID emergency reserve agreed at Cabinet in July 2020.
 - f) Cutting or reducing discretionary services, which is a last resort.
16. Taking account of this strategy the key assumptions are outlined below.

Section B General Fund Revenue Budget

Key General Fund Assumptions

Retained Business Rates

17. Business rates income collected by Oxford City Council as billing authority is split 50/50 with central government with the billing authority's 50% share split 80/20 between Oxford City Council and Oxfordshire County Council respectively. From its 80% share the Council pays a tariff to central government and retains a baseline amount (set by the Government) together with 50% of the retained income above this baseline. The main components of the system with estimates of individual elements for Oxford City for 2024/2025 are shown below. The overall amount of retained business rates by the authority for 2024-25 represents around 10.4% of total business rates income.

Table 4: Retained Business Rates 2024-25	
	£million
Estimated Business Rates Income	114.243
Billing Authority Share (50%)	57.121
Oxford City Share (80%)	45.697
Less Tariff paid to Government	32.436
Amount remaining after tariff (A)	14.121
Baseline Business Rates	6.929
Income above baseline (£14.121- 6.929)	7.192
Levy -50% of income above baseline (B)	(3.596)
S31 Grant adjustment (C)	1.378
Total retained business rate income (A+B+C)	11.903

Notes:

Baseline Business Rates – The Government's view of a fair starting point of business rates income for the billing authority based on formula grant distribution. Updated by RPI each year.

Tariff – The amount paid to the Government each year by the Council as billing authority. Updated by the retail prices index (RPI) each year.

Section 31 grant– The Government's discretionary grant paying power under the Local Government Act 2003

Oxfordshire Business Rates Pool Arrangements

18. For 2024-25 as in previous years the West Oxfordshire Business Rates Pool consisting of Oxfordshire County Council (OCC), Cherwell District Council (CDC) and West Oxfordshire District Council (WODC) will be formed.

19. Oxford City Council is not part of the current Business Rates Pool as the Council's inclusion does not optimise the financial return to Pool members given the interaction of levy payments to Government. In order that the Council itself is not financially disadvantaged it is part of a Business Rates Distribution Group (the Group) with South Oxfordshire District Council which receives a distribution of growth achieved from the Pool in exchange for taking some of the risk for business rates losses. This risk is deemed acceptable by the Council's Chief Financial Officer given the potential one-off return to the Council. A recommendation to join the Group for 2024/25 is part of this report.

Levelling Up and Regeneration Bill

20. The Levelling Up and Regeneration Bill, received Royal Assent on 26th October 2023. Within the bill there is provision to allow local authorities to:
- Introduce a new discretionary council tax premium on second homes of up to 100%.
 - Apply a council tax premium of up to 100% on homes which have been empty for longer than one year rather than the two years that local authorities are currently able to do.
21. In the February 2023 Budget Report members agreed to implement these changes when it was able to do so. The Local Government Finance Act 1992 requires that such amendments can only be made one year after the billing authority has made a determination to implement and not before financial year beginning 1 April 2024.
22. Based on current numbers of second homes and dwellings that are empty for between one year and two years approving the amendments could raise around £200k additional council tax income for Oxford City Council per annum assuming a reasonable attrition rate, with benefits also accruing to the County Council and Police.

New Homes Bonus (NHB)

23. For 2022-23 the Government made a one-off New Homes Bonus payment of £365k to the Council but this did not come with the four year legacy payments that existed under the previous methodology. Ongoing legacy payments of £105k were also paid and the total of £470k was reflected in the 2022-23 budget. There is an expectation that New Homes Bonus will be paid for one more year, 2024-25 and an amount of £500k has been reflected in the MTFP. More information may be made available in the Autumn Statement.

Corporate Planning Assumptions

24. **Council Tax Increase** – The level at which Council Tax can increase without a referendum is currently 3% or £5, whichever is the higher, for District Councils for 2023-24 and 2024-25. The recommendation is to increase council tax by 2.99% for 2024-25 before falling back to 1.99% for the remainder of the MTFP period. Each 1% increase represents around £150k on annual income.
25. **Tax Base** - In calculating the tax base on which to apply its council tax the council has been reviewing its policy around empty homes discounts. All local authorities have the power to vary discounts that are applied to empty homes. Class C

discounts relating to unfurnished empty homes has always attracted a 100% one-month empty home discount. Removing this discount would:

- Be in line with what most local authorities have already done.
- Would encourage landlords in particular to reduce voids and speed up the letting process returning homes back into use more quickly.
- Provide additional financial resources to the Council. For 2022-23, 1,500 dwellings claimed this discount resulting in a loss to the public purse of approximately £349k in council tax, £40k relating to the city council.

26. **Interest rate assumptions** – Based on the Bank of England Interest rates shown on Table 3 paragraph 9 the following interest assumptions have been made:
- a. Investment interest – 5.25% - 2.75%
 - b. Borrowing rates – 5.30% - 3.60%
27. **Externally Managed Property Investments** – The Council has £10 million invested in two funds. The Council makes a return of around 3.5% and bears any variation in the capital value. The value of these funds has seen some decrease in recent months and the valuation for one of the funds has fallen back to the level at which it was purchased in 2014. As a result, the Council have filed a redemption request for £7 million which will result in the monies being returned to the Council. Revenue return has held up mainly due to occupancy rates from the non-retail property held in the funds remaining high.
- a) **Ray Valley Solar Farm** – The Council holds investments in Ray Valley Solar Farm of £4 million.
 - b) **Multi Asset Funds** - The Council has appointed two fund managers Artemis and Fidelity to manage £5million each of the Council's investments. The funds consist of a diverse range of investments including stocks shares and cash the returns from such funds are usually typically around 3% significantly higher than investments in banks and building societies although clearly the value of such funds can go down as well as up. In recent months the value of these fund has reduced, reflecting economic conditions. They are long term holdings in nature although the position is being monitored.
 - c) **OxWed Development** – The Council has made loans of approximately £12.6 million into its 50/50 Joint venture with Nuffield College which attracts a return of 6.5% per annum. Since the Joint Venture has yet to make a surplus, this interest is accrued rather than paid. At this point the total of accrued interest is £6.5 million. The joint venture is in the process of applying for planning permission to develop the site and subject to this, will then look to secure a development partner, or partners. At this point the Council's investment and accrued interest will be paid together with a proportion of the profits from the sale. The value and timing of profits at this point are uncertain although suitable budget assumptions have been made within the MTFS.
 - d) **Housing Company** – The Council provides subsidy control compliant loans to its wholly owned company Oxford City Housing Ltd and makes a return above that which it borrows from PWLB. The marginal return is currently 3.20% for development company loans and 1.5% for Investment company loans, the latter company having significantly more assets. In addition to interest returns the company makes dividend returns to the council which are estimated at around £11million over the 4-year MTFS in addition to the

£2million to be paid to the Council in 2023-24. This is a reduction of around £2million compared to what was previously assumed, reflecting rising costs including corporation tax and increased build costs.

28. **Inflation** –Most budgets are cash limited. The Consumer Prices Index (CPI) remained at 6.7% in the 12 months to September 2023 the same as August 2023. The most significant impact is on materials purchased by Oxford Direct Services in respect of repairs and maintenance and the council’s capital programme, for which some budgetary provision has been made.
29. **Utility Costs** – £1.2 million – Utility cost inflation continues to remain volatile. In last years budget an additional amount of £1.2 million per annum was included to cover increases in utility costs. This seems sufficient to cover increased costs for 2023-24 but . given the difficulty in forecasting this spend, the assumption remains the same going forward, creating a significant budget pressure.
30. **Pay Assumptions** – The two year pay deal agreed by the Council and unions in 2022 expires on 1st April 2024 and negotiations have already commenced on the pay deal after this date.
31. **Pensions** - The Medium Term Financial Strategy includes an increase from the current contribution in line with pay inflation increases. The next triennial review will be with effect from 1st April 2026. In 2023-24 Council agreed to provide for another prepayment of £5million into its pension fund. The prepayment reduces the employer’s contribution rate for all employees in the fund both within the City Council and ODS for a period of three years with the contribution rate reverting to the standard rate at the end of the period. The initiative reduces expenditure by approximately £1.2 million over the three-year period as well as returning £4million of the prepayment back to the Council for use in subsequent years.
32. **Capital Financing** - Capital financing for the draft Capital Programme is detailed in Section D. Given the budgetary pressures experienced from the Council no revenue contributions have been assumed to finance capital which is largely funded by borrowing, the revenue implications of which have been included within the MTFS.
33. **Neighbourhood Community Infrastructure Levy (NCIL)** - In line with CIL regulations 15% of CIL received in unparished areas of the city, which do not have an adopted neighbourhood plan, are retained by the city council for allocation. This money is for the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on an area. The City Council plans to use this NCIL to reverse the use of NCIL to fund transportation of £75k previously agreed, retaining previous allocations and allocating the residual to community sector grants, for the next 4-year period. Additionally, the city council currently allocate £5k annually to ward councillors not within a parish or Neighbourhood plan area. The ward councillors then allocate this on projects that they identify through ongoing engagement with their communities. This approach and allocation will continue.

Efficiencies

34. Additional Efficiencies totalling £2.3 million are estimated from 2027-28 as shown in Appendix 3. There are several new efficiencies identified including:

Ongoing efficiencies

- a) **Service efficiencies in Policy and Comms - £44k** from year 2.

- b) **Payments – £35k pa** - digitisation of invoice payment processing.
- c) **Delivery of cafeteria in Cutteslowe Park - £25k** from year 2.
- d) **Youth ambition service £50k from 2025-26** – Review alternative delivery options that may bring in more funding.
- e) **Robotic processing automation** and channel shift in Housing Benefits services and contact centre– ongoing service savings of £110k per annum
- f) **Paperlight** – £73k per annum reducing paper and digitisation in Planning Services
- g) **Housing Needs restructure** - £50k per annum reduction in service costs

Service Reductions

35 Regrettably, as highlighted above, the City Council simply does not have funds to maintain all areas of discretionary expenditure without additional government support. We will press the case strongly for additional support to be forthcoming. However, as things stand, there are a number of service reductions which have been included in the budget as follows:

- h) **Street scene – £32k pa** 11% reduction in scheduled activities across suburban areas.
- i) **Grass cutting in parks £36k** grass cutting would be reduced in small parks from the current monthly cut to 6 weekly.
- j) **Transport – £75k** – Reduction in existing capacity working with the Highways Authority, Oxfordshire County Council, on transport, a non-statutory function. This will result in the council reverting to being statutory consultee on transport policy only, via its planning policy function unless it is fully funded.
- k) **Waterways – £22k** – reductions in expenditure which will result in the Council ceasing its current activities in relation to the monitoring of the water quality and work to support clean water bathing. Existing officer capacity will be retained, but with this reduction offset through capital funding where possible and refocused on essential waterways capital asset related work. .
- l) **Corporate training budget** – 22% reduction in the £180k corporate training budget.
- m) **Year 2 savings and onwards:**
 - o **Strategic review of services provided across Community Services-** £497k per annum with effect from year 2 based on current gross spend of around £6.5 million per annum.
 - o **Strategic review of spend on services provided by ODS** - £400k - £800k per annum from year 2 based on current spend of around £23 million per annum. This should result from some efficiencies moving ODS closer to benchmark spend but may also affect the quality of some services.
 - o **Grants to the voluntary sector – £200k** reduction from year 2 onwards to allow time to work with partners on alternative sources of funding.
 - o **Empty Homes - £37k from year 2-** scale back work in this area or lever in alternative sources of funding.
 - o **Civic expenditure - £21k per annum** – scale back spend in this area including reviewing mayoral and twinning events, catering and associated support.
 - o **Law and Governance** - £13k rationalisation of staffing.

Transformation – ‘Fit for the Future’ Programme

36. The Council continues to make progress towards efficiencies delivered through its Fit for the Future Programme. Areas being of focus previously identified:
- Digitalisation of services
 - Rationalisation of office accommodation and improved ways of working
 - Streamlining systems and processes
 - Customer Experience – streamlining and redesigning how the customer interacts with the council whilst looking to channel shift many of our services towards digitisation
37. Approximately £0.4 million of ongoing savings have been included in the in the MTFP derived from new ICT development and also customer experience. A further £1 million of additional ongoing savings are also included in the later years of the plan, from further transformation work and changes to management arrangements with around £0.4 million already delivered.
38. The Council vacated its main administrative buildings at St Aldates Chambers in 2022 and most staff and now predominantly work from home. Although there have been some delays in letting the buildings the Council is still on course for the delivery of full year savings from 2026-27 of around £1.5 million per annum from this initiative.

Income

39. Income over the 4 year period is set to increase by another £6.5 million, over the current base budget and primarily includes:
- Corporate Property - £4.3 million** – The headline commercial rent income figure is currently estimated at around £12m - £13m which compares favourably to pre Covid income of around £11.9 million. However, most of this increase is brought about from proposed changes in the property portfolio including potential changes to upper floors of city centre property (£500k) with a primary focus on Broad Street and George Street. The City Council is also pursuing other opportunities across the Council's commercial property portfolio, in terms of regeneration schemes at Cadogan House and the Odeon and the letting of the previous Council offices at St Aldates Chambers.
 - Planning Fees - £385k.** The Government has recently announced that is it to increase sharply planning application fees by up to 35% with effect from 1-4-2024. Major applications rise by 35% and all other applications by 25%. The expectation from the Government is that local planning authorities utilise the income to support additional resource within departments and provision has been made in the budget for this to happen.
 - Car parking income - £6 million.** Car parking income is still around £1 million down in comparison to the budgeted income in 2020-21 (12% of gross income). The largest reduction is in respect of park and rides which is still an estimated 32% down on the pre Covid income. Changes to parking tariffs in the budget proposals from 1-4-2024 include increases of 50p for park and ride car parks and 5% for all other off street car parks.
 - Museum income - £40k** per annum was included in 2023-24. An additional amount of £60k has been included in 2024-25.

- e) **Environmental Sustainability** –The Council is at the forefront of introducing electric vehicle charging technology and derives money from the establishment of a Dynamic Purchasing System (DPS) procurement platform for other authorities to use. Income fluctuates but an amount of £150k ongoing income from the contract has been included
 - f) **Electronic Vehicle Infrastructure** –Utilising Government funding the council are looking to install and grant concession contracts for charging points in the city. Net income is estimated at around £150k per annum by year 4 of the MTFP.
40. **Pioneering Places Programme - £400k grant funding.** The Council has submitted a bid for grant funding through Innovate UK to develop detailed local plans for innovate approaches to unlock non-technical systems barriers to the delivery of net zero targets. The external grant funding will replace some existing Council funded workstreams over a 21 month period from February 2024, resulting in net income of approximately £400k.
41. **ZEZ pilot** – In 2023/24 £100k income was included within the budget on a 2 year pilot. Recent discussions with the County Council would indicate that this income would be ongoing and that the current volume should be increased by another £60k.
42. **Management fee from leisure operations-** £500k per annum. The Council is currently out to tender for the future operation of its leisure facilities from 1-4-2024. The council currently receive a management fee from the existing operator of £500k per annum and this assumption currently remains unaltered.
43. **Council tax reduction scheme (CTRS)-** £146k from 1-4-2025. The Council currently provides 100% funding for CTRS claimants and is one of the few authorities to do so. The Council can change the scheme for working age claimants and the proposal is to change this to 85% producing additional Council Tax income of £230k; the net gain to the budget takes account of costs of additional officer resources to be employed to collect the income. The need to make this change will be kept under review and precise future arrangements will be the subject of detailed public consultation.
44. **Fees and Charges** – Details of specific fees and charges increases in 2024-25 are given in Appendix 7 with summary details below:
- a) **Off street Car Parking** – 5% on all car parks with the resultant increases:
 - i. City centre goes from £5 to £5.25 for first hour (or **£31.40 to £33** for 6-8 hours)
 - ii. District centres go from **£2.20 to £2.40** for first hour
 - iii. Parks go from **90p to £1** for first hour
 - b) **Park and Ride** – 50p on all tariffs but with first hour free. Increases range from 4% to 25%
 - c) **Car parking permits**
 - i. Outer car parks – annual permits up from £50 to £100 alongside other changes
 - ii. Park and rides – annual permit up from £300 to £370 alongside other changes
 - d) **Garden waste bins** - £75 increased to £85 (13% increase) with an increase in the concessionary rate from £47.16 to £50 i.e. 6.02%

- e) **Replacement bins** – for the replacement of two wheeled blue, green and brown bins - £30 increasing to £35 i.e. 17% increase
- f) **Bulky Waste collection:** Current charge of £20 per item increasing to £22 (10%) and from £30 to £33 (10%) for larger items, e.g. refrigerators, washing machines etc. with concessions remaining unchanged. 50% concessionary rates.
- g) **Land charges** – 10% increase
- h) **Planning fees** – At the time of writing this report the Council have yet to receive notification from the Government of the increase but it has been assumed on the basis of policy announcements to date.
- i) **Building control** – Increases ranging from 1-5%
- j) **General Licenses** – increases of up to 5%

Leisure activities

The Council is currently out to tender for the future operation of its leisure centres from April next year. Fees and charges will be set in consultation with the incoming operator when the results of the tendering exercise are known.

Other

- k) Cemeteries- exclusive rights of burial - £10 (0.96%)
- l) Pest Control – rates, mice etc. – £9.37 (10.4%) – 50-60% concession for most services with 27% concession for rats and mice
- m) Dog warden collection - £15 – (10.1%)
- n) Taxi Licenses - (6% - 8%)
- o) Garages - £1.25 – 7%

New Expenditure

- 45. Excluding pay inflation there is increased expenditure totalling £7.3 million estimated over the four year period, with ongoing spend of £1.766 million from 2026-27 onwards. Of this amount a significant proportion is charged to capital to assist with the managing of the programme including additional lawyers, finance staff and regeneration managers who are required to deliver these projects and drive income to the council.
- 46. Significant items of new spend include:
 - a) **Staffing – 19 fte - £936k, (£682k recharged to HRA, capital and covered from new income)**
 - 2.5 fte for Procurement/ EV contract £150k pa (covered by income)
 - Up to 7 new planning officers (£385k) to meet assumed new targets expected to be imposed by central Government in line with planning fee increases (alongside use of some income for protection of existing capacity). Resource requirements need to be kept under review pending confirmation of targets in coming months.
 - 1 New staff member in property services to provide ongoing support to leisure operations managing contractual obligations in relation to asset maintenance £54k
 - 2 new staff in capital programme delivery and Performance reporting - £193k – (recharged to capital and HRA)
 - Utilities officer £60k (£30k charged to HRA) to support all teams with essential utilities connections, metering, billing and management

- 2 staff for Fibre to Homes initiative which will see council tenants benefit from fast internet being rolled out and avoid digital divide £80k (recharged to HRA)
- 2 Construction Design Management (CDM) posts £120K (£60k recharged to capital)
- Cyber security officer to deliver recommendations of risk audit and protect from disruption to services and resulting costs £60k
- Property – new staff required to support delivery of environmental sustainability projects £50k

b) **Temporary Accommodation (TA) – Additional £300k per annum** - Current increases in severe housing needs, homelessness and TA are being driven by various demand factors, alongside unprecedented rises in rent levels and contraction in the supply of social and private rented accommodation. The main sources of pressures stem mainly from cost of living factors (fewer people able to afford to rent privately, more Section 21 notices being served to evict), coupled with additional pressures from other groups e.g. refugee and migrant households (Ukraine, asylum dispersal hotels, Afghan resettlement and hotels), changes in Domestic Abuse legislation and case law. At the same time, there have been significant contractions to the supply of Private Rented Sector (PRS) accommodation as a result of recent interest rate shocks and steep rises in rent levels. With the Local Housing Allowance (LHA) rates frozen at 2011 levels, the private rented sector is now largely unaffordable to most households on benefits. The social housing supply pipeline is also contracting as Local Authorities and Registered Providers can no longer meet all the demands placed upon them. Together these pressures are culminating in more people losing their homes and unable to find alternative accommodation, leading to increased homelessness and need for TA.

b) **Planned repairs and maintenance** – The base budget for planned maintenance is currently £1.3m per annum. A substantial amount of building repairs has been capitalised but allowing for an additional £233k per annum in the budget is required to cover those items which do not meet the criteria for capital and therefore cannot be capitalised.

c) **Additional cost of Project Management Office – £150k per annum.** The recent Local Government Association Peer Review expressed concern about the lack of resources available to the council to ensure the delivery of key (non-capital) projects across the council that are not of a technical nature. The inclusion of an extra £150k per annum will allow for 2 FTE staff to manage these future projects. Given the volume of savings associated with these projects proposing this funding is prudent.

47. The Council's General Fund Budget for Consultation is set out in Appendices 1, 2 and 3 attached and summarised below:

Table 5 – Medium Term Financial Strategy 2024-25 – 2028-29

Summary General Fund MTFP 2024-25 TO 2028-29					
	2024/25	2025/26	2026/27	2027-28	2028-29
	£000's	£000's	£000's	£000's	£000's
Total Base Budget	31,347	31,347	31,347	31,347	31,347
Service Proposals					
Contractual Inflation	65	65	65	65	65
Pressures	1,269	1,073	939	943	943
Existing Efficiencies	(235)	(500)	(678)	(678)	(678)
Invest To Save	(371)	(515)	(1,015)	(1,015)	(1,015)
Fees And Charges and rents	(1,810)	(3,978)	(4,968)	(6,165)	(6,165)
New Investment/Bids	(2)	(337)	(345)	(345)	(345)
Transformation & New Efficiencies	(2,327)	(2,654)	(3,021)	(3,125)	(3,125)
Service Reductions	(330)	(369)	(372)	(372)	(372)
	(3,741)	(7,215)	(9,395)	(10,692)	(10,692)
Corporate expenditure - pay, interest, cost of capital	1,993	3,064	10,285	10,502	8,424
Net Expenditure per consultation Budget	29,600	27,196	32,238	31,158	29,079
TRANSFER TO/(FROM) RESERVES	(1,064)	(198)	(4,352)	(2,357)	664
NET BUDGET REQUIREMENT	28,536	26,998	27,886	28,801	29,743
FUNDING					
TOTAL FUNDING	(28,536)	(26,998)	(27,886)	(28,801)	(29,743)
Deficit /(surplus)	0	0	0	0	0

Key:

- **MRP – Minimum Revenue Provision** – A charge made to revenue in respect of the cost of borrowing to fund the Capital Programme.

Appropriation of Roken House

48. At Cabinet on 10th November 2021 and subsequently Council on 29th November 2021 members agreed to purchase Roken House on Lake Street, a building of seven flats (5 x 1 beds and 2 x 2 beds) and an office, providing capital budget for this purchase, plus subsequent re-modelling and refurbishment. The intent was to convert the scheme into 8 one bed flats and an office for use as Temporary Accommodation (TA), with additional support provision. The original budget envelope was £1,650,000 (£1.4m of which was the purchase cost).
49. Originally the purchase was to be financed from Retained Right to Buy Receipts (RRTBRs) from housing sales, but a change in the guidance from Government on the use of this funding in 2021 removed the option of being able to use RRTBRs to fund TA property (in favour of permanent affordable housing

only). An additional £200k of refurbishment cost was also identified for fire safety works.

50. To mitigate this financial pressure on the General Fund, Roken House has since been redesignated as permanent affordable housing, with the homes to be let at Social Rent. This will require an appropriation to the HRA and will enable the use of RRTBRs as originally intended to finance 40% of the capital costs, plus provide a valuable housing resource that will also relieve pressure on temporary accommodation use. The appropriation will be undertaken by an adjustment to HRA and General Capital Financing Requirements and equivalent debt at the current valuation of £1,850,000. The refurbishment works are expected to complete in January 2024, and will now deliver a scheme of 9 one bed flats (the office having been designed with the ability to switch to residential if required).

Use of Working Balances and Transfers from Reserves

51. The Council has around £7 million remaining in the risk reserve established during the COVID Emergency and intends to use this all of this over the 5 year MTFP to balance the budget. Other earmarked reserves that are not ring fenced at 31-3-2023 stand at around £11 million. In addition to these reserves there is another £3.6 million un-ringfenced working balance.

Risk Implications

52. The main risks to the balanced position of the General Fund consultation budget (Appendix 8) are that:
- a) Provisional Finance Settlement is not as good as assumed when announced in December
 - b) Savings from efficiencies and transformation are not achieved
 - c) Council income streams continue to be affected by the pandemic beyond the provisions already made in the MTFS
 - d) Failure or uncertainty of major partners to deliver for instance in Leisure
 - e) Pay negotiations are more than budgeted from April 2024 onwards
 - f) Companies do not perform as well as expected leading to reduced income to the Council
 - g) Business Rates income is lower than forecast
 - h) Variations in interest rates or non-performance of property funds and multi asset vehicles effecting returns to council
 - i) Slippage in the capital programme adversely affects revenue savings and additional income in the MTFS
 - j) Cuts by partner organisations such as the County Council adversely affect service provision

Wholly Owned Companies and Joint Ventures

Oxford Direct Services Ltd

53. On 1st April 2016 the Council established a wholly owned local authority trading company for services provided by Direct Services at that time. The company takes the form of:

- a) A Teckal company (Oxford Direct Services Ltd)– providing all statutory services to the Council benefiting from a procurement exemption together with externally traded services for engineering, motor transport and building works
- b) A Trading Company (Oxford Direct Services Trading Ltd) – providing externally traded commercial waste services
54. The company filed their year accounts for 2021-22 To Companies House on 15/8/2023. At the time of preparing this report the companies 2022-23 accounts are still subject to audit. Since going operational in 2018 the company has paid 2 dividends to the Council in the sum of £1.947 million. ODS Board have declared an additional dividend to the Council of £4 million which is approved for payment. Once the 2022-23 accounts have been signed off by the auditors, the Board will consider declaring an additional dividend over and above the £4 million.
55. The revised Company Business Plan financials (which now comprise two separate plans for ODSL and ODSTL will be presented to shareholders in December (with the plans themselves to follow early in 2024) and revisions to the company dividend return to the council for future years has been factored into the Councils MTFS based on this revised business plan. Surpluses from ODSL are understood to be flat lining at £1.9 million per annum for the next few years a reduction from the £3m per annum agreed in the last company business plan. Reasons given for the reduction include, increased rents charged by the council and paid direct (£193k) lease rent paid direct to council in respect of new cemetery (£50k) per annum, one off cost of living payment made in 2023-24 funded by ODS (£500K). In addition, a reduction in gross margin due to the change in composition of revenue from OCC has also been sighted as a reason for the reduction. The trajectory of surpluses from ODSTL are also reducing by around £575k per annum from 2024-25. A breakdown of surpluses is shown below:

Table 6 : Oxford Direct Services Revenue – 2021-22 to 2026-27

			ODS Business Plan -Dec 2022					Assumed
			2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
			£000's	£000's	£000's	£000's	£000's	£000's
Profit after tax								
	ODS		1,211	1,727	3,147	3,109	2,975	2,975
	ODSTL		619	501	912	1,597	2,345	2,345
	Total surplus		1,830	2,228	4,059	4,706	5,320	5,320

			Updated ODS Business Plan -Dec 2023					Assumed
			2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
			£000's	£000's	£000's	£000's	£000's	£000's
Profit after tax								
	ODS		1,211	1,727	1,900	1,900	1,900	1,900
	ODSTL		619	501	808	1,022	1,770	3,242
	Total surplus		1,830	2,228	2,708	2,922	3,670	5,142

Housing Company- Oxford City Housing Ltd trading as OX Place

56. March 2016 the Council approved the establishment of a wholly owned Local Authority housing company that was incorporated in June 2016, Oxford City Housing Limited with the objective of delivering affordable housing and also a financial return back to the council. The Company, consisting of a holding company OCHL (Holding) Ltd, a development company, OCHL (Development) Ltd and an investment company OCHL (Investment) Ltd trades as OX Place.
57. The latest business plan presented to shareholders on 1st November 2023 'confirms that OX Place remains a financially viable 'going concern' but also highlighted the difficult trading conditions that the company had been experiencing with increased capital costs, increased interest borrowing rates and increases in corporation tax from 19% to 25% all having a material impact on the companies trading position. Additionally, the company's development programme has seen the removal of nine schemes, which were either not feasible at this time, or not viable, reducing development profits by £8.6million and the reworking of the existing programme of sites, plus the addition of a potential new scheme. The collective impact projects estimated profits of around £6.2 million i.e. a reduction of £2.4 million.
58. Whilst overall the revised company business plan shows profits in a number of years in years 2028-28 – 2029-30 expenditure exceeds receipts before the company comes back into surplus at the end of the plan of around £4m. Given the changes to the plan highlighted the previous dividend forecast to the council of £14.9 million over the 5 year period has now been scaled back to £12.9 million i.e. £2 million less with the shortfall arising in 2024-25 which has been factored into the councils MTFP. Whilst this has a negative impact on the council, this should be set against the fact that the first £2million payment of dividend has already been agreed by the OX Place Board with 1,428 dwellings to be delivered over the life of the development programme, 1,277 of which will be sold to the HRA leaving 151 for open market sale. In addition, 352 social dwellings will be acquired from the Barton Park development.
59. Members will note elsewhere in this Budget Report that the HRA is currently not planning to purchase any additional social housing from OX Place beyond the current plan finishing in 2031-32. As mitigation shareholders were also made aware that the Company is exploring the potential to establish a For Profit Registered Provider to enable the building of social dwellings to continue.

Oxford West End Development (OXWED) LLP

60. The Council has a 50/50 partnership with Nuffield College to undertake the development of the land at Oxpens for residential and commercial purposes.
61. The Council has invested money on a 50/50 basis with its partner Nuffield College at a loan investment rate of 6.5% with loans outstanding at 31-10-2022 of £12.6 million loan and accrued interest of approximately £4.67 million.
62. In March 2021 Oxwed's shareholders resolved to proceed with the preparation of a master plan and the submission of a planning application. Oxwed has now submitted this application, which is awaiting determination.
63. The overall development will drive significant gross value added, additional council tax, business rates and dividend return from the LLP. The timing of this return is as yet uncertain and in the first instance will pay off the outstanding loans and accrued interest of both Nuffield and the Council. Any surplus will then need to achieve sufficient to replace the current investment at 6.5% which could be in the form of reducing future borrowing for financing the capital programme.

Section C Housing Revenue Account Budget

Background

64. The Council continues to operate an ambitious programme of investment both in the maintenance and refurbishment of its existing stock of 7,833 council dwellings, regeneration of its council estates and also investment in new social housing dwellings constructed by the Council's wholly owned company Oxford City Housing Limited (OCHL). The current HRA Capital programme provides for £644 million of capital works over the next five years (£387 million when adjusted for optimism bias) with £353 million of this being spent on the purchases of 871 new build social houses, this being the commitment to OCHL over the current 10 year period. The current overall commitment to OCHL is for the purchase of 1,051 dwellings over a 10 year period of which 180 will have been completed by 31st March 2024. In addition to the OX Place new build developments, the HRA has directly completed on 54 new builds and 57 acquisitions over the same period. The capital programme includes a further 231 new builds over the MTFP.
65. In managing the future risks that will inevitably start to rise as more debt is taken on to facilitate new build housing and regeneration the Head of Financial Services as well as paying attention to net income makes use of Prudential indicators to manage these risks. Prudential indicators are used in the Treasury Management Strategy and are a matter of judgement by the Section 151 Officers but those typically used by banks and building societies to assist management would be:
 - a) Interest cover ratio – ratio of operating surplus divided by interest cost i.e. how many times interest can be paid from surpluses
 - b) Loan to value ratio- outstanding debt/ fixed asset value at year end
 - c) Debt to income ratio – Turnover / debt

- 66 The most widely used ratio is interest cover and used by the Council which measures how many times surpluses cover the interest charge and typically Registered Providers would operate on a ratio of 1.72:1 and 2.1:1. As a golden rule 1.25:1 would be acceptable especially given the significant housing development being undertaken by the Council.
- 67 In preparation of the revised HRA Business Plan the Section 151 Officer has agreed a trajectory of interest cover ratio to 1.25: 1 over the first 4 years of the Business Plan and thereafter budgeted spend is approved which seeks to ensure that this ratio is maintained at a level of at least 1.25:1.
- 68 The chart below shows this ratio graphically.

Table 7: Impact on Interest Cover Ratio

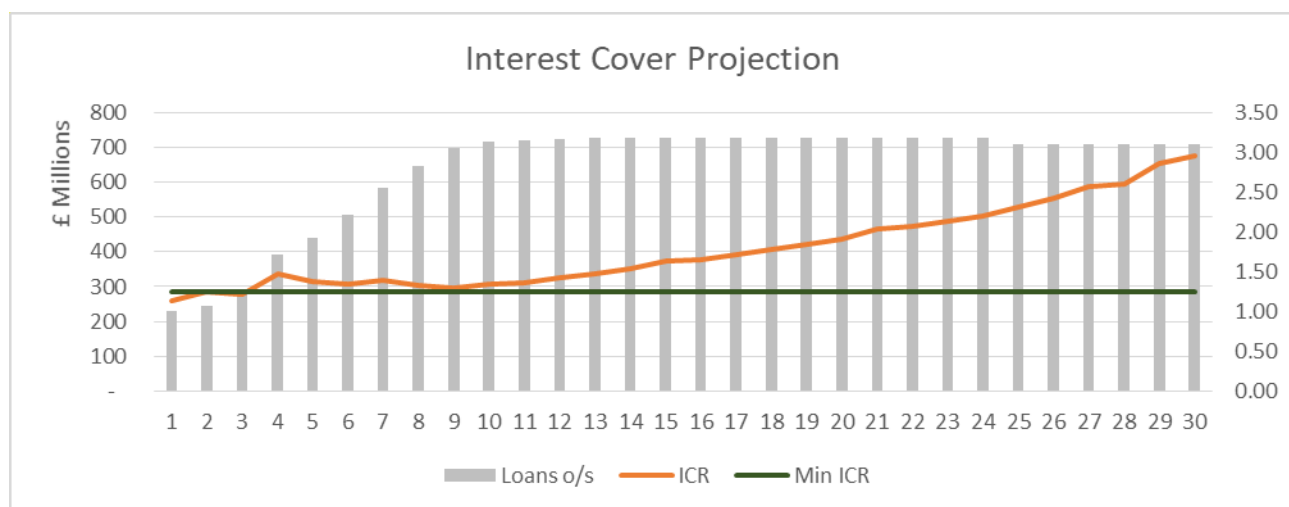


Table 8: HRA Interest cover ratio

Year	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
Year in BP	4	5	6	7	8	9	10	11
Interest Cover Achieved	1.48	1.38	1.34	1.40	1.34	1.29	1.35	1.37

- 69 The chart indicates that there is limited capacity to accommodate any further spend in the HRA Business Plan until 2030-32 for schemes that do not generate a revenue return.

HRA Strategic Review

- 70 The council is currently undertaking a strategic review of its HRA to inform development of the HRA strategic business plan in future and maximise efficiency and value for money. This work is ongoing, but the initial recommendations as follows:
- a Maximise income streams.
 - a. Prepare and publish a strategic vision for the HRA stock.

- b. Establish stock condition data to inform planned works to drive a reduction in costly urgent and emergency repairs.
 - c. Increased efficiencies through improved planning and control at an operational level.
 - d. Lobby government for financial support to enable implementation of the new housing standards.
- 71 In response, the council are proposing the following:
- a. Maximising Income - Rent Flexibility is already applied to new rental properties, and we are proposing to apply this to re-let properties following void works.
 - b. Stock Condition Surveys already planned and in progress.
 - c. Increased focus on planned capital works as opposed to more expensive reactive repairs. The proposed budgets reflect this aspiration.
 - d. Employing new staff to focus on planning & control at an operational level.
 - e. Reviewing the timescales and re-profiling of the capital investment requirements for the delivery of decency and carbon net zero to better represent the availability of resources required to deliver these improvements to the housing stock.
 - f. Not to agree to fund the acquisition of additional new homes from OX Place beyond the current programme, while further work is undertaken on wider investment priorities as set out above.

Key Assumptions in the HRA Business Plan

- 72 The HRA BP assumes that it will continue to purchase the affordable housing from OCHL's 10 year development programme 1,051 properties within a gross overall budget envelope for all years of £452m before grant and shared ownership sales. The HRA purchases such social dwellings from OCHL based on a set of 'financial viability indicators agreed with the Councils Section 151 Officer as follows:
- a) Net present value (NPV)– positive over a 70 year period
 - b) Payback – 70 years or under
 - c) Internal rate of return IRR -(the discount rate which equates the Net Present Value to zero) of 3%
- 73 These criteria are comparable to the Housing Company of a positive NPV over 40 years, 40 year payback and 4% IRR. The HRA criteria are less favourable to reflect the nature of the social dwellings being purchased.
- 74 Work has also been undertaken to accommodate.
- a) An increase in the level of HRA debt for the new build acquisitions by £350 million to cover all capital commitments.
 - b) HRA working balance not to fall below £3.5 million.
- 75 The debt profile of the HRA together with the resulting HRA working balance over the next few years is shown as follows:

Table 9 : HRA Outstanding loans and Working Balances		
	Closing Loan Balance	Working Balance
	£000's	£000's
2024-25	392,871	3,607
2026-27	440,871	4,489
2027/28	505,871	4,567
2028/29	583,871	4,528
2033/34 – Peak Debt	728,371	4,674
2060/61	105,079	664,055

- 76 As at 2023/24, the bulk of the loans outstanding with the HRA relate to the self-financing debt taken out in 2012. Interest rates on these loans are fixed at varying rates with an average of 3.5%. Further loans taken out to finance the Business Plan are estimated at £485 million with borrowing rates estimated at 4.1% reducing to 3.5% by 2026/27.
- 77 In the latter years of the 40-year Business Plan, HRA working balances begin to increase once again, enabling increased activity to be undertaken.

Key assumptions made in preparing the HRA budget for 2024/25 – 2027/28

Rent Increases

- 78 Under the Governments rent standard from 1st April 2020 rent may only be increased by up to CPI (as at September of the preceding year) +1% for a period of five years for local authority and housing association social rents up to 2025-26 at which point this will be reviewed by the Government. The financial year 2024/25 would be the fifth year of the rent standard. The government imposed a 7% cap on rent increases for the 2023/24 rent setting.
- 79 Following a period of consultation on the Autumn Budget speech delivered on the 17th November 2022, the chancellor announced a capping of rent rises to 7% for 2023-24 in line with the prevailing rate of CPI at the +1%. Assuming there will be consistency with this announcement on 22nd November 2023 then a similar cap based on the September 2023 CPI rate of 6.7% would give a maximum increase of 7.7% for 2024-25 with forecast of 2% thereafter.
- 80 As well as the restriction on maximum increases, rents are also capped as follows:
- **Social Rent** – applies to the majority of council dwellings - rent caps apply as a maximum ceiling on the formula rent and depend on the size of the property (the number of bedrooms it contains). Where the formula rent would be higher than the rent cap for a particular size of property, the rent cap must be used instead.
 - **Affordable Rents** – applies to around 50 of our dwellings - The rent for affordable rent housing (inclusive of service charges) must not exceed 80% of gross market rent. 'Gross market rent' means the rent (inclusive of any applicable service charges) for which the accommodation might reasonably be expected to be let in the private rented sector. Property size, location type and service provision must be taken into account when determining what gross market rent a property might achieve if let in the private rented sector.

- 81 The HRA must adhere to these restrictions and caps on rent increases even if a tenant’s rent is below formula rent, or if the HRA has previously applied a lower – or no – annual increase. Where this is the case, the HRA may only move the rent up to formula rent when the property is re-let following vacancy (subject to the rent cap).
- 82 The table below demonstrates the amount of rental income foregone as a result of these restrictions.

Table 10 : Rental Income Foregone			
	Number of Properties	Total Weekly Rent Foregone	Total Annual Rental Income Foregone
Actual Rent is less than Formula Rent	7,208	£72,856	£3,788,523

Rent Flexibility

- 83 Landlords are permitted under the regulations to set rents at levels above the social formula rents where it has taken local factors, market conditions and affordability into account. For general needs accommodation a 5% flexibility is allowable which the Council already applies to new build housing. For supported housing, such as sheltered schemes a 10% flexibility is allowable.
- 84 Not all our rents are at a level equal to the formula rent for the property. Where a property becomes vacant and is going to be let to a new tenant, the formula rent for the property shall be set at 105% of formula for general needs accommodation and 110% of formula for all supported housing units.
- 85 For planning purposes the assumed rent increase for 2024-25 is assumed to be 7.7% with increases of 2% assumed for future years. The impact on current rents of this increase is shown in Appendix 5.

Shared Ownership Dwellings

86. The HRA currently has 57 shared ownership dwellings on which rent is charged at the greater of:
- (i) gross rent under the lease immediately preceding the relevant review date (April) X 1.005 and
 - (ii) gross rent under the lease immediately preceding the relevant review date X ((B/A) + 0.1) where B and A are the CPI indexes for the review month and 12 months prior respectively)

Right to Buy and other disposals

87. Disposal of around 20 dwellings per year is assumed from 2024-25 onwards. Within the development programmes to be purchased from OX Place, there will be shared ownerships on most of the schemes. The Council will receive a capital receipt from the initial element purchased by the homeowner. There will also be additional capital receipts if the homeowners opt to make additional

investment in the share of their home known as 'stair casing' enabling the homeowner to own a greater proportion of their home.

Inflation and pay assumptions

88. All the assumptions for inflation are the same as for the Council's General Fund.

Service Charges

89. Service charges such as caretaking, cleaning, CCTV, communal areas etc. will be increased by CPI +1% i.e. 7.7% in line with the rental charge across all tenure types in the HRA. This increase will ensure that the income will cover the actual costs that have increased by RPI.

90. There is no proposed increase to the Furnished Tenancy multiplier in respect of charges to tenants who take up the offer of the provision of white goods and other fittings. The current multiplier of 1.5155 is considered sufficient to cover the costs of running the scheme.

Working Balance

91. The working balance levels allow sufficient monies for the funding of future years' Capital Programme, the repayment of the debt, as well as an amount of £3.5 million as being the minimum required to cover unexpected events such as falling investment income or increased costs.

Variations to Budget

92. Variations to the HRA budget are shown in Appendix 3 with explanations shown below:

Investment in housing stock

- The budget proposals include an increase in capital investment for a more planned approach to Repairs and Maintenance of the housing stock. This will drive efficiencies by reducing the amount of more expensive urgent and responsive works. The proposed revenue budget includes a reduction of £3.478m in urgent and responsive maintenance.
- An increase in 3 staff for additional support in the housing supply and property acquisition function of the Affordable Housing team, helping to co-ordinate activity across multiple internal teams (Legal, Corporate Property, ODS, Housing), as well as external stakeholders (including estate agents, vendors and property management companies), for each purchase and to drive this corporate priority and meet expectations for the delivery of 1,600 affordable homes over the MTFP period - both through direct delivery and working in partnership with OX Place. After recharges to capital where permissible, a net increase of £0.113m.

Service Pressures

- The HRA is budgeting for 13 new staff at a cost of £0.862m per annum to ensure that OCC meets the expectations of the new social housing regulator in respect of knowing their tenants as individuals, understand their views, know their protected

characteristics, know reasonable adjustments that need to be made and work with an ever-increasing number of vulnerable tenants in our housing stock, and delivering high quality efficient services. Housing Officers will need to be able to case manage, key work and co-ordinate a range of services to support tenants going forward.

- Increased utility costs for communal areas of £0.100m
- The HRA is also budgeting £0.296m for the following recharges in response to increased activity via property services:
 - a. Fibre to the Homes officer – to enable the authority to engage with companies such as Netomnia to ensure that high-speed fibre broadband is enabled into Council blocks.
 - b. Utilities officer – this is broadly and administrative role dealing with energy suppliers when properties become void; this is a partial contribution with Corporate Assets also contributing for the General Fund activity.
 - c. Policy & Process Officer – to ensure that any work undertaken by the HRA is done in accordance with relevant policies and follows due process.
 - d. Clienting & Commissioning Officer – to be responsible for instructing and liaising with ODS and providing schedules of planned works.
 - e. Capital Performance Monitoring & Reporting Officer – to provide relevant and timely information on the progress of capital works.

93 It should be noted that there are key, significant areas of pressure to come. There is the need for significant, ongoing investment in the stock to ensure that we comply with the new Decent Homes standards, as well as expectations around meeting EPC C and net zero targets. Significant work is underway on the HRA strategic Business Plan to fully understand the investment opportunities across the competing demands of tenancy management, supply, stock maintenance and retrofit.

94 What has become clear is that the challenges in achieving these targets are great and more costly than previously anticipated (£500m for net zero), and the council have included as much additional capital investment as possible (£175m) over the next 16 years to give OCC the greatest chance of achieving these targets whilst still maintaining a viable HRA. The Council will continue to add our voice to other social housing providers to lobby government for the provision of additional funding to help meet these challenges.

Housing Revenue Account Budget 2024/25 to 2027/28

95. Appendix 4 details the HRA Budget for the period 2024/25 to 2027/28 which is summarised below:

Table 11 – Housing Revenue Account (HRA) 2024-25 to 2027-28

	2024/25 £000's	2025/26 £000's	2026/27 £000's	2027/28 £000's
Income	(57,180)	(59,289)	(61,666)	(63,816)
Expenditure	51,336	53,533	55,761	55,948
Net Operating Expenditure/(income)	(5,844)	(5,755)	(5,905)	(7,868)
Investment income	(42)	(27)	(30)	(30)
Revenue Contributions	12,367	4,901	5,857	7,936
(Surplus)/Deficit for the Year	6,482	(882)	(78)	39
(Surplus)/Deficit b/fwd	(10,089)	(3,607)	(4,489)	(4,567)
(Surplus)/Deficit c/fwd	(3,607)	(4,489)	(4,567)	(4,528)

Risk Implications

96. The main risks to the balanced position of the HRA are summarised below and detailed in Appendix 8:
- The government introduces a rent cap which is less than 7.7%.
 - Increased arrears due to benefit changes arising from aftermath of COVID 19.
 - Construction delays in Housing Company and subsequent effect on capital spend on new housing and net rental streams.
 - Variations in estimates causing cash flow problems.

Section D Capital Programme

Optimism Bias

97. In previous years the spend profile on the programme has not matched that of the budget set. Typically, only spend of around 50% has been achieved. This shortfall can be for a number of reasons most simply relating to delays in development, not least due to cost and borrowing increases, and the complexity of some of our key sites and assets, most of which members will be aware of. This underspend can have a significant impact on the local authorities finances. On the one hand, not spending money reduces the need to borrow, but failing to spend money planned also reduces the ability to plan available funds and can reduce investment income.
98. The HM Treasury Green Book on how to appraise programme and projects also recognises 'optimism bias' or the tendency for appraisers to be over optimistic about key project parameters including capital costs, operating costs, and project duration. The Green Book recommends adjusting for this based on past experience.

99. In drawing up the capital programme for this year an optimism bias has been applied to both General Fund and HRA Capital which has the effect of reducing the capital with cost of capital revenue costs being adjustment accordingly in the MTFP.
100. The total budgeted capital spend of £922 million over the five year programme is therefore reduced as follows:

Table 12 : Capital Programme Optimism Bias

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
OPTIMISM BIAS 40%					
General Fund					
Programme	77,463,794	70,018,578	73,833,075	45,436,981	10,401,040
Slippage at 40%	30,985,518	28,007,431	29,533,230	18,174,792	4,160,416
Revised programme	46,478,277	42,011,147	44,299,845	27,262,189	6,240,624
HRA - Optimism bias					
Programme	158,254,860	110,645,311	88,845,477	125,180,406	161,886,379
Slippage at 40%	63,301,944	44,258,124	35,538,191	50,072,162	64,754,552
HRA Revised programme	94,952,916	66,387,187	53,307,286	75,108,244	97,131,827
Total revised programme excluding 40%	141,431,193	108,398,333	97,607,131	102,370,432	103,372,451

General Fund Programme

101. The total programme over the five year period is estimated at £277million. Applying optimism bias reduces the programme down to around £166 million.
102. New Schemes of around £19 million are included in the budget :
- **ICT** – An additional £1.2 million for essential replacement of systems, the development of on-line forms and upgrading of infrastructure.
 - **Mechanical and Engineering** - £300k – to fund capital replacement of assets, including fire equipment, gas boilers and electrical works to corporate buildings.
 - **Community Centre refurbishments** - £150k to refurbish centres to maintain their condition.
 - **Leisure Centres** - £2 million essential works for end-of-life replacements.
 - **Leisure centre invest to save** -£2 million. Within the leisure contract operators have access to loan finance of up to £2million subject to a financial business case being established.
 - **Bridge Investment** - Statutory bridge inspections introduced in the last two years has identified significant under investment into condition historically. To redress this and prevent further significant projects where possible by way refurbishment before failure and long term closure of any more becomes required. Further bridges to be brought forward via pipeline as identified and required based on priority basis (H&S/Risk).

- **Condition survey works £1.1 million** – works related to fire risk assessment, stone walls and works to Cutslowe Pavilion.
- **Broad Street façade £2million** - Failing facade and roofs across Broad, Turl and Ship street. Initial making safe and preparation works, and project may lead to larger projects in due course.
- **Waterways** - £500k -Following the completion of the Waterways survey a programme of works is identified for all elements including sluice gates, pumping stations, alarm systems, culverts and ditches, tow paths and banks. Combining repairs into refurbishment works with capital funding, reducing number of repairs needed over time and making waterways safer. Year one included and future years included in pipeline to be brought forward on a risk/H&S basis.
- **Upper floors of Odeon -£7 million** Opportunity to fund additional floor to maximise regeneration of the building as part of the major scheme already agreed. Additional income of c £500k pa.
- **Waterways** – Long Bridges/ Tumbling Bay £380k - £290k added for health and safety works.

103 Other changes to schemes in the existing capital programme, worthy of note include:

- **Community Infrastructure Levy (CIL) Receipts** – The Council will continue to work with other partners on the use of these funds whilst continuing to fund schemes within its own programme as allowed by CIL regulations.
- **Ice Rink Car Park** -Following a review of the capital programme the proposed provision of replacement car parking at the ice rink (to the sum of £580k) has been removed from the programme. Further work will be required with user groups to direct them to alternative provision, including the Westgate Car Park when Oxpens car park closes. An amount of £100k has been included to allow for a revised scheme which would provide disabled parking.
- **Cave Street** – In November 2021 Cabinet and then Council approved a capital budget in the sum of £9.7 million partly financed by £1.13 m of funds awarded to the Council by OxLEP's Growth Fund. Plans to replace Standingford House with small business units were approved by Cabinet in 2021 as the building did not comply with the required national legislation for Minimum Energy Efficiency Standards (MEES) for commercial properties and the building was in poor condition. Planning approval was secured but for a reduced floor space than was originally planned and demolition of the former building is complete. Since the cabinet approval there have been significant cost increases in terms of construction costs and cost of borrowing, rendering the agreed budget insufficient. This triggered a review of options. All options would require an increase in budget and require a long-term payback period. This would increase pressure on the council's Medium term Financial Plan. The revenue pressure of the increases to borrowing would be between £1m and £1.6m. Officers are therefore pausing progression of the development of the site given the present uncertain economic climate and the financial challenges progressing the development at this time creates. The project will remove the remaining budget except for up to £50k to secure the site. Securing the site may not need all of this allocation. This provides a revenue saving to the MTFS of £1.23m. The asset will be retained by the Council so that it can be brought forward when the economic climate for development improves. Consideration is being given to how the site might best be used in

the short to medium term, until economic conditions support bringing forward the planned development of small business units or an alternative.

- **Loans to OX Place – £104 million.** Provision has been made to the lending of money to OX Place at ‘subsidy control’ compliant interest rates for the development of housing and the acquisition of dwellings from the Barton.
- **Covered market-** £7 million of planned maintenance and roofing works. Masterplan increases income and footfall to the market but requires investment in the infrastructure which is required in any case. £2m of costs is to deliver essential M&E work that would be needed to be carried out regardless.
- **Purchase of vehicles** - £18 million for the purchase of vehicles subsequently leased to Oxford Direct Services
- **Blackbird Leys Regeneration** - £22 million General Fund and HRA funds for the development of affordable and market housing, community centre, replacement shops and associated infrastructure over the next 4 years
- **Pipeline of capital projects** – there are a number of capital projects which have yet to be fully worked up such as energy surveys, town hall works and waterways. These are held in a pipeline which will be subject to the full rigor of scrutiny through the Development Board before being submitted for member approval. Capital funding for £10million of the £30 million estimated pipeline has been allowed for in the budget.

104. Funding of the Programme is by Capital Receipts £48 million (17%) Community Infrastructure Levy and Section 106 £8 million (3%), borrowing £205 million (74%) Government Grants £14 million (5%) developer contributions, £2 million (1%). All revenue costs have been included in the General Fund revenue budget.

Housing Revenue Account Capital Programme

105. The draft HRA Capital Programme is intrinsically linked to the HRA Business Plan since the resources to fund the Programme are largely generated through housing rents. Appendix 6 shows the existing HRA capital programme over the next five years totaling £258 million following the application of optimism bias. The Council has included increased expenditure to move towards its target of net zero, expenditure that was previously charged to revenue and an additional budget to move towards stock decency in advance of government legislation expected in this area.
106. Items worthy of note include:
- **Stock condition works** - There is a noticeable change in the capital budget approvals being sort. Works have been consolidated into three main areas.
 - a. Internal capital investment works to council homes, kitchens bathrooms, electrical etc. - £17.5 million over the 5 years.
 - b. External capital works to council homes i.e. roofs, fencing, windows, pre painting and joinery- £22.5 million over the 5 years.
 - c. Communal area works - £21 million over 5 years.

Combining budgets in this manner gives maximum flexibility in their use and enables the combining of works into programme as opposed to ad hoc jobs.

- **Planned maintenance and refurbishments** to Council housing stock £103 million including internal, external and communal works, extensions (5/6 beds), replacement solar and energy infrastructure, health & safety, fire alarm systems (tower blocks), major voids, and adaptations for disabled.
- **Tower Blocks - £3.5 million** Statutory works to ensure compliance is achieved in terms of Building Safety standards for these high risk buildings.
- **Stock Decency Improvement** - £35 million Changes to Decency requirements and new standards, identified via the Stock Condition Survey will require further significant investment in the Housing stock.
- **Leiden Road (12 affordable dwellings)** - £4 million - Direct Delivery (HRA)- Assumes demolition of 6 defective HRA bungalows (2 using BLRF2) - Net cost to HRA £3.4m - but this would reduce by a further £800k if RRTBRs were used (see RRTBR row below).
- **Underhill Circus** (11 affordable dwellings) -£3.4 million Direct Delivery (HRA) - financed by RRTBR's and borrowing.
- **Additional units from Retained Right to Buy Receipts** - £13 million Direct Delivery - Continued acquisition activity as per previous years re street purchases (c. 12 homes p.a.) to go into the HRA as permanent homes at Social Rent.
- **Additional Programme (RRTBR)** -£12 million. Direct delivery and further use of RRTBR 40% and borrowing 60%.
- **Properties purchased from OXPlace** - £353 million. Part of the programme of spend on social housing purchases for retention in the HRA. The full programme allows for the purchase of approximately 1,277 purchases from the Company with details of the schemes being undertaken including in Appendix 10, which is exempt from publication due to commercial sensitivity.
- **Affordable Housing** - £100 million. Development of a number of sites including Northfield Hostel, Lanham Way, Oxford North and East Oxford as well as the purchase of additional units through the use of RRTBR.
- **Energy efficiency** - £33 million over next 4 years – On going initiatives to support council and government targets in relation to net zero including Social Housing Decarb Fund (SHDF) grant funding.

107. The financing of the HRA Capital Programme is from capital receipts £35 million, (5%) arranged borrowing £475 million (74%), revenue £39 million (6%) Major Repairs Reserve £52 million (8%) and Homes England Grants £31 million (7%)

Risk Implications impacting the Capital Programme

108. The main risks to the Capital Programme are set out in Appendix 8 and summarised below:

- a) Right to buy disposals as detailed in the assumptions are not as forecast causing a shortfall in funding of schemes.
- b) Delays in construction of new homes by OXPlace.
- c) Slippage in Capital Programme and impact on delivery of priorities.
- d) Robustness of estimates.

Budget next steps

109. The timetable for consultation and for Budget approval by Council is set out in the following table:

Table 13: Budget Consultation Timetable	
Consultation Budget Report to Cabinet	13th December 2023
Budget Consultation Period	14th December to 31 st January 2024
Final Budget Report to Cabinet including outcome of Consultation	7th February 2024
Budget approval and Council Tax Setting Council	21st February 2024

110. The Council will make use of its citizens' panel as well as an online survey. The survey will be publicised in local newspapers and the budget will be shared with other stakeholders, such as trade unions and local voluntary organisations and businesses for comment.
111. Tenants will be consulted on the HRA budget including rent and service charge changes with a special resident focus group(s) and the tenant newsletter 'Tenants in Touch'.

Financial Implications

112. These are covered within the main body of the report.

Legal Implications

113. Section 30 of the Local Government Finance Act 1992 requires that a local authority 'must set a balanced budget and council tax before the 11th March in the financial year preceding that for which it is set'. Consultation will be undertaken with the General Public for a period of six weeks in accordance with CIPFA Guidance.
114. The Local Government Act 2000 in particular Section 9 states that it is the responsibility of the full council, on the recommendation of the executive to approve the budget and related council tax demand.
115. The Local Government Act 2003, section 25 requires the Council's Section 151 Officer to report to the council on the robustness of the estimates made and the adequacy of the proposed financial reserves assumed in the budget calculations. This will be done at Council in February 2024 when the Budget is approved.
116. Failure to set a legal budget may lead to intervention from the Secretary of State under section 15 of the Local Government Act 1999.

Risk Implications

117. Detailed risks are shown in Appendix 8 of the report.

Equalities Impact Assessment

118. These are shown in Appendix 9 of the report.

Report author	Nigel Kennedy
Job title	Head of Financial Services
Service area or department	Finance
Telephone	01865 252708
e-mail	nkennedy@oxford.gov.uk

Background Papers: None

This page is intentionally left blank

Appendix 1

OXFORD CITY COUNCIL GENERAL FUND REVENUE BUDGET 2024/25 FOR CONSULTATION AND FUTURE YEAR CONTROL TOTALS - APPENDIX 1

	Recommended Budget 2024/25		Proposed Budget 2025/26		Proposed Budget 2026/27		Proposed Budget 2027/28	
	£000's	% of Total	£000's	% of Total	£000's	% of Total	£000's	% of Total
COMMUNITIES & PEOPLE	13,347	46%	11,955	46%	11,592	50%	11,592	53%
Business Improvement	827	3%	501	2%	301	1%	301	1%
Transformation Projects	153	1%	153	1%	153	1%	153	1%
Business Support	5	%	5	%	5	%	5	%
ICT	133	%	78	%	78	%	78	%
Customer Services	26	%	(117)	(%)	(317)	(1%)	(317)	(1%)
Human Resources & Organisational Development	510	2%	382	1%	382	2%	382	2%
Community Services	6,209	21%	5,351	21%	5,203	22%	5,203	24%
Leisure Management	2,470	9%	2,122	8%	2,062	9%	2,062	9%
Sports Development	193	1%	193	1%	193	1%	193	1%
Parks Development	566	2%	541	2%	541	2%	541	2%
Community Centres	1,249	4%	1,194	5%	1,106	5%	1,106	5%
Youth Ambition	220	1%	190	1%	190	1%	190	1%
Town Hall & Facilities	(308)	(1%)	(308)	(1%)	(308)	(1%)	(308)	(1%)
Culture	419	1%	219	1%	219	1%	219	1%
Localities Team	1,401	5%	1,201	5%	1,201	5%	1,201	6%
Community Safety	981	3%	981	4%	981	4%	981	4%
Community Safety	981	3%	981	4%	981	4%	981	4%
Housing Services	5,330	18%	5,122	20%	5,107	22%	5,107	23%
Strategy & Service Development	941	3%	934	4%	934	4%	934	4%
Garages	94	%	94	%	94	%	94	%
Homelessness Prevention	509	2%	524	2%	509	2%	509	2%
Rapid Re-Housing	1,945	7%	1,909	7%	1,909	8%	1,909	9%
Rough Sleeping & Singless Homelessness	1,841	6%	1,661	6%	1,661	7%	1,661	8%
DEVELOPMENT	(5,308)	(18%)	(6,593)	(26%)	(7,958)	(34%)	(9,179)	(42%)
Corporate Property	(8,498)	(29%)	(9,756)	(38%)	(11,151)	(48%)	(12,347)	(57%)
Property Services	1,040	4%	1,085	4%	1,045	4%	1,045	5%
Asset Management	(9,715)	(33%)	(11,018)	(43%)	(12,373)	(53%)	(13,569)	(62%)
Transactions & Special Projects	177	1%	177	1%	177	1%	177	1%
Regeneration & Economy	919	3%	994	4%	1,049	4%	1,049	5%
Economic Development	379	1%	454	2%	509	2%	509	2%
Development Team & PMO	472	2%	472	2%	472	2%	472	2%
Housing Supply	68	%	68	%	68	%	68	%
Planning	2,271	8%	2,169	8%	2,144	9%	2,119	10%
Development	(90)	(%)	(90)	(%)	(90)	(%)	(90)	(%)
Support Services	252	1%	252	1%	227	1%	202	1%
Information Services	14	%	14	%	14	%	14	%
Spatial Development	1,512	5%	1,440	6%	1,440	6%	1,440	7%
Regulatory Services	583	2%	553	2%	553	2%	553	3%
CORPORATE STRATEGY	1,229	4%	1,091	4%	1,201	5%	1,121	5%
Policy & Communications	273	1%	202	1%	194	1%	194	1%
Corporate Strategy	170	1%	170	1%	170	1%	170	1%
Communications	78	%	7	%	(1)	(%)	(1)	(%)
Policy & Partnerships	25	%	25	%	25	%	25	%
Environmental Sustainability	956	3%	889	3%	1,007	4%	927	4%
Environmental Quality	315	1%	175	1%	188	1%	188	1%
Energy & Natural Resources	432	1%	432	2%	432	2%	432	2%
Smart, Sustainable Cities	209	1%	282	1%	387	2%	307	1%

OXFORD CITY COUNCIL GENERAL FUND REVENUE BUDGET 2024/25 FOR CONSULTATION AND FUTURE YEAR CONTROL TOTALS - APPENDIX 1

	Recommended Budget 2024/25		Proposed Budget 2025/26		Proposed Budget 2026/27		Proposed Budget 2027/28	
	£000's	% of Total	£000's	% of Total	£000's	% of Total	£000's	% of Total
ODS	14,448	50%	14,253	55%	13,489	58%	13,289	61%
ODS Client	14,448	50%	14,253	55%	13,489	58%	13,289	61%
Parking Management	(1,553)	(5%)	(1,161)	(5%)	(1,090)	(5%)	(1,090)	(5%)
Domestic Waste	6,218	21%	6,218	24%	6,218	27%	6,218	28%
Street Cleansing	6,169	21%	6,169	24%	6,169	26%	6,169	28%
Parks & Open Spaces	3,836	13%	3,836	15%	3,836	16%	3,836	18%
Pest Control	263	1%	263	1%	263	1%	263	1%
Engineering	75	%	(0)	(%)	(0)	(%)	(0)	(%)
Motor Transport	555	2%	555	2%	387	2%	387	2%
Overheads & Profit Share	(1,116)	(4%)	(1,628)	(6%)	(2,295)	(10%)	(2,495)	(11%)
CORPORATE SERVICES	5,307	18%	5,006	19%	5,007	21%	5,011	23%
Financial Services	4,267	15%	3,997	16%	3,997	17%	3,997	18%
Accountancy	153	1%	53	%	53	%	53	%
Corporate Finance	213	1%	213	1%	213	1%	213	1%
Investigations	396	1%	346	1%	346	1%	346	2%
Procurement & Payments	28	%	(7)	(%)	(7)	(%)	(7)	(%)
Revenues & Benefits	3,472	12%	3,387	13%	3,387	15%	3,387	16%
Incomes	4	%	4	%	4	%	4	%
Chief Executive	44	%	44	%	44	%	44	%
CEO & Directors	(16)	(%)	(16)	(%)	(16)	(%)	(16)	(%)
Executive Assistants	60	%	60	%	60	%	60	%
Law & Governance	996	3%	965	4%	966	4%	970	4%
Committees & Members Services	0	%	(30)	(%)	(26)	(%)	(22)	(%)
Election Services	495	2%	495	2%	495	2%	495	2%
Legal Services	501	2%	500	2%	497	2%	497	2%
Total Budget at Portfolio Level	29,023	100%	25,712	100%	23,331	100%	21,834	100%
Below the line								
Corporate Accounts	(8,427)	(30%)	(8,743)	(32%)	(1,241)	(4%)	(2,028)	(7%)
Contingencies	9,003	32%	10,227	38%	10,147	36%	11,351	39%
Total Expenditure Budget	29,599	104%	27,196	101%	32,237	116%	31,157	108%
General Fund Working Balances								
Transfer to / (from) General Fund Working Balances								
Transfers to/(from) reserves	(1,063)	(4%)	(198)	(1%)	(4,352)	(16%)	(2,357)	(8%)
Net Budget Requirement	28,536	100%	26,999	100%	27,886	100%	28,801	100%
Financed by								
External Funding	(197)	(1%)	(197)	(1%)	(197)	(1%)	(197)	(1%)
Business Rates retention	(11,903)	(42%)	(10,283)	(38%)	(10,674)	(38%)	(11,076)	(38%)
New Homes Bonus	(400)	(1%)	0	%	0	%	0	%
Council tax	(16,313)	(57%)	(16,796)	(62%)	(17,292)	(62%)	(17,805)	(62%)
Less Parish Precept	277	1%	277	1%	277	1%	277	1%
Collection Fund Surplus								
Business Rates Collection Fund (Surplus) / Deficit								
Over / (Under) Allocated budget	0		(0)		(0)		(0)	

Appendix 2

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2024/25 APPENDIX 2

	Current Budget 2023/24	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Recommended Budget 2024/25
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
COMMUNITIES & PEOPLE	13,954	250	65	481	(50)	(371)	(274)	(28)	(603)	(77)	(857)	13,347
Business Improvement	1,493	250	65	79	0	(642)	(64)	30	(344)	(40)	(916)	827
Transformation Projects	389	250		(50)		(436)						153
Business Support	5											5
ICT	437		65	110		(97)	(42)		(340)			133
Customer Services	14			19			(5)		(2)			26
Human Resources & Organisational Development	648					(109)	(17)	30	(2)	(40)		510
Community Services	6,439	0	0	154	0	0	(210)	(58)	(116)	0	(230)	6,209
Leisure Management	2,580			54			(200)	36				2,470
Sports Development	193											193
Parks Development	636							(70)				566
Community Centres	1,199						50					1,249
Youth Ambition	220											220
Town Hall & Facilities	(278)								(30)			(308)
Culture	519			(40)			(60)					419
Localities Team	1,371			140				(24)	(86)			1,401
Community Safety	1,101	0	0	0	0	0	0	0	(120)	0	(120)	981
Community Safety	1,101								(120)			981
Housing Services	4,921	0	0	248	(50)	271	0	0	(23)	(37)	409	5,330
Strategy & Service Development	1,050			3		(65)			(10)	(37)		941
Garages	94											94
Homelessness Prevention	557			15	(50)				(13)			509
Rapid Re-Housing	1,609					336						1,945
Rough Sleeping & Singless Homelessness	1,611			230								1,841
DEVELOPMENT	(4,236)	0	0	247	(23)	0	(992)	150	(329)	(125)	(1,072)	(5,308)
	0											
Corporate Property	(7,653)	0	0	230	0	0	(992)	0	(83)	0	(845)	(8,498)
Property Services	775			265								1,040
Asset Management	(8,605)			(35)			(992)		(83)			(9,715)
Transactions & Special Projects	177											177
Regeneration & Economy	931	0	0	(10)	0	0	0	150	(77)	(75)	(12)	919
Economic Development	531			(10)					(67)	(75)		379
Development Team & PMO	332							150	(10)			472
Housing Supply	68											68
Planning	2,486	0	0	27	(23)	0	0	0	(169)	(50)	(215)	2,271
Development	(4)				(12)				(74)			(90)
Support Services	297			(45)								252
Information Services	14											14
Spatial Development	1,501			72	(11)					(50)		1,512
Regulatory Services	678								(95)			583

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2024/25 APPENDIX 2

	Current Budget 2023/24	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Recommended Budget 2024/25
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
CORPORATE STRATEGY	1,480	0	0	(5)	(12)	0	12	26	(252)	(20)	(251)	1,229
Policy & Communications	259	0	0	0	(12)	0	0	26	0	0	14	273
Corporate Strategy	170											170
Communications	52							26				78
Policy & Partnerships	37				(12)							25
Environmental Sustainability	1,221	0	0	(5)	0	0	12	0	(252)	(20)	(265)	956
Environmental Quality	387			(5)					(67)			315
Energy & Natural Resources	432											432
Smart, Sustainable Cities	402						12		(185)	(20)		209
ODS	15,010	1,000	0	243	0	0	(737)	0	(1,000)	(68)	(1,562)	14,448
ODS Client	15,010	1,000	0	243	0	0	(737)	0	(1,000)	(68)	(1,562)	14,448
Parking Management	(1,228)						(325)					(1,553)
Domestic Waste	6,202			86			(70)					6,218
Street Cleansing	6,201									(32)		6,169
Parks & Open Spaces	3,840			32						(36)		3,836
Pest Control	263											263
Engineering	75											75
Motor Transport	555											555
Overheads & Profit Share	(899)	1,000		125			(342)		(1,000)			(1,116)
CORPORATE SERVICES	5,139	0	0	304	0	0	(14)	0	(103)	(19)	168	5,307
Financial Services	4,017	0	0	322	0	0	0	0	(72)	0	250	4,267
Accountancy	(25)			235					(57)			153
Corporate Finance	188			25								213
Investigations	411								(15)			396
Procurement & Payments	(34)			62								28
Revenues & Benefits	3,472											3,472
Incomes	4											4
Chief Executive	75	0	0	0	0	0	0	0	(31)	0	(31)	44
CEO & Directors	15								(31)			(16)
Executive Assistants	60											60
Law & Governance	1,047	0	0	(18)	0	0	(14)	0	0	(19)	(51)	996
Committees & Members Services	10			4			(1)			(13)		0
Election Services	487			8								495
Legal Services	550			(30)			(13)			(6)		501
Total Budget at Portfolio Level	31,347	1,250	65	1,270	(85)	(371)	(2,005)	148	(2,287)	(309)	(3,574)	29,023

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2024/25 APPENDIX 2

	Current Budget 2023/24	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Recommended Budget 2024/25
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Below the line												
Corporate Accounts	(7,540)	(847)							(40)		(40)	(8,427)
Contingencies	2,257	6,746										9,003
Total Expenditure Budget	26,064											29,599
General Fund Working Balances												
Transfer to / (from) General Fund Working Balances												0
Transfers to/(from) reserves	(1,271)	208										(1,063)
Net Budget Requirement	24,793											28,536
												371
Financed by												
External Funding	(197)											(197)
Business Rates retention	(8,517)	(3,386)										(11,903)
New Homes Bonus	(663)	263										(400)
Council tax	(15,687)	(626)										(16,313)
Less Parish Precept	271	6										277
Collection Fund Surplus												
Business Rates Collection Fund (Surplus) / Deficit												
Over / (Under) Allocated budget	0										(3,614)	0

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2025/26 APPENDIX 2

	Proposed Budget 2024/25	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2025/26
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
COMMUNITIES & PEOPLE	13,347	0	0	(168)	(55)	(144)	(55)	(156)	(92)	(722)	(1,392)	11,955
Business Improvement	827	0	0	(26)	(55)	(98)	0	(30)	(92)	(25)	(326)	501
Transformation Projects	153											153
Business Support	5											5
ICT	133								(30)	(25)		78
Customer Services	26			(26)	(55)				(62)			(117)
Human Resources & Organisational Development	510					(98)		(30)				382
Community Services	6,209	0	0	20	0	0	(55)	(126)	0	(697)	(858)	5,351
Leisure Management	2,470							(51)		(297)		2,122
Sports Development	193											193
Parks Development	566							(25)				541
Community Centres	1,249						(55)					1,194
Youth Ambition	220			20				(50)				190
Town Hall & Facilities	(308)											(308)
Culture	419									(200)		219
Localities Team	1,401									(200)		1,201
Community Safety	981	0	0	0	0	0	0	0	0	0	0	981
Community Safety	981											981
Housing Services	5,330	0	0	(162)	0	(46)	0	0	0	0	(208)	5,122
Strategy & Service Development	941			3		(10)						934
Garages	94											94
Homelessness Prevention	509			15								524
Rapid Re-Housing	1,945					(36)						1,909
Rough Sleeping & Singless Homelessness	1,841			(180)								1,661
DEVELOPMENT	(5,308)	0	0	(27)	(44)	0	(1,259)	0	(30)	75	(1,285)	(6,593)
Corporate Property	(8,498)	0	0	45	(44)	0	(1,259)	0	0	0	(1,258)	(9,756)
Property Services	1,040			45								1,085
Asset Management	(9,715)				(44)		(1,259)					(11,018)
Transactions & Special Projects	177											177
Regeneration & Economy	919	0	0	0	0	0	0	0	0	75	75	994
Economic Development	379									75		454
Development Team & PMO	472											472
Housing Supply	68											68
Planning	2,271	0	0	(72)	0	0	0	0	(30)	0	(102)	2,169
Development	(90)											(90)
Support Services	252											252
Information Services	14											14
Spatial Development	1,512			(72)								1,440
Regulatory Services	583								(30)			553

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2025/26 APPENDIX 2

	Proposed Budget 2024/25	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2025/26
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
CORPORATE STRATEGY	1,229	0	0	(25)	(7)	0	12	(179)	61	0	(138)	1,091
Policy & Communications	273	0	0	0	(7)	0	0	(39)	(25)	0	(71)	202
Corporate Strategy	170											170
Communications	78				(7)			(39)	(25)			7
Policy & Partnerships	25											25
Environmental Sustainability	956	0	0	(25)	0	0	12	(140)	86	0	(67)	889
Environmental Quality	315							(140)				175
Energy & Natural Resources	432			(25)					25			432
Smart, Sustainable Cities	209						12		61			282
ODS	14,448	200	0	0	0	0	(920)	(75)	1,000	(400)	(395)	14,253
ODS Client	14,448	200	0	0	0	0	(920)	(75)	1,000	(400)	(395)	14,253
Parking Management	(1,553)						392					(1,161)
Domestic Waste	6,218											6,218
Street Cleansing	6,169											6,169
Parks & Open Spaces	3,836											3,836
Pest Control	263											263
Engineering	75							(75)				(0)
Motor Transport	555											555
Overheads & Profit Share	(1,116)	200					(1,312)		1,000	(400)		(1,628)
CORPORATE SERVICES	5,307	0	0	(56)	(105)	0	0	0	(105)	(35)	(301)	5,006
Financial Services	4,267	0	0	(60)	(105)	0	0	0	(105)	0	(270)	3,997
Accountancy	153			(60)					(40)			53
Corporate Finance	213											213
Investigations	396				(50)							346
Procurement & Payments	28								(35)			(7)
Revenues & Benefits	3,472				(55)				(30)			3,387
Incomes	4											4
Chief Executive	44	0	0	0	0	0	0	0	0	0	0	44
CEO & Directors	(16)											(16)
Executive Assistants	60											60
Law & Governance	996	0	0	4	0	0	0	0	0	(35)	(31)	965
Committees & Members Services	0			4						(34)		(30)
Election Services	495											495
Legal Services	501									(1)		500
Total Budget at Portfolio Level	29,023	200	0	(276)	(211)	(144)	(2,222)	(410)	834	(1,082)	(3,511)	25,712

45

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2025/26 APPENDIX 2

	Proposed Budget 2024/25	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2025/26
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Below the line												
Corporate Accounts	(8,427)	(170)							(146)		(146)	(8,743)
Contingencies	9,003	1,224										10,227
Total Expenditure Budget	29,599											27,196
General Fund Working Balances												
Transfer to / (from) General Fund Working Balances												0
Transfers to/(from) reserves	(1,063)	866										(198)
Net Budget Requirement	28,536											26,999
Financed by												
External Funding	(197)											(197)
Business Rates retention	(11,903)	1,620										(10,283)
New Homes Bonus	(400)	400										0
Council tax	(16,313)	(483)										(16,796)
Less Parish Precept	277											277
Collection Fund Surplus												
Business Rates Collection Fund (Surplus) / Deficit											(3,657)	
Over / (Under) Allocated budget	0											(0)

13

0

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2026/27 APPENDIX 2

	Proposed Budget 2025/26	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2026/27
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
COMMUNITIES & PEOPLE	11,955	0	0	(15)	0	0	(88)	0	(200)	(60)	(363)	11,592
Business Improvement	501	0	0	0	0	0	0	0	(200)	0	(200)	301
Transformation Projects	153											153
Business Support	5											5
ICT	78											78
Customer Services	(117)								(200)			(317)
Human Resources & Organisational Development	382											382
Community Services	5,351	0	0	0	0	0	(88)	0	0	(60)	(148)	5,203
Leisure Management	2,122									(60)		2,062
Sports Development	193											193
Parks Development	541											541
Community Centres	1,194						(88)					1,106
Youth Ambition	190											190
Town Hall & Facilities	(308)											(308)
Culture	219											219
Localities Team	1,201											1,201
Community Safety	981	0	0	0	0	0	0	0	0	0	0	981
Community Safety	981											981
Housing Services	5,122	0	0	(15)	0	0	0	0	0	0	(15)	5,107
Strategy & Service Development	934											934
Garages	94											94
Homelessness Prevention	524			(15)								509
Rapid Re-Housing	1,909											1,909
Rough Sleeping & Single Homelessness	1,661											1,661
DEVELOPMENT	(6,593)	0	0	45	(90)	(500)	(795)	0	(25)	0	(1,365)	(7,958)
Corporate Property	(9,756)	0	0	(10)	(90)	(500)	(795)	0	0	0	(1,395)	(11,151)
Property Services	1,085			(10)	(90)	(500)	(795)					1,045
Asset Management	(11,018)				(30)	(500)	(795)					(12,373)
Transactions & Special Projects	177											177
Regeneration & Economy	994	0	0	55	0	0	0	0	0	0	55	1,049
Economic Development	454			55								509
Development Team & PMO	472											472
Housing Supply	68											68
Planning	2,169	0	0	0	0	0	0	0	(25)	0	(25)	2,144
Development	(90)											(90)
Support Services	252								(25)			227
Information Services	14											14
Spatial Development	1,440											1,440
Regulatory Services	553											553

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2026/27 APPENDIX 2

	Proposed Budget 2025/26	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2026/27
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
CORPORATE STRATEGY	1,091	0	0	0	0	0	0	(8)	118	0	110	1,201
Policy & Communications	202	0	0	0	0	0	0	(8)	0	0	(8)	194
Corporate Strategy	170											170
Communications	7							(8)				(1)
Policy & Partnerships	25											25
Environmental Sustainability	889	0	0	0	0	0	0	0	118	0	118	1,007
Environmental Quality	175								13			188
Energy & Natural Resources	432											432
Smart, Sustainable Cities	282								105			387
ODS	14,253	(200)	0	(168)	0	0	(196)	0	0	(200)	(564)	13,489
ODS Client	14,253	(200)	0	(168)	0	0	(196)	0	0	(200)	(564)	13,489
Parking Management	(1,161)						71					(1,090)
Domestic Waste	6,218											6,218
Street Cleansing	6,169											6,169
Parks & Open Spaces	3,836											3,836
Pest Control	263											263
Engineering	(0)											(0)
Motor Transport	555			(168)								387
Overheads & Profit Share	(1,628)	(200)					(267)			(200)		(2,295)
CORPORATE SERVICES	5,006	0	0	4	0	0	0	0	0	(3)	1	5,007
Financial Services	3,997	0	0	0	0	0	0	0	0	0	0	3,997
Accountancy	53											53
Corporate Finance	213											213
Investigations	346											346
Procurement & Payments	(7)											(7)
Revenues & Benefits	3,387											3,387
Incomes	4											4
Chief Executive	44	0	0	0	0	0	0	0	0	0	0	44
CEO & Directors	(16)											(16)
Executive Assistants	60											60
Law & Governance	965	0	0	4	0	0	0	0	0	(3)	1	966
Committees & Members Services	(30)			4								(26)
Election Services	495											495
Legal Services	500									(3)		497
Total Budget at Portfolio Level	25,712	(200)	0	(134)	(90)	(500)	(1,079)	(8)	(107)	(263)	(2,181)	23,331

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2026/27 APPENDIX 2

	Proposed Budget 2025/26	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2026/27
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Below the line												
Corporate Accounts	(8,743)	7,727								(225)	(225)	(1,241)
Contingencies	10,227	(80)										10,147
Total Expenditure Budget	27,196											32,237
General Fund Working Balances												
Transfer to / (from) General Fund Working Balances												0
Transfers to/(from) reserves	(198)	(4,154)										(4,352)
Net Budget Requirement	26,999											27,886
Financed by												
External Funding	(197)											(197)
Business Rates retention	(10,283)	(391)										(10,674)
New Homes Bonus	0											0
Council tax	(16,796)	(496)										(17,292)
Less Parish Precept	277											277
Collection Fund Surplus												
Business Rates Collection Fund (Surplus) / Deficit											(2,406)	
Over / (Under) Allocated budget	(0)											(0)

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2027/28 APPENDIX 2

	Proposed Budget 2026/27	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2027/28
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
COMMUNITIES & PEOPLE	11,592	0	0	0	0	0	0	0	0	0	0	11,592
Business Improvement	301	0	0	0	0	0	0	0	0	0	0	301
Transformation Projects	153											153
Business Support	5											5
ICT	78											78
Customer Services	(317)											(317)
Human Resources & Organisational Development	382											382
Community Services	5,203	0	0	0	0	0	0	0	0	0	0	5,203
Leisure Management	2,062											2,062
Sports Development	193											193
Parks Development	541											541
Community Centres	1,106											1,106
Youth Ambition	190											190
Town Hall & Facilities	(308)											(308)
Culture	219											219
Localities Team	1,201											1,201
Community Safety	981	0	0	0	0	0	0	0	0	0	0	981
Community Safety	981											981
Housing Services	5,107	0	0	0	0	0	0	0	0	0	0	5,107
Strategy & Service Development	934											934
Garages	94											94
Homelessness Prevention	509											509
Rapid Re-Housing	1,909											1,909
Rough Sleeping & Single Homelessness	1,661											1,661
DEVELOPMENT	(7,958)	0	0	0	0	0	(1,196)	0	(25)	0	(1,221)	(9,179)
Corporate Property	(11,151)	0	0	0	0	0	(1,196)	0	0	0	(1,196)	(12,347)
Property Services	1,045											1,045
Asset Management	(12,373)						(1,196)					(13,569)
Transactions & Special Projects	177											177
Regeneration & Economy	1,049	0	0	0	0	0	0	0	0	0	0	1,049
Economic Development	509											509
Development Team & PMO	472											472
Housing Supply	68											68
Planning	2,144	0	0	0	0	0	0	0	(25)	0	(25)	2,119
Development	(90)											(90)
Support Services	227								(25)			202
Information Services	14											14
Spatial Development	1,440											1,440
Regulatory Services	553											553

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2027/28 APPENDIX 2

	Proposed Budget 2026/27	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2027/28
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
CORPORATE STRATEGY	1,201	0	0	0	0	0	0	0	(80)	0	(80)	1,121
Policy & Communications	194	0	0	0	0	0	0	0	0	0	0	194
Corporate Strategy	170											170
Communications	(1)											(1)
Policy & Partnerships	25											25
Environmental Sustainability	1,007	0	0	0	0	0	0	0	(80)	0	(80)	927
Environmental Quality	188											188
Energy & Natural Resources	432											432
Smart, Sustainable Cities	387								(80)			307
ODS	13,489	0	0	0	0	0	0	0	0	(200)	(200)	13,289
ODS Client	13,489	0	0	0	0	0	0	0	0	(200)	(200)	13,289
Parking Management	(1,090)											(1,090)
Domestic Waste	6,218											6,218
Street Cleansing	6,169											6,169
Parks & Open Spaces	3,836											3,836
Pest Control	263											263
Engineering	(0)											(0)
Motor Transport	387											387
Overheads & Profit Share	(2,295)									(200)		(2,495)
CORPORATE SERVICES	5,007	0	0	4	0	0	0	0	0	0	4	5,011
Financial Services	3,997	0	0	0	0	0	0	0	0	0	0	3,997
Accountancy	53											53
Corporate Finance	213											213
Investigations	346											346
Procurement & Payments	(7)											(7)
Revenues & Benefits	3,387											3,387
Incomes	4											4
Chief Executive	44	0	0	0	0	0	0	0	0	0	0	44
CEO & Directors	(16)											(16)
Executive Assistants	60											60
Law & Governance	966	0	0	4	0	0	0	0	0	0	4	970
Committees & Members Services	(26)			4								(22)
Election Services	495											495
Legal Services	497											497
Total Budget at Portfolio Level	23,331	0	0	4	0	0	(1,196)	0	(105)	(200)	(1,497)	21,834

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2027/28 APPENDIX 2

	Proposed Budget 2026/27	MTFP assumptions	Contractual Inflation	Pressures	Existing Efficiencies	Invest to Save	Fees & Charges	New Investments / Bids	Transformation & New Efficiencies	Service Reductions	Total App3	Proposed Budget 2027/28
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Below the line												
Corporate Accounts	(1,241)	(787)									0	(2,028)
Contingencies	10,147	1,204										11,351
Total Expenditure Budget	32,237											31,157
General Fund Working Balances												
Transfer to / (from) General Fund Working Balances												0
Transfers to/(from) reserves	(4,352)	1,995										(2,357)
Net Budget Requirement	27,886											28,801
Financed by												
External Funding	(197)											(197)
Business Rates retention	(10,674)	(402)										(11,076)
New Homes Bonus	0											0
Council tax	(17,292)	(513)										(17,805)
Less Parish Precept	277											277
Collection Fund Surplus												
Business Rates Collection Fund (Surplus) / Deficit											(1,497)	
Over / (Under) Allocated budget	(0)											(0)

General Fund Budget Proposals Summary
2024-25 to 2027-28

2024/25

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformation & New Efficiency		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	65	29	1.00	0	0.00	(642)	(10.00)	(64)	0.00	30	0.00	(344)	0.00	(40)	0.00	(966)
Community Services	0	154	0.00	0	0.00	0	0.00	(210)	0.00	(58)	0.00	(116)	0.00	0	0.00	(230)
Regeneration & Economy	0	(10)	0.00	0	0.00	0	0.00	0	0.00	150	0.00	(77)	0.00	(75)	0.00	(12)
Corporate Property	0	200	9.00	0	0.00	0	0.00	(992)	0.00	0	0.00	(83)	0.00	0	0.00	(875)
Planning	0	27	(1.00)	(23)	0.00	0	0.00	0	0.00	0	0.00	(74)	7.00	(50)	0.00	(120)
CPPC	0	0	0.00	(12)	0.00	0	0.00	0	0.00	26	0.60	0	0.00	0	0.00	14
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(215)	(1.00)	0	0.00	(215)
Housing Services	0	248	0.00	(50)	0.00	271	0.00	0	0.00	0	0.00	(23)	0.00	(37)	(0.60)	409
Environmental Sustainability	0	(5)	0.00	0	0.00	0	0.00	12	0.00	0	0.00	(252)	5.00	(20)	(0.50)	(265)
Oxford Direct Services	0	243	0.00	0	0.00	0	0.00	(737)	0.00	0	0.00	(1,000)	0.00	(68)	(1.00)	(1,562)
Financial Services	0	322	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(112)	0.00	0	0.00	210
Law & Governance	0	62	0.00	0	0.00	0	0.00	(14)	0.00	0	0.00	0	0.00	(19)	0.00	29
Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(31)	0.00	0	0.00	(31)
Total	65	1,270	9.00	(85)	0.00	(371)	(10.00)	(2,004)	0.00	148	0.60	(2,327)	11.00	(309)	(2.10)	(3,613)

2025/26

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformation & New Efficiency		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	(26)	0.00	(55)	(2.00)	(98)	(1.00)	0	0.00	(30)	0.00	(92)	0.00	(25)	0.00	(326)
Community Services	0	20	0.00	0	0.00	0	0.00	(55)	0.00	(51)	0.00	(75)	0.00	(697)	0.00	(858)
Regeneration & Economy	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	75	0.00	75
Corporate Property	0	45	(1.00)	(44)	(1.00)	0	(1.00)	(1,259)	0.00	0	0.00	0	0.00	0	0.00	(1,258)
Planning	0	(72)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(72)
CPPC	0	0	0.00	(7)	(0.15)	0	0.00	0	0.00	(39)	(0.83)	(25)	(0.50)	0	0.00	(71)
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(30)	0.00	0	0.00	(30)
Housing Services	0	(162)	0.00	0	0.00	(46)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(208)
Environmental Sustainability	0	(25)	(0.50)	0	0.00	0	0.00	12	0.00	(140)	0.00	86	1.00	0	0.00	(67)
Oxford Direct Services	0	0	0.00	0	0.00	0	0.00	(920)	0.00	(75)	0.00	1,000	0.00	(400)	0.00	(395)
Financial Services	0	(60)	0.00	(105)	(2.50)	0	0.00	0	0.00	0	0.00	(251)	0.00	0	0.00	(416)
Law & Governance	0	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(35)	0.00	(31)
Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	(276)	(1.50)	(211)	(5.65)	(144)	(2.00)	(2,222)	0.00	(335)	(0.83)	613	0.50	(1,082)	0.00	(3,656)

53

2026/27

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformation & New Efficiency		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(200)	0.00	0	0.00	(200)
Community Services	0	0	0.00	0	0.00	0	0.00	(88)	0.00	0	0.00	0	0.00	(60)	0.00	(148)
Regeneration & Economy	0	55	(1.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	55
Corporate Property	0	(10)	(5.00)	(90)	(1.00)	(500)	(1.00)	(795)	0.00	0	0.00	0	0.00	0	0.00	(1,395)
Planning	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(25)	0.00	0	0.00	(25)
CPPC	0	0	0.00	0	0.00	0	0.00	0	0.00	(8)	(0.17)	0	0.00	0	0.00	(8)
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	(15)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(15)
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	118	(2.00)	0	0.00	118
Oxford Direct Services	0	(168)	0.00	0	0.00	0	0.00	(196)	0.00	0	0.00	0	0.00	(200)	0.00	(564)
Financial Services	0	0	(1.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(225)	0.00	(225)
Law & Governance	0	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(3)	0.00	1
Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	(134)	(7.00)	(90)	(1.00)	(500)	(1.00)	(1,079)	0.00	(8)	(0.17)	(107)	(2.00)	(488)	0.00	(2,406)

2027/28

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformation & New Efficiency		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Community Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Regeneration & Economy	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Corporate Property	0	0	(2.00)	0	0.00	0	0.00	(1,196)	0.00	0	0.00	0	0.00	0	0.00	(1,196)
Planning	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(25)	0.00	0	0.00	(25)
CPPC	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(80)	0.00	0	0.00	(80)
Oxford Direct Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(200)	0.00	(200)
Financial Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Law & Governance	0	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	4
Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	4	(2.00)	0	0.00	0	0.00	(1,196)	0.00	0	0.00	(105)	0.00	(200)	0.00	(1,497)

54

Total Summary

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformation & New Efficiency		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	65	3	1.00	(55)	(2.00)	(740)	(11.00)	(64)	0.00	0	0.00	(636)	0.00	(65)	0.00	(1,492)
Community Services	0	174	0.00	0	0.00	0	0.00	(353)	0.00	(109)	0.00	(191)	0.00	(757)	0.00	(1,236)
Regeneration & Economy	0	45	(1.00)	0	0.00	0	0.00	0	0.00	150	0.00	(77)	0.00	0	0.00	118
Corporate Property	0	235	1.00	(134)	(2.00)	(500)	(2.00)	(4,242)	0.00	0	0.00	(83)	0.00	0	0.00	(4,724)
Planning	0	(45)	(1.00)	(23)	0.00	0	0.00	0	0.00	0	0.00	(124)	7.00	(50)	0.00	(242)
CPPC	0	0	0.00	(19)	(0.15)	0	0.00	0	0.00	(21)	(0.40)	(25)	(0.50)	0	0.00	(65)
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(245)	(1.00)	0	0.00	(245)
Housing Services	0	71	0.00	(50)	0.00	225	0.00	0	0.00	0	0.00	(23)	0.00	(37)	(0.60)	186
Environmental Sustainability	0	(30)	(0.50)	0	0.00	0	0.00	24	0.00	(140)	0.00	(128)	4.00	(20)	(0.50)	(294)
Oxford Direct Services	0	75	0.00	0	0.00	0	0.00	(1,853)	0.00	(75)	0.00	0	0.00	(868)	(1.00)	(2,721)
Financial Services	0	262	(1.00)	(105)	(2.50)	0	0.00	0	0.00	0	0.00	(363)	0.00	(225)	0.00	(431)
Law & Governance	0	74	0.00	0	0.00	0	0.00	(14)	0.00	0	0.00	0	0.00	(57)	0.00	3
Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(31)	0.00	0	0.00	(31)
Total	65	864	(1.50)	(386)	(6.65)	(1,015)	(13.00)	(6,501)	0.00	(195)	(0.40)	(1,926)	9.50	(2,079)	(2.10)	(11,173)

Note: where an investment is being reversed, this is just removing additional funding approved in previous years

Communities & Customers Budget Proposals Summary
2024-25 to 2027-28

2024/25

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	65	29	1.00	0	0.00	(642)	(10.00)	(64)	0.00	30	0.00	(344)	0.00	(40)	0.00	(966)
Community Services	0	154	0.00	0	0.00	0	0.00	(210)	0.00	(58)	0.00	(116)	0.00	0	0.00	(230)
Total	65	183	1.00	0	0.00	(642)	(10.00)	(274)	0.00	(28)	0.00	(460)	0.00	(40)	0.00	(1,196)

2025/26

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	(26)	0.00	(55)	(2.00)	(98)	(1.00)	0	0.00	(30)	0.00	(92)	0.00	(25)	0.00	(326)
Community Services	0	20	0.00	0	0.00	0	0.00	(55)	0.00	(51)	0.00	(75)	0.00	(697)	0.00	(858)
Total	0	(6)	0.00	(55)	(2.00)	(98)	(1.00)	(55)	0.00	(81)	0.00	(167)	0.00	(722)	0.00	(1,184)

2026/27

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(200)	0.00	0	0.00	(200)
Community Services	0	0	0.00	0	0.00	0	0.00	(88)	0.00	0	0.00	0	0.00	(60)	0.00	(148)
Total	0	0	0.00	0	0.00	0	0.00	(88)	0.00	0	0.00	(200)	0.00	(60)	0.00	(348)

2027/28

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Community Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0

Total Summary

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	65	3	1	(55)	(2)	(740)	(11)	(64)	0	0	0	(636)	0	(65)	0	(1,492)
Community Services	0	174	0	0	0	0	0	(353)	0	(109)	0	(191)	0	(757)	0	(1,236)
Total	65	177	1.00	(55)	(2.00)	(740)	(11.00)	(417)	0.00	(109)	0.00	(827)	0.00	(822)	0.00	(2,727)

56

57

Business Improvement		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Contractual Inflation											
1	ICT		65								
Increased contract inflation for MS Licences of 18% on annual licence fee of £361k. Last year was 9% rise, so £65k would account for a doubling of that figure. Need to be aware that the exchange rate may alter the cost.											
Total Contractual Inflation			65								
Pressures											
2	Transformation	H	(50)								
Part reversal of investment to support the transformation projects across the organisation. Remaining £250k to be used to fund smaller permanent Change Team. Will be part of Corporate PMO as per LGA Peer Review.											
3	Customer Services	M	0	(26)							
Turnover Saving was paused for 23/24. Proposal to extend into 24/25 and move reversal to 25/26. Proposed in paper to CMT on 21.09.23											
	Customer Services		11								
Lease costs for Westgate Library face to face customer service provision on Monday, Wednesday and Friday											
	Customer Services		8								
Lease costs for Westgate Library face to face Housing provision on Tuesday and Thursday											
	ICT		60				1.00				1.00
The Audit and Governance Committee approved the creation of a dedicated full-time cyber security role within ICT.											
Total Pressures			29	(26)			1.00				1.00
Existing Efficiencies											
4	Customer Services	M		(55)				(2.00)			(2.00)
Impact of Universal Credit rollout on Contact Centre - savings pushed back due to delayed migration of existing claimants to UC, now anticipated in 2025. Paper to CMT on 21.09.23 proposes moving to 26/27 to phase in reduction of contact centre capacity.											
Total Existing Efficiencies				(55)			(2.00)				(2.00)

58

Business Improvement		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Invest to Save											
5	HR & OD	Claw back of £138k investment in People Team service re-design leading to post reduction	(42)	(98)				(1.00)			(1.00)
6	Transformation	Reversal of investment in the change programme, now included in line 2	(436)				(7.00)				(7.00)
7	Human Resources	Reversal of additional funding for People PM change, now included in line 2	(67)				(1.00)				(1.00)
8	ICT	Part reversal of ICT investment in the change programme . £60k to remain in the base budget for additional specialist resources as required.	(97)				(2.00)				(2.00)
Total Invest to Save			(642)	(98)			(10.00)	(1.00)			(11.00)
Fees and Charges											
9	Customer Services	Westgate Library licence income from Citizens Advice Oxford	(5)								
10	ICT & Human Resources	SLA Income for ICT and People Services provided to OX Place	(59)								
Total Fees and Charges			(64)								
New Investments / Bids											
11	Human Resources	Bid for additional resource to enable smoother transition to People Team service re-design in line 5 above.	30	(30)							
Total New Investment/Bids			30	(30)							
Transformations & New Efficiencies											
12	Contact Centre	Savings from Customer Experience change programme. Proposal to move the £62k saving to 25/26 as per paper to CMT on 21.09.23. Also £200k saving in 26/27 moved to its own line. This is not a contact centre saving but forecast savings from across the organisation driven by the CEX change programme.	0	(62)	0						
13	Change programme	Savings from Customer Experience programme			(200)						
14	ICT	ICT Savings from change programme	(340)	(30)							
15	Applications Team	Savings from Customer Experience change programme	(2)								
16	Human Resources	CD05 Staff Offers reductions	(2)								
Total Transformations			(344)	(92)	(200)						
Service Reductions											
17	Human Resources	DP07 Reduction in Corporate Training Budget	(40)								
18	ICT	Do not continue to fund Oxford free wifi (would also reduce capital requirements)		(25)							
Total Service Reductions			(40)	(25)							

Proposal	Business Improvement	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
			£000s	£000s	£000s	£000s					
Total Business Improvement Bids & Savings			(966)	(326)	(200)		(9.00)	(3.00)			(12.00)
Amended Bids & Savings											
New Bids & Savings											

Community Services

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		£000s	£000s	£000s	£000s					
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Culture	Reversal of additional revenue costs on opening museum, now split over 2 years	(40)							
3	Youth Ambition	Reversal of HRA contributions to Youth Ambition Service on council estates		20						
4		Reduction of recharge to HRA for posts under heading 'area coordinator' (MM40)	140							
5	Leisure Management	Resource within Property Services to support leisure & community centres	54			1.00				1.00
Total Pressures			154	20		1.00				1.00
Existing Efficiencies										
6										
Total Existing Efficiencies										
Invest to Save										
7										
Total Invest to Save										

09

Community Services

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Fees and Charges											
8	Culture	Museum income generation - previously slipped back a year due to construction delays caused by Covid 19	M	(60)							
9	Community Centres	Recovering Covid related loss in room hire income - base budget £331k in 23/24		50	(55)	(88)					
10	Leisure Management	Invest in leisure during a changing market to devise a new model and consider new arrangements- base budget of £300k		(200)							
Total Fees and Charges				(210)	(55)	(88)					
New Investment / Bids											
11		Reversal of investment in Social Impact Bonds - deliver targeted support for children & young people via a social impact bond		(15)							
12	Parks Development	Reversal of investment in safety measures at Barton Rec ground		(10)							
13	Parks Development	Reversal of investment in lighting to MUGA at Wood Farm		(35)							
14	Localities Team	Reversal of increase ward councillors budget as a one-off by £500 back to £1500		(24)							
15	Parks Development	Reversal of investment to reinstate floodlighting at Rosehill Rec		(25)							
16	Leisure Management	District Co-ordinator to oversee physical activity for prevention		51	(51)						
Total New Investment/Bids				(58)	(51)						
Transformations & New Efficiencies											
17	Youth Ambition	Alternative models of service delivery for the youth ambition team			(50)						
18	Town Hall	Additional income		(30)							
19	Parks Development	Income from new commercial activity in parks			(25)						
20	Communities	Adjustment to community impact fund		(86)							
Total Transformations				(116)	(75)						
Service Reductions											
21		Community services structural review			(497)	(60)					
22		Reduction in community grants			(200)						
Total Service Reductions					(697)	(60)					
Total Community Services Bids & Savings				(230)	(858)	(148)	1				1
Amended Bids & Savings											
New Bids & Savings											

61

Development Budget Proposals Summary
2024-25 to 2027-28

2024/25

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	(10)	0.00	0	0.00	0	0.00	0	0.00	150	0.00	(77)	0.00	(75)	0.00	(12)
Corporate Property	0	200	9.00	0	0.00	0	0	(992)	0.00	0	0.00	(83)	0.00	0	0.00	(875)
Planning	0	27	(1.00)	(23)	0.00	0	0.00	0	0.00	0	0.00	(74)	7.00	(50)	0.00	(120)
Total	0	217	8.00	(23)	0.00	0	0.00	(992)	0.00	150	0.00	(234)	7.00	(125)	0.00	(1,007)

2025/26

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	75	0.00	75
Corporate Property	0	45	(1.00)	(44)	(1.00)	0	(1)	(1,259)	0.00	0	0.00	0	0.00	0	0.00	(1,258)
Planning	0	0	(72)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	(72)
Total	0	(27)	(1.00)	(44)	(1.00)	0	(1.00)	(1,259)	0.00	0	0.00	0	0.00	75	0.00	(1,255)

2026/27

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	55	(1.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	55
Corporate Property	0	(10)	(5.00)	(90)	(1.00)	(500)	(1)	(795)	0.00	0	0.00	0	0.00	0	0.00	(1,395)
Planning	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(25)	0.00	0	0.00	(25)
Total	0	45	(6.00)	(90)	(1.00)	(500)	(1.00)	(795)	0.00	0	0.00	(25)	0.00	0	0.00	(1,365)

2027/28

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Corporate Property	0	0	(2.00)	0	0.00	0	0	(1,196)	0.00	0	0.00	0	0.00	0	0.00	(1,196)
Planning	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(25)	0.00	0	0.00	(25)
Total	0	0	(2.00)	0	0.00	0	0.00	(1,196)	0.00	0	0.00	(25)	0.00	0	0.00	(1,221)

Total Summary

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/ Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	45	(1)	0	0	0	0	0	0	150	0	(77)	0	0	0	118
Corporate Property	0	235	1	(134)	(2)	(500)	(2)	(4,242)	0	0	0	(83)	0	0	0	(4,724)
Planning	0	(45)	(1)	(23)	0	0	0	0	0	0	0	(124)	7	(50)	0	(242)
Total	0	235	(1.00)	(157)	(2.00)	(500)	(2.00)	(4,242)	0.00	150	0.00	(284)	7.00	(50)	0.00	(4,848)

62

Regeneration & Economy

63

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2	Regeneration	Additional Regeneration Manager post to deliver the increase in capital programme		0	(80)			0.00	(1.00)		(1.00)
3	Regeneration	Capitalise time against capital projects postholder works on (resource budget for this built into capital project budgets)		0	80						
4	Economy	Cowley Branch Line Project Manager			(80)				(1.00)		(1.00)
5	Economy	Cowley Branch Line Project Manager funding from CIL/capital			80						
6	Economy	Savings in line with Fit for the Future programme - net off with Corporate Property saving	0		55		0.00		1.00		1.00
7	Regeneration and Economy	Reversal of one off £10k contribution to LEP Economic Strategy Refresh	(10)								
Total Pressures			(10)		55				(1.00)		(1.00)
Existing Efficiencies											
8											
Total Existing Efficiencies											

Regeneration & Economy

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		£000s	£000s	£000s	£000s					
Invest to Save										
9										
Total Invest to Save										
Fees and Charges										
10										
Total Fees and Charges										
New Investments / Bids										
11	Regeneration	Additional funding for the PMO team as recommended by LGA peer review	150							
Total New Investment/Bids			150							
Transformations & New Efficiencies										
12	Regen & Economy	HoS capitalise time on projects under sponsor role - assumed 50% of chargeable time on regeneration and economy capital projects including time as board director on OxWED	(67)							
13	Regeneration	Increase income target and further reduce base budget in BN10	(10)							
Total Transformations			(77)							
Service Reductions										
14	Economy	Reduction in capacity supporting Green Transport schemes	(75)	75						
Total Service Reductions			(75)	75						
Total Regeneration & Economy Bids & Savings			(12)	75	55			(1.00)		(1.00)

Amended Bids & Savings

New Bids & Savings

Corporate Property

65

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Contractual Inflation											
Total Contractual Inflation											
Pressures											
2	Legal	Reversal of additional £30k for external legal fees while legal recruits to vacant posts	(30)								
3	Commercial Property	Market Supplement for vacant posts - required for remainder of the period	40	0							
4	Commercial Property	Reversal of additional resource to support OFAS and Court Place Farm projects (part funded by existing budget) 2 Year FT - reversal pushed back a year		(65)				(1.00)			(1.00)
5	Commercial Property	Reversal of capitalisation of additional resource to support OFAS and Court Place Farm projects. 2 year FT - reversal pushed back a year		65							
6	Commercial Property	Reversal of additional resource to support Capital Programme Projects - to be 100% Capitalised. 2 year FTC but will keep running	0		(65)		0.00	(1.00)			(1.00)
7	Commercial Property	Reversal of capitalisation of additional resource to support Capital Programme Projects - to be 100% Capitalised	0		65						0.00
8	Commercial Property	Additional resource to support Commercial Property programme - to be 100% capitalised - 2 yr FT linked to invest to save proposal		0	(80)			0.00	(1.00)		(1.00)
9	Commercial Property	Reversal of capitalisation of additional resource to support Commercial Property programme - to be 100% capitalised - 2 yr FT linked to invest to save proposal		0	80						0.00
10	Commercial Property	Additional resource to support review of alternative property uses and move back to £12.2m income - 100% capitalised - 3 year FT linked to invest to save proposal				(70)		0.00		(1.00)	(1.00)
11	Commercial Property	Capitalisation of resource to review alternative property use. (Corporate Assets and Property Services)	(150)			150					
12	Commercial Property	Additional building surveying support for invest to save proposal		0		(80)		0.00		(1.00)	(1.00)
13	Commercial Property	Reversal of Disposal Surveyor - to be 100% Capitalised	0		(65)		0.00	(1.00)			(1.00)
14	Commercial Property	Reversal of capitalisation of Disposal Surveyor - to be 100% Capitalised	0		65						0.00
15	Commercial Property	Additional resource to help support the projects within the sustainability team	50				1.00				1.00
16	Commercial Property	Officer to support leisure and CC's 2	54				1.00				1.00
17	Commercial Property	Recharge to Leisure for OFFICER to support leisure and CC's	(54)								0.00

Corporate Property

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
18	Commercial Property	CDM posts - corporate resource	120				2.00				2.00
19	Commercial Property	Recharge of CDM posts to HRA Capital	(60)								0.00
20	Commercial Property	Fibre to homes initiative 2x grade 7 in each team . Corporate priority	80		(80)		2.00	(2.00)			0.00
21	Commercial Property	Recharge to HRA Revenue: Fibre to homes initiative 2x grade 7 in each team . Corporate priority	(80)		80						0.00
22	Commercial Property	Utilities officer - corporate resource but sitting in PS	60				1.00				1.00
23	Commercial Property	Recharge to HRA Revenue for Utilities officer	(30)								0.00
24	Commercial Property	BN43 HRA Employee Costs - Capital Programme Delivery Manager & Policy, Performance & reporting Manager	193				2.00				2.00
25	Commercial Property	Recharge to HRA Capital	(132)								0.00
26	Commercial Property	Recharge to HRA Revenue	(61)								0.00
27	Commercial Property	Corporate Property Maintenance Programme (BN44)	200	45	(10)						0.00
Total Pressures			200	45	(10)		9.00	(1.00)	(5.00)	(2.00)	1.00
Existing Efficiencies											
28	Commercial Property	Reversal of previous budget to create compliance building surveyor x 1 fte 24 months contract spread over 2 years on assumption this happens after the condition survey data and analysis / programme agreed	0	0	(60)			0.00	(1.00)		(1.00)
29	Corporate Assets	Savings in line with Fit for the Future programme - net off with Regeneration cost	0	(24)			0.00	(1.00)			(1.00)
30	Assets	Clearchannel contract - new procurement	0	(20)	(30)						
Total Existing Efficiencies				(44)	(90)			(1.00)	(1.00)		(2.00)

99

Corporate Property

67

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Invest to Save											
31	Commercial Property	M			(500)						
Review of change of use of properties											
Total Invest to Save					(500)						
Fees and Charges											
32	Commercial Property		(900)	(1,488)	(627)	(746)					
Consolidated investment portfolio income											
33	Commercial Property		(92)	229	(168)	(450)					
Covered Market income											
Total Fees and Charges			(992)	(1,259)	(795)	(1,196)					
New Investments / Bids											
34											
Total New Investment/Bids											
Transformations & New Efficiencies											
35			(16)								
Recharge of Corporate Asset Lead to HRA and OCHL											
36			(67)								
Recharge of HoS to Capital Programme											
Total Transformations			(83)								
Service Reductions											
37											
Total Service Reductions											
Total Corporate Property Bids & Savings			(875)	(1,258)	(1,395)	(1,196)	9.00	(2.00)	(6.00)	(2.00)	(1.00)
Amended Bids & Savings											
New Bids & Savings											

Planning

Proposal	2024-25				2025-26				2026-27				2027-28			
	H/M/L	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	
Contractual Inflation																
1																
Total Contractual Inflation																
Pressures																
2																
3																
Total Pressures																
Existing Efficiencies																
4																
Total Existing Efficiencies																
Invest to Save																
5																
Total Invest to Save																

89

Planning

69

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		£000s	£000s	£000s	£000s					
Fees and Charges										
6										
Total Fees and Charges										
New Investments / Bids										
7										
Total New Investment/Bids										
Transformations & New Efficiencies										
8	Planning				(8)					
9	Planning				(385)					
10	Planning				319				7.00	7.00
11	Planning									
Total Transformations					(74)				7.00	7.00
Service Reductions										
12										
Total Service Reductions					(50)					
Total Planning Bids & Savings					(120)	(72)	(25)	(25)	6.00	6.00

Amended Bids & Savings
New Bids & Savings

CPPC Budget Proposals Summary
2024-25 to 2027-28

2024/25

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
CPPC	0	0	0.00	(12)	0.00	0	0.00	0	0.00	26	0.60	0	0.00	0	0.00	14
Total	0	0	0.00	(12)	0.00	0	0.00	0	0.00	26	0.60	0	0.00	0	0.00	14

2025/26

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
CPPC	0	0	0.00	(7)	(0.15)	0	0.00	0	0.00	(39)	(0.83)	(25)	(0.50)	0	0.00	(71)
Total	0	0	0.00	(7)	(0.15)	0	0.00	0	0.00	(39)	(0.83)	(25)	(0.50)	0	0.00	(71)

2026/27

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
CPPC	0	0	0.00	0	0.00	0	0.00	0	0.00	(8)	(0.17)	0	0.00	0	0.00	(8)
Total	0	0	0.00	0	0.00	0	0.00	0	0.00	(8)	(0.17)	0	0.00	0	0.00	(8)

2027/28

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
CPPC	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0

Total Summary

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
CPPC	0	0	0	(19)	(0)	0	0	0	0	(21)	(0)	(25)	(1)	0	0	(65)
Total	0	0	0.00	(19)	(0.15)	0	0.00	0	0.00	(21)	(0.40)	(25)	(0.50)	0	0.00	(65)

70

Corporate Policy, Partnerships and Communication

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-2£	2025-2£	2026-27	2027-2£	Total
		£000s	£000s	£000s	£000s					
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2										
Total Pressures										
Existing Efficiencies										
3 Communications	Rationalise internal communications capacity from 2025-26		(7)				(0.15)			(0.15)
4 Policy & Partnerships	Departure of the G10 Policy and Partnerships Manager and subsequent recruitment of additional Policy and Partnerships Officer at Grade 8	(12)								
Total Existing Efficiencies		(12)	(7)				(0.15)			(0.15)
Invest to Save										
5										
Total Invest to Save										
Fees and Charges										
6										
Total Fees and Charges										

71

Corporate Policy, Partnerships and Communication

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-2£	2025-2£	2026-27	2027-2£	Total
		£000s	£000s	£000s	£000s					
New Investments / Bids										
7	Communications		(39)	(8)			(0.83)	(0.17)		(1.00)
		Reversal of additional Communications Officer to replace the day-to-day comms work previously undertaken by the Comms Manager. Amended to three year post from June 2022 to May 2025 rather than permanent.								
8	Communications	26				0.60				0.60
		Formalise current additional Internal Communications resource								
Total New Investment/Bids		26	(39)	(8)		0.60	(0.83)	(0.17)		(0.40)
Transformations & New Efficiencies										
9	Communications		(25)				(0.50)			(0.50)
		Reduction in external comms resource								
Total Transformations			(25)				(0.50)			(0.50)
Service Reductions										
10										
Total Service Reductions										
Total Corporate Policy, Partnerships & Communication Bids & Savings		14	(71)	(8)		0.60	(1.48)	(0.17)		(1.05)
	Amended Bids & Savings									
	New Bids & Savings									

72

Housing Budget Proposals Summary
2024-25 to 2027-28

2024/25

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(215)	(1.00)	0	0.00	(215)
Housing Services	0	248	0.00	(50)	0.00	271	0.00	0	0.00	0	0.00	(23)	0.00	(37)	(0.60)	409
Total	0	248	0.00	(50)	0.00	271	0.00	0	0.00	0	0.00	(238)	(1.00)	(37)	(0.60)	194

2025/26

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(30)	0.00	0	0.00	(30)
Housing Services	0	(162)	0.00	0	0.00	(46)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(208)
Total	0	(162)	0.00	0	0.00	(46)	0.00	0	0.00	0	0.00	(30)	0.00	0	0.00	(238)

2026/27

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	(15)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(15)
Total	0	(15)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(15)

2027/28

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0

Total Summary

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(245)	(1.00)	0	0.00	(245)
Housing Services	0	71	0.00	(50)	0.00	225	0.00	0	0.00	0	0.00	(23)	0.00	(37)	(0.60)	186
Total	0	71	0.00	(50)	0.00	225	0.00	0	0.00	0	0.00	(268)	(1.00)	(37)	(0.60)	(59)

Housing Services

Proposal		2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		H/M/L	£000s	£000s	£000s	£000s				
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Housing Needs	L	3	3						
3	Housing Needs			0						
4	Housing Needs	L		50						
5	Housing Needs		230	(230)						
6	Housing Needs		15	15	(15)					
Total Pressures			248	(162)	(15)					
Existing Efficiencies										
7	Housing Needs	M	(50)							
Total Existing Efficiencies			(50)							
Invest to Save										
8	Housing Needs		(75)							
9	Housing Needs		300							
10	Housing Needs		36	(36)						
11	Housing Needs		10	(10)						
Total Invest to Save			271	(46)						

Housing Services

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		£000s	£000s	£000s	£000s					
Fees and Charges										
12										
Total Fees and Charges										
New Investments / Bids										
13										
Total New Investment/Bids										
Transformations & New Efficiencies										
14	Housing Needs	Savings from Customer experience change programme				(13)				
15	Housing Needs	Housemark contract from GF to HRA				(10)				
Total Transformations						(23)				
Service Reductions										
15	Housing Needs	Reduction of Empty Homes workstream capacity				(37)				(0.60)
Total Service Reductions						(37)			(0.60)	(0.60)
Total Housing Services Bids & Savings		409	(208)	(15)		(0.60)				(0.60)

Amended Bids & Savings
 New Bids & Savings

75

Regulatory & Community Safety

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		£000s	£000s	£000s	£000s					
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2										
Total Pressures										
Existing Efficiencies										
3										
Total Existing Efficiencies										
Invest to Save										
4										
Total Invest to Save										

76

Regulatory & Community Safety

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		£000s	£000s	£000s	£000s					
Fees and Charges										
5										
Total Fees and Charges										
New Investment / Bids										
6										
Total New Investment/Bids										
Transformations & New Efficiencies										
7	Regulatory Services	Shared service - reduced management costs - pushed back a year	0	(30)						
8	RS&CS	Reduced management costs - Head of Service post	(95)			(1.00)				(1.00)
9	Community Safety	HRA funding for low level ASB in Community Response Team	(120)							
Total Transformations			(215)	(30)		(1.00)				(1.00)
Service Reductions										
10										
Total Service Reductions										
Total Regulatory & Community Safety Bids & Savings			(215)	(30)		(1.00)				(1.00)
Amended Bids & Savings										
New Bids & Savings										

77

ODS Development Budget Proposals Summary
2024-25 to 2027-28

2024/25

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	(5)	0.00	0	0.00	0	0.00	12	0.00	0	0.00	(252)	5.00	(20)	(0.50)	(265)
Oxford Direct Services	0	243	0.00	0	0.00	0	0.00	(737)	0.00	0	0.00	(1,000)	0.00	(68)	(1.00)	(1,562)
Total	0	238	0.00	0	0.00	0	0.00	(725)	0.00	0	0.00	(1,252)	5.00	(88)	(1.50)	(1,738)

2025/26

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	(25)	(0.50)	0	0.00	0	0.00	12	0.00	(140)	0.00	86	1.00	0	0.00	(67)
Oxford Direct Services	0	0	0.00	0	0.00	0	0.00	(920)	0.00	(75)	0.00	1,000	0.00	(400)	0.00	(395)
Total	0	(25)	(0.50)	0	0.00	0	0.00	(908)	0.00	(215)	0.00	1,086	1.00	(400)	0.00	(62)

2026/27

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	118	(2.00)	0	0.00	118
Direct Services	0	(168)	0.00	0	0.00	0	0.00	(196)	0.00	0	0.00	0	0.00	(200)	0.00	(564)
Total	0	(168)	0.00	0	0.00	0	0.00	(196)	0.00	0	0.00	118	(2.00)	(200)	0.00	(246)

2027/28

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(80)	(1.50)	0	0.00	(80)
Direct Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(200)	0.00	(200)
Total	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(80)	(1.50)	(200)	0.00	(80)

Total Summary

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	(30)	(1)	0	0	0	0	24	0	(140)	0	(128)	2.50	(20)	(0.50)	(294)
Oxford Direct Services	0	75	0	0	0	0	0	(1,853)	0	(75)	0	0	0.00	(868)	(1.00)	(2,721)
Total	0	45	(0.50)	0	0.00	0	0.00	(1,829)	0.00	(215)	0.00	(128)	2.50	(888)	(1.50)	(2,126)

78

Environmental Sustainability

79

Proposal		2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		H/M/L	£000s	£000s	£000s	£000s				
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Reversal of investment for Environmental Assessment for Cabinet Reports		(5)							
3	Reversal of additional 0.5FTE of Energy Efficiency Officer to provide increased support on securing funding driving energy efficiency uptake in the Private Rented Sector funded by Selective licencing			(25)			(0.50)			(0.50)
Total Pressures			(5)	(25)			(0.50)			(0.50)
Existing Efficiencies										
4										
Total Existing Efficiencies										
Invest to Save										
5										
Total Invest to Save										
Fees and Charges										
6	Reversal of additional income from EV Infrastructure consultancy - selling services to ODS, OX Place and other authorities as a wraparound service to the DPS system		12							
7	Reversal of additional income from air quality monitoring - selling services to Oxfordshire County and DEFRA			12						
8	Reversal of ZEZ additional income - pilot - figures now included in line 20									
Total Fees and Charges			12	12						

Environmental Sustainability

08

Proposal		2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total		
		H/M/L	£000s	£000s	£000s	£000s						
New Investments / Bids												
9	Environmental Sustainability		Reversal of NEW BID proposed - ZEZ	(140)								
Total New Investment/Bids				(140)								
Transformations & New Efficiencies												
10	Environmental Sustainability		Reversal of £25k funding from Selective Licencing income to pay for additional 0.5FTE of Energy Efficiency Officer to provide increased support on securing funding driving energy efficiency uptake in the Private Rented Sector	25								
11	Smart, Sustainable Cities		DPS income £600k (£450k already identified, increasing over MTFP period) - £150k each year/ to be revised for next budgeting round	(150)						0.00		
12	Smart, Sustainable Cities		DPS cost - £101k per annum from 24/25 (£44k Procurement salary + £2k addtl re conferences/ £25k Legal and Marketing cost / £30k ES 0.5FTE Gr 9), £151k pa from 25/26 (addtl. £50k resource in ES)	101	50		1.50	1.00		2.50		
13	Smart, Sustainable Cities		EVI delivery - £50k LEVI capacity funding (one off)	(50)	50					0.00		
14	Smart, Sustainable Cities		EVI delivery - £411k increase in income from installed charge points (£41k 24-25, £100k 25-26, £120k 26-27, £150k 27-28)	(41)	(59)	(20)	(30)			0.00		
15	Smart, Sustainable Cities		EVI delivery £100k internal costs over MTFP period (50% relates to Property - 0.5 FTE, Gr9 + Health and Safety support + G6 in ES)	100			1.50		(1.50)	0.00		
16	Environmental Quality		Ecology officer GR 6- income from neighbouring Councils - net income £13k over 2 years	(7)		13				0.00		
17	Smart, Sustainable Cities		Pioneering Places programme - income from IUK over 2 yrs (£400k 24-25, £300k 25-26) - NET income £125k in 24-25, £125k in 25-26 - see line 18	(400)	100	300				0.00		
18	Smart, Sustainable Cities		Pioneering Places programme - staffing costs (£150k in 24-25 and 25-26) and property related costs (£125k in 24-25 and £25k in 25-26) - NET income £125k in 24-25, £125k in 25-26 - see line 17	275	(100)	(175)	2.00		(2.00)	0.00		
19	Smart, Sustainable Cities		LEON - bid led by SSE and Low Carbon Hub - no new resources needed	(20)	20					0.00		
20	Environmental Quality		ZEZ Pilot - 50/50 income share with the County - current base £100k	(60)						0.00		
Total Transformations				(252)	86	118	(80)	5.00	1.00	(2.00)	(1.50)	2.50

Environmental Sustainability

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total	
		£000s	£000s	£000s	£000s						
Service Reductions											
21		Reduction in capacity around Water Quality work				(20)				(0.50)	(0.50)
Total Service Reductions						(20)				(0.50)	
Total Environmental Sustainability Bids & Savings		(265)	(67)	118	(80)	4.50	0.50	(2.00)	(1.50)	1.50	
<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 10px; background-color: #ADD8E6; margin-right: 5px;"></div> Amended Bids & Savings </div> <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 10px; background-color: #D2B48C; margin-right: 5px;"></div> New Bids & Savings </div>											

Oxford Direct Services Client

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		£000s	£000s	£000s	£000s					
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Various	Costs associated with the introduction of Phase 1 ZEZ	125							
3	Motor Transport	Reversal of pressure due to LTN's (Low Traffic Neighbourhood)		(168)						
4	Parks	Increase cuts to grass verges from 1 to 2 cuts	32							
5	Waste and recycling	Excess mileage payment reduction	86							
Total Pressures			243	(168)						
Existing Efficiencies										
6										
Total Existing Efficiencies										
Invest to Save										
7										
Total Invest to Save										

Oxford Direct Services Client

83

Proposal		2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total	
H/M/L		£000s	£000s	£000s	£000s						
Fees and Charges											
8	Direct Services	Changes in contribution to Council from LATCO - base budget is £1,633k in 23/24				H	(342)	(1,312)	(267)		
9	Off Street Parking	Payment to OxWed 40% of Oxpens income - closes in 2025-26				M	4				
10	Off Street Parking	Re lease of Peartree in 25/26 - lease on a turnover basis for 10 years		86							
11	Off Street Parking	Closure of Oxpens - assumed closure July 25 - savings in rent & business rates		326	109						
12	Off Street Parking	increase charges by 5% at all car parks excl P&R	(282)								
	Off Street Parking	Increase in car parking permits	(27)								
13	Off Street Parking	Increase all charges at P&R by 50p	(20)								
14	Off Street Parking	Introduce car parking charges at BBL leisure centre assuming CPZ is in place in surrounding area		0	(38)						
15	Off Street Parking	Introduce car parking charges at Bury Knowle		(10)							
16	Off Street Parking	Introduce car parking charges at Sunnymead		(10)							
17	Waste and recycling	Increase garden waste charges to £85 from £75	(70)								
Total Fees and Charges		(737)	(920)	(196)							
New Investments / Bids											
18	Highways & Engineering	Reversal of investment in pavement improvements		(75)							
Total New Investment/Bids			(75)								
Transformations & New Efficiencies											
19	Building Services	Commercial evolution of building works	(1,000)	1,000							
Total Transformations		(1,000)	1,000								
Service Reductions											
21	Street cleaning	Reductions in street cleaning	(32)				(1,00)			(1,00)	
22	Parks	Reduce grass cutting in parks from 8 cuts to 5 cuts	(36)								
20		Reduction in stat services costs based on benchmarking data		(400)	(200)	(200)					
Total Service Reductions		(68)	(400)	(200)	(200)		(1,00)			(1,00)	
Total Oxford Direct Services Bids & Savings		(1,562)	(395)	(564)	(200)		(1)			(1)	
Amended Bids & Savings											
New Bids & Savings											

Corporate Services Budget Proposals Summary
2024-25 to 2027-28

2024/25

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	322	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(112)	0.00	0	0.00	210
Law & Governance	0	62	0.00	0	0.00	0	0.00	(14)	0.00	0	0.00	0	0.00	(19)	0.00	29
Chief Executive	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	(31)	0.00	0	0.00	(31)
Total	0	384	0.00	0	0.00	0	0.00	(14)	0.00	0	0.00	(143)	0.00	(19)	0.00	208

2025/26

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	(60)	0.00	(105)	(2.50)	0	0.00	0	0.00	0	0.00	(251)	0.00	0	0.00	(416)
Law & Governance	0	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(35)	0.00	(31)
Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	(56)	0.00	(105)	(2.50)	0	0.00	0	0.00	0	0.00	(251)	0.00	(35)	0.00	(447)

2026/27

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	0	(1.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(225)	0.00	(225)
Law & Governance	0	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(3)	0.00	1
Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	4	(1.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(228)	0.00	(224)

2027/28

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Law & Governance	0	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	4
Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	4	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	4

Total Summary

Service Area:	Contractual Inflation	Pressures		Existing Efficiencies		Invest to Save		Fees & Charges		New Investment/Bids		Transformations & New Efficiencies		Service Reductions		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	262	(1)	(105)	(3)	0	0	0	0	0	0	(363)	0.00	-225	0.00	(431)
Law & Governance	0	74	0	0	0	0	0	(14)	0	0	0	0	0.00	-57	0.00	3
Chief Executive	0	0	0	0	0	0	0	0	0	0	0	(31)	0.00	0	0.00	(31)
Total	0	336	(1.00)	(105)	(2.50)	0	0.00	(14)	0.00	0	0.00	(394)	0.00	-282	0.00	(459)

84

Financial Services

85

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2	Accountancy				(60)		0.00		(1.00)		(1.00)
3	Accountancy				60						
4	Accountancy		60	(60)							
5	Accountancy		175								
6	Accountancy		25								
7	Procurement		62								
Total Pressures			322	(60)					(1)		(1.00)
Existing Efficiencies											
8	Revenues & Benefits	M		(55)				(1.50)			(1.50)
9	Investigations	L		(50)			0.00	(1.00)			(1.00)
Total Existing Efficiencies				(105)				(2.50)			(2.50)
Invest to Save											
10											
Total Invest to Save											

Financial Services

98

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Fees and Charges											
11											
Total Fees and Charges											
New Investments / Bids											
12											
Total New Investment/Bids											
Transformations & New Efficiencies											
13	Payments	H		(35)			0.00	(1.00)			(1.00)
	Changes in processes across the team, with better use of ICT functionality.										
14	Accountancy	M		(40)			0.00	(1.00)			(1.00)
	Structural savings within Finance Team, previously pushed back a year.										
15	Accountancy	M	(20)								
	Continuing VAT recovering from purchase cards										
16	Investigations	M	(10)								
	Additional income from external trading										
17	Investigations	L	(5)								
	Reduction in spend on subscriptions										
18	Revenues & Benefits	M		(146)			0.00	2.00			2.00
	Move to 85% funding for CTRS, net overall saving										
19	Revenues & Benefits	M		(30)							
	Resilience contract - base budget £80k										
20	Accountancy	L	(37)								
	Additional income from OXPlace SLA - Base £132k										
21	Revenues & Benefits	L	(40)								
	Remove 1 month exemption from Council Tax for unfurnished properties.										
Total Transformations			(112)	(251)							
Service Reductions											
22	Reduction in cost of borrowing				(225)						
Total Service Reductions							(225)				
Total Financial Services Bids & Savings			210	(416)	(225)		(2.50)	(1.00)			(3.50)

Amended Bids & Savings
New Bids & Savings

Law & Governance

Proposal		2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		H/M/L	£000s	£000s	£000s	£000s				
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Committee & Member Services		4	4	4	4				
3	Legal Services		20							
4	Legal Services		20							
5	Committee & Member Services		10							
6	Election Services		8							
Total Pressures			62	4	4	4				
Existing Efficiencies										
7										
Total Existing Efficiencies										
Invest to Save										
8										
Total Invest to Save										

87

Law & Governance

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
Fees & Charges											
9	Legal Services	Increase s106 fees by £10 per hour (approx. 4% increase) - based on the budget for s106 income	(4)								
10	Legal Services	Increases have been applied to all other fees and charges between 8 and 11%	(2)								
11	Legal Services	Increase Capital/ODS/OXP hourly rate by £5 per hour (approx. 4% increase) - increase based on £5ph added to income target for capital	(8)								
Total Fees & Charges			(14)								
New Investments / Bids											
12											
Total New Investment/Bids											
Transformations & New Efficiencies											
13											
Total Transformations											



Law & Governance

68

Proposal		2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		H/M/L	£000s	£000s	£000s	£000s	£000s	£000s	£000s	
Service Reductions										
14	Legal Services		(1)	(1)	(3)					
Stop Lexcel accreditation. This is a cost of approximately £5k over three years, the figure is an average but it fluctuates depending on if it's an assessment year.										
15	Legal Services		(4)							
Do not renew Local Government Lawyer job listing package - £3999 unlimited postings per annum - standard listing.										
16	Legal Services		(1)							
Cease MBL subscription. This is a subscription for training course discounts but there are other options which provide free, lower cost and more local government focused training (LLG, EM Lawshare) £600.										
17	Democratic Services			(13)						
Structure review in Democratic Services										
18	Committee & Member Services		(3)							
Remove general contracted services in Member Support budget - delete £3k and add £1k to training budget to assist with cross training for efficiencies.										
19	Committee & Member Services		(10)							
Half the current budget and ensure that the Civic Officer takes up more of the driving in line with their JD.										
20	Committee & Member Services			(3)						
Cease attendance at and hosting twinning events 2x per year - conservative as over 4 years with COVID										
21	Committee & Member Services			(18)						
Reduce Civic Spend on events & hospitality. This is assuming all catering ceases - Quiz, Mayor Making buffet and Christmas Event for members.										
Total Service Reductions			(19)	(35)	(3)					
Total Law & Governance Bids & Savings			29	(31)	1	4				

Amended Bids & Savings
New Bids & Savings

Chief Executive/Directors

Proposal	H/M/L	2024-25	2025-26	2026-27	2027-28	2024-25	2025-26	2026-27	2027-28	Total
		£000s	£000s	£000s	£000s					
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2										
Total Pressures										
Existing Efficiencies										
3										
Total Existing Efficiencies										
Invest to Save										
4										
Total Invest to Save										

06

Chief Executive/Directors

Proposal		H/M/L	2024-25 £000s	2025-26 £000s	2026-27 £000s	2027-28 £000s	2024-25	2025-26	2026-27	2027-28	Total
5	Fees & Charges										
	Total Fees & Charges										
6	New Investments / Bids										
	Total New Investment/Bids										
Transformations & New Efficiencies											
7	Directors Capitalise 20% of Exec Director (Development) time as sponsor to projects		(31)								
	Total Transformations		(31)								
8	Service Reductions										
	Total Service Reductions										
	Total Law & Governance Bids & Savings		(31)								
	Amended Bids & Savings										
	New Bids & Savings										

91

This page is intentionally left blank

APPENDIX 4

HRA Business Plan | Oxford City Council Operating Account - Traditional View

	2024/25	2025/26	2026/27	2027/28
	£'000	£'000	£'000	£'000
Dwelling Rent	(53,249)	(55,310)	(57,660)	(59,806)
Service Charges	(2,897)	(2,944)	(2,971)	(2,976)
Garage Income	(228)	(228)	(228)	(228)
Miscellaneous Income	(806)	(806)	(806)	(806)
Net Income	(57,180)	(59,289)	(61,666)	(63,816)
Management & Services (Stock Related)	13,975	13,351	13,356	13,356
Other Revenue Spend (Stock Related)	972	881	881	881
Misc Expenditure (Not Stock Related)	826	827	855	859
Bad Debt Provision	931	942	962	983
Responsive & Cyclical Repairs	12,735	12,506	12,609	10,262
Interest Paid	12,191	15,321	17,392	19,901
Depreciation	9,706	9,706	9,706	9,706
Total expenditure	51,336	53,533	55,761	55,948
Net Operating Expenditure/(Income)	(5,844)	(5,755)	(5,905)	(7,868)
Investment Income	(42)	(27)	(30)	(30)
Revenue Contribution to Capital	12,367	4,901	5,857	7,936
Total Appropriations	12,325	4,873	5,827	7,906
Total HRA (Surplus)/Deficit for the year	6,482	(882)	(78)	39

This page is intentionally left blank

Wards	2023/24		2024/25	
	Actual Rents	Formula Rents	Actual Rents	Formula Rents
Abingdon	134.55	151.18	144.91	162.82
Barton & Sandhills	122.76	132.59	132.21	142.80
Blackbird Leys	117.63	126.15	126.69	135.86
Carfax & Jericho	127.94	149.39	137.79	160.89
Churchill	118.72	126.53	127.86	136.27
Cowley	110.56	117.43	119.07	126.47
Cuttleslowe & Sunnymead	117.03	128.20	126.04	138.07
Didcot	110.80	115.19	119.33	124.06
Donnington	121.58	128.63	130.94	138.53
Headington	121.61	123.12	130.97	132.60
Headington Hill & Northway	118.34	127.55	127.45	137.37
Hinksey Park	119.88	140.85	129.11	151.70
Holywell	116.70	124.20	125.69	133.76
Kidlington	123.41	128.55	132.91	138.45
Littlemore	123.16	116.28	132.64	125.23
Lye Valley	116.97	125.53	125.98	135.20
Marston	125.97	140.55	135.67	151.37
Northfield Brook	116.27	124.92	125.22	134.54
Osney & St Thomas	122.23	135.46	131.64	145.89
Quarry & Risinghurst	117.85	125.42	126.92	135.08
Rose Hill & Iffley	121.88	131.72	131.26	141.86
St Clement's	117.31	125.94	126.34	135.64
St Mary's	121.49	131.00	130.84	141.09
Temple Cowley	122.59	130.33	132.03	140.37
Walton Manor	126.74	146.23	136.50	157.49
Wolvercote	114.35	124.41	123.15	133.99

This page is intentionally left blank

Appendix 6

Capital Programme 24/25 - 28/29

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
<u>General Fund Capital Programme</u>					
Salary Costs across the Council to be capitalised	323,000	323,000	323,040	323,040	323,040
Online forms development (2x resources to accelerate)	160,000	160,000			
Replacement of Uniform IDOX (additional funding)	25,000				
Migration of SCC to cloud hosted alternatives	107,000				
Migration of Mod.gov	90,000				
Windows security server upgrades	75,000				
Upgrade/replace Kirona DRS (this is an ODS system)	75,000				
Cyber security monitoring and response service	115,000				
I@W renewal or replacement	300,000				
Itrent system improvement	30,000				
Third-party consultancy for Azure Active Directory and M365 migration from SCC, security setup and configuration.	135,000				
M&E Capital budget to fund capital replacement of assets including Fire Equipment, Bas Boilers, Electrical works and any components at End of Life (EoL) where there is statutory, H&S or Income need	150,000	150,000	0	0	0
Hinksey Splash	280,000				
Community Centres Capital Works & Replacements	150,000	0	0	0	0
Leisure Centre Capital Works & Replacements	200,000	200,000	200,000	0	0
Leisure Invest to Save - Leisure Contract	1,000,000	1,000,000			
Bridge investment work	500,000	200,000	0	0	0
Leisure infrastructure life cycle investment (dilaps)	1,400,000				
General Fund Capital Reserve (SCS works & Energy)	1,000,000				
Fire Risk Assessment programme works	50,000	0	0	0	
Conversion of stored water system to mains at Cutteslowe Lower Pavillion	130,000				
Broad street roofing & Façade project	2,000,000	0	0		
Stone walls & Railing programme	100,000	0	0	0	0
Network infrastructure installations (utilities, Comms & Energy)	40,000	40,000	40,000	40,000	40,000
Waterways investment	500,000	0	0	0	
Jericho Community Centre		200,000			
Additional monies in respect of upper floors of Odeon			7,000,000		
TOTAL New Schemes	8,935,000	2,273,000	7,563,040	363,040	363,040

Capital Programme 24/25 - 28/29

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
C3044 - Software Licences	245,000	245,000	245,000	245,000	245,000
C3060 - ICT End Point Devices	150,000	150,000	150,000	150,000	150,000
C3066 - Telephony Device refresh	60,000	60,000	60,000	60,000	60,000
Paris Payment System, Replacement / PCI DSS					
Windows 2008 Server Replacement					
Robotic Process Automation Full Rollout					
Capitalised ICT project management salaries	163,200	163,200			
Revenues System Replacement					
ICT - QL explotation	256,000	78,000	78,000	78,000	78,000
ICT - replacing Uniform (building control and planning)	100,000				
ICT - Asset Management System	600,000				
ICT - Information @ Work major upgrade	3,000				
ICT - Open Revenue Cloud Migration	50,000				
ICT - Refresh of content and taxonomy of the Council Website	25,000				
Business Improvement	1,652,200	696,200	533,000	533,000	533,000
B0083 - East Oxford Project	4,223,967	162,252			
Hinksey Pool Liner Replacement	18,385				
Community Services	4,242,352	162,252	-	-	-

Capital Programme 24/25 - 28/29

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
B0101 - Major capital works at Oxford Covered Market	200,000	200,000	200,000	200,000	200,000
B0104 - Old Gas Works Bridges	1,000,000	-			
B0106 - Covered market roofing	525,000	-	-		
B0102 - Replace or refurbish Lifts	140,000	-	-	-	
Stock condition surveys remaining amount of £10m	500,000	500,000			
Regeneration Property Purchase/Odeon		9,761,657	20,696,963	5,922,423	
Gloucester Green Car Park (H&S)	300,000				
Town Hall Dry Risers					
Property Services Works to Town Hall	1,500,000			-	-
Planned building improvements (B0031)	750,000	750,000	750,000	750,000	750,000
Covered Market masterplan and enabling works	1,513,991	3,000,000	1,500,000	1,189,218	
Waterways - Long Bridges/Tumbling Bay	355,000				
Corporate Property	6,783,991	14,211,657	23,146,963	8,061,641	950,000
66 City Wide Cycling Infrastructure Contribution	60,000	60,000			
Cave Street Development (Standingford House)	-				
Osney Mead Infrastructure (Pathworks)	564,914	-			
Osney Bridge	7,184,694	-			
St Michael's Street Leveling Works	168,817				
UK Shared Prosperity Fund Investment Plan	65,000	350,000			
Seacourt P&R					
R & D Feasibility Fund	500,000	500,000	200,000		
City Centre Public Realm (Kiosks Project)	179,987				
Cemetery	1,050,000	1,088,000			
Cemetery Feasibility	-	-			
Ice Rink Car Parking	100,000				
Port Meadow Moorings	-	-			
Town Hall Wifi feasibility					
Shotover SSI Mgmt Plan					
OxWED Loans					
Cowley Branch Line	1,689,183	403,000			
Regeneration & Economy	11,562,595	2,401,000	200,000	-	-

Capital Programme 24/25 - 28/29

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
E3511 - Renovation Grants	15,000	15,000	15,000	15,000	15,000
E3521 - Disabled Facilities Grants	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
CCTV Suite Upgrade					
Regulatory & Community Safety	1,215,000	1,215,000	1,215,000	1,215,000	1,215,000
Planning	-	-	-	-	-
E3557 - Oxford and Abingdon Flood Alleviation Scheme		250,000			
Clean Bus Technology Grants					
Environmental Sustainability	-	250,000	-	-	-
Loan to Housing Company re Barton Park	11,051,609	8,924,236	5,789,067	4,962,150	-
M5026 - Housing Company Loan	3,000,000	19,000,000	26,000,000	22,000,000	4,000,000
Barton Park - Purchase by Council	11,051,609	8,924,236	5,789,067	4,962,150	-
Blackbird Leys Regeneration (GF Element)	5,586,876	8,473,894			
Growth Deal RP Funding	272,000				
Floyds Row Refurbishment	48,283				
Affordable Housing Supply	1,958,000				
Housing Services	32,968,377	45,322,367	37,578,134	31,924,300	4,000,000

Capital Programme 24/25 - 28/29

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
Salary Costs across the Council to be capitalised	380,000	340,000	340,000	340,000	340,000
Loans to Oxwed	3,750,000				
Financial Services	4,130,000	340,000	340,000	340,000	340,000
R0005 - MT Vehicles/Plant Replacement Prog.	5,774,279	3,147,102	3,256,938	3,000,000	3,000,000
T2273 - Car Parks Resurfacing	200,000				
Oxford Direct Services	5,974,279	3,147,102	3,256,938	3,000,000	3,000,000
Total General Fund Schemes	77,463,794	70,018,578	73,833,075	45,436,981	10,401,040

Capital Programme 24/25 - 28/29

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
<u>Housing Revenue Account Capital Programme</u>					
<u>New Bids</u>					
Internal Capital investment works to Council Homes including pre-existing capital budgets and previous Revenue budgets (Previously not able to capitalise)	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
External Capital investment works to Council Homes including pre-existing capital budgets and previous Revenue budgets (Previously not able to capitalise)	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000
Communal Capital investment works to Council Homes including pre-existing capital budgets and previous Revenue budgets (Previously not able to capitalise)	4,500,000	4,500,000	4,000,000	4,000,000	4,000,000
Capital R&M Works Investment	2,500,000				
Digital Noticeboards for towerblocks	50,000				
Housing for Older People - white goods and communal areas	50,000				
Tower Blocks Additional Works	1,500,000	1,000,000	1,000,000		
SHWP Urgent Works	500,000				
Extensions (5/6 Beds)	300,000	300,000			
Renewal of Solar and Energy infrastructure	15,000	15,000	15,000	15,000	
Tower Blocks - Fire Alarm System Replacement		800,000			
Alice Smith House (Heating)	200,000				
Stock Decency Improvement Works (Legislative)		5,000,000	10,000,000	10,000,000	10,000,000
Leiden Road (c. 12 affordable homes)		898,000	2,705,000	457,000	
Underhill Circus (c. 11 affordable homes)		698,000	2,193,000	509,000	
Additional Units (RRTBR)	1,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Additonal Programme (RRTBRs)				12,000,000	
<u>Special Projects</u>					
Tower Blocks H&S	1,000,000				
<u>Planned Major Repairs</u>					
Adaptations for disabled	800,000	750,000	650,000	650,000	

Capital Programme 24/25 - 28/29

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
Improvements					
Structural	2,000,000	2,000,000	2,000,000	2,000,000	
Controlled Entry upgrade	100,000	133,000	75,000	75,000	
Damp-proof works (K&B)	-	-	-	-	-
Doors and Windows	-	-	-	-	-
Extensions & Major Adaptions	1,000,000	700,000	700,000	700,000	
Communal Areas	-	-	-	-	-
Lift Replacement & refurbishment Programme	100,000	150,000	150,000	150,000	
Stock condition survey	400,000	200,000			
Renewal of Fire Safety systems & upgrades	60,000	60,000	60,000	60,000	
Fencing	-	-	-	-	-
QL Improvements	-	-	-	-	-
Regulatory					
Kitchens & Bathrooms	-	-	-	-	-
Kitchens					
Bathrooms					
Heating systems renewal	500,000	500,000	500,000	500,000	-
Boilers Only	500,000	500,000	500,000	500,000	
Heating Systems					
Roofing	-	-	-	-	-
Electrical Upgrade works	2,000,000	2,000,000	700,000	500,000	
Fire Door installations	1,500,000	1,500,000	1,500,000	1,500,000	
Estate Improvement					
Great Estates: Estate Enhancements and Regeneration	-	-	-	-	
BBL Regeneration	1,504,000	172,000	172,000	172,000	172,000
Future Programme					
Properties purchased from OCHL	83,684,822	47,383,105	38,373,923	56,784,406	126,389,379

Capital Programme 24/25 - 28/29

	2024-25	2025-26	2026-27	2027-28	2028-29
	£	£	£	£	£
Affordable Housing Development					
Northfield Hostel	9,524,123	10,153,801	701,464		
Lanham Way	3,185,122	1,103,548			
Additional units	3,000,000	3,000,000	3,000,000	15,000,000	3,000,000
Oxford North Development	13,538,505	8,114,472	1,525,090	1,283,000	
East Oxford Development	6,793,288	264,385			
Empty Properties					
Major Voids	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Energy Efficiency Initiatives					
Energy Efficiency Initiatives	7,450,000	6,750,000	2,325,000	2,325,000	2,325,000
HRA Property Climate Change			4,000,000	4,000,000	4,000,000
Total Housing Revenue Account Schemes	158,254,860	110,645,311	88,845,477	125,180,406	161,886,379
Total Capital Programme (GF & HRA)	235,718,654	180,663,889	162,678,552	170,617,387	172,287,419

104	OPTIMISM BIAS 40%					
	General Fund					
	Programme	77,463,794	70,018,578	73,833,075	45,436,981	10,401,040
	Slippage at 40%	30,985,518	28,007,431	29,533,230	18,174,792	4,160,416
	Revised programme	46,478,277	42,011,147	44,299,845	27,262,189	6,240,624
	HRA - Optimism bias					
	Programme	158,254,860	110,645,311	88,845,477	125,180,406	161,886,379
	Slippage at 40%	63,301,944	44,258,124	35,538,191	50,072,162	64,754,552
	HRA Revised programme	94,952,916	66,387,187	53,307,286	75,108,244	97,131,827
	Total revised programme excluding 40%	141,431,193	108,398,333	97,607,131	102,370,432	103,372,451

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Leisure Centres				
Standard rated & inclusive of VAT				
ALL THE FOLLOWING ACTIVITIES- ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Spectator	2.40		(2.40)	(100.00)
Shower	1.80		(1.80)	(100.00)
Casual Swimming	5.70		(5.70)	(100.00)
Family Swim Ticket	14.90		(14.90)	(100.00)
Pool Inflatable Session	7.00		(7.00)	(100.00)
Cherwell Swim (Ferry)	1.70		(1.70)	(100.00)
Lane Swim	5.70		(5.70)	(100.00)
Sauna & Swim (LPLC)	5.70		(5.70)	(100.00)
Aqua Aerobics	8.10		(8.10)	(100.00)
Badminton, Raquetball (per person)	5.30		(5.30)	(100.00)
Short Tennis (per person)	3.00		(3.00)	(100.00)
Squash (per person)	5.30		(5.30)	(100.00)
After School Activity - Junior Gym	10.30		(10.30)	(100.00)
50+ Badminton (Leys)	3.50		(3.50)	(100.00)
Basketball (4 Crts Leys)	49.00		(49.00)	(100.00)
Basketball Hoop (1 Crt Leys)	17.20		(17.20)	(100.00)
Basketball Whole Hall (Ferry)	49.00		(49.00)	(100.00)
Football Off peak (Leys))	27.00		(27.00)	(100.00)
Hockey Off peak (Leys)	27.00		(27.00)	(100.00)
Netball Off peak (Leys)	27.00		(27.00)	(100.00)
Football (Leys)	49.00		(49.00)	(100.00)
Football (Ferry)	49.00		(49.00)	(100.00)
Volleyball (Ferry)	49.00		(49.00)	(100.00)
Netball Hall Hire (Leys)	49.00		(49.00)	(100.00)
3g Pitch (Leys)	74.10		(74.10)	(100.00)
3g Pitch (Off Peak Leys)	26.30		(26.30)	(100.00)
3g Pitch Whole (Peak Leys)	110.10		(110.10)	(100.00)
3g Pitch Whole (Off peak Leys)	40.10		(40.10)	(100.00)
Function Room Hire (Ice Rink)	5.50		(5.50)	(100.00)
Soft Play Session (Leys)	2.50		(2.50)	(100.00)
Table Tennis	4.30		(4.30)	(100.00)
U17 / 66+				
Spectator	2.40		(2.40)	(100.00)
Shower	1.80		(1.80)	(100.00)
Casual Swimming	3.60		(3.60)	(100.00)
Lane Swimming	3.60		(3.60)	(100.00)
Pool Inflatable Session	5.50		(5.50)	(100.00)
Sauna & Swim (LPLC)	3.60		(3.60)	(100.00)
Aqua Aerobics	5.20		(5.20)	(100.00)
Badminton, Raquetball (per person)	3.50		(3.50)	(100.00)
Short Tennis (per person)	3.00		(3.00)	(100.00)
Squash (per person)	3.50		(3.50)	(100.00)
Junior Gym (U17)	5.30		(5.30)	(100.00)
U17 Swim Free Session (OX1-OX4)	0.00		0.00	-

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Bonus Concessionary*				
Spectator	2.40		(2.40)	(100.00)
Shower (Off peak)	1.80		(1.80)	(100.00)
Shower (Peak)	1.80		(1.80)	(100.00)
Junior Gym (Off peak)	2.10		(2.10)	(100.00)
Junior Gym (Peak)	2.60		(2.60)	(100.00)
Casual Swimming (Off peak)	2.10		(2.10)	(100.00)
Casual Swimming (Peak)	2.60		(2.60)	(100.00)
Lane Swimming	2.10		(2.10)	(100.00)
Lane Swimming	2.60		(2.60)	(100.00)
Pool Inflatable Session (Off peak)	2.10		(2.10)	(100.00)
Pool Inflatable Session (Peak)	2.60		(2.60)	(100.00)
Sauna & Swim @ LPLC (Off peak)	2.10		(2.10)	(100.00)
Sauna & Swim @ LPLC (Peak)	2.60		(2.60)	(100.00)
Aqua Aerobics (Off peak)	2.10		(2.10)	(100.00)
Aqua Aerobics (Peak)	2.60		(2.60)	(100.00)
Badminton, Racquetball (Off peak per person)	2.10		(2.10)	(100.00)
Badminton, Racquetball (Peak per person)	2.60		(2.60)	(100.00)
50+ Badminton (Off peak) Leys	2.10		(2.10)	(100.00)
50+ Badminton (Peak) Leys	2.60		(2.60)	(100.00)
Squash (Off peak per person)	2.10		(2.10)	(100.00)
Squash (Peak per person)	2.60		(2.60)	(100.00)
Short Tennis (Off Peak) Per person	2.10		(2.10)	(100.00)
Short Tennis (Peak) Per person	2.60		(2.60)	(100.00)
Soft Play Session (Off peak) Leys	2.10		(2.10)	(100.00)
Soft Play Session (Peak) Leys	2.60		(2.60)	(100.00)
ALL THE FOLLOWING ACTIVITIES- ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Gyms	10.30		(10.30)	(100.00)
Fitness Classes	8.80		(8.80)	(100.00)
Pilates	8.40		(8.40)	(100.00)
Yoga	8.40		(8.40)	(100.00)
Racket Hire	2.20		(2.20)	(100.00)
U17 / 66+				
Gyms	5.30		(5.30)	(100.00)
Fitness Classes	5.20		(5.20)	(100.00)
Table Tennis	3.30		(3.30)	(100.00)
Racket Hire	1.80		(1.80)	(100.00)
Bonus Concessionary*				
Gyms (Off peak)	2.10		(2.10)	(100.00)
Gyms (Peak)	2.60		(2.60)	(100.00)
Fitness Classes (Off peak)	2.10		(2.10)	(100.00)
Fitness Classes (Peak)	2.60		(2.60)	(100.00)
Table Tennis (Off peak per person)	2.10		(2.10)	(100.00)
Table Tennis (Peak per person)	2.60		(2.60)	(100.00)
Pilates (Off peak)	2.10		(2.10)	(100.00)
Pilates (Peak)	2.60		(2.60)	(100.00)
Yoga (Off peak)	2.10		(2.10)	(100.00)
Yoga (Peak)	2.60		(2.60)	(100.00)

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Skate general session	10.50		(10.50)	(100.00)
Skate Disco Session	11.50		(11.50)	(100.00)
15 min coached skate session	11.00		(11.00)	(100.00)
U17 / 66+				
Skate general session	8.10		(8.10)	(100.00)
Skate Disco Session	9.50		(9.50)	(100.00)
School Skate Rate	3.90		(3.90)	(100.00)
15 min coached skate session	11.00		(11.00)	(100.00)
Bonus Concessionary				
Skate general session (off peak)	2.10		(2.10)	(100.00)
Skate general session (Peak)	2.60		(2.60)	(100.00)
Skate Disco session (Off peak)	2.60		(2.60)	(100.00)
15 min coached skate session	11.00		(11.00)	(100.00)
SWIMMING LESSONS				
Adult				
Adult Private Swim Lessons (30min 1:1)	15.90		(15.90)	(100.00)
Adult Private Swim Lessons (60 min 1:1)	27.60		(27.60)	(100.00)
Adult Private Swim Lessons (60 min 1:2)	43.90		(43.90)	(100.00)
Choice, Active & Aqua				
Junior Swim Lessons (Per half hour)	8.00		(8.00)	(100.00)
Adult Swim Lessons (Per hour)	15.84		(15.84)	(100.00)
U17 / 66+				
Under 17 Private Swim Lessons (Per half hour 1:1)	26.50		(26.50)	(100.00)
Under 17 Private Swim Lessons (Per half hour 1:2)	26.50		(26.50)	(100.00)
Bonus Slice				
Junior Swim Lessons (Per half hour)	4.60		(4.60)	(100.00)
Adult Swim Lessons (Per hour)	9.40		(9.40)	(100.00)
Ice Equipment Hire				
Penguin/ Snowperson Skate Aid	4.60		(4.60)	(100.00)
Skate Hire	2.30		(2.30)	(100.00)
Standard rated & inclusive of VAT				

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Direct Debit Membership				
Choice Card				
Adult (Legacy membership)	54.34		(54.34)	(100.00)
Adult Corporate -10% (Legacy membership)	53.24		(53.24)	(100.00)
Concession (Legacy membership)	37.18		(37.18)	(100.00)
Couple (Legacy membership)	100.80		(100.80)	(100.00)
Family (Legacy membership)	135.70		(135.70)	(100.00)
Family Corporate (Legacy membership)	117.60		(117.60)	(100.00)
Family Flex 1+3 (Legacy membership)	110.60		(110.60)	(100.00)
Family Flex 1+3 Corporate -10% (Legacy membership)	99.60		(99.60)	(100.00)
Choice Additional Child (Legacy membership)	24.60		(24.60)	(100.00)
Student Peak (Legacy membership)	42.80		(42.80)	(100.00)
Student Off Peak (Legacy membership)	35.80		(35.80)	(100.00)
Bonus Concessionary (Legacy membership)	23.50		(23.50)	(100.00)
Centre Only Adult (Legacy membership)	42.10		(42.10)	(100.00)
Active Family Corp - 10% (Legacy membership)	101.90		(101.90)	(100.00)
Premium Anytime - Single	55.00		(55.00)	(100.00)
Premium Anytime - Joint **	99.00		(99.00)	(100.00)
Anytime - Single	44.00		(44.00)	(100.00)
Anytime - Joint**	83.60		(83.60)	(100.00)
Extra class bolt-on cost	4.40		(4.40)	(100.00)
Daytime Adult - Single	31.00		(31.00)	(100.00)
Gym and Swim Only - Single	33.00		(33.00)	(100.00)
Gym and Swim Only - Joint **	63.00		(63.00)	(100.00)
Swim Only				
Adult	42.00		(42.00)	(100.00)
66+	24.50		(24.50)	(100.00)
Under 17	23.70		(23.70)	(100.00)
Family	85.00		(85.00)	(100.00)
Adult Rink				
Skate Training	68.00		(68.00)	(100.00)
Choice plus skate training	99.00		(99.00)	(100.00)
Junior Rink				
Skate Training	51.70		(51.70)	(100.00)
Choice plus skate training	66.20		(66.20)	(100.00)
Swim Only				
Hinksey Mid-Sea Family2+2	352.30		(352.30)	(100.00)
Hinksey Mid-Season Adult	165.10		(165.10)	(100.00)
Hinksey Mid-Season Conc	82.60		(82.60)	(100.00)
Adult (Hinksey)	231.20		(231.20)	(100.00)
66+ / under 17 (Hinksey)	117.80		(117.80)	(100.00)
Family (Hinksey)	462.40		(462.40)	(100.00)
Choice				
Bolt on Adult	37.90		(37.90)	(100.00)
Bolt on Child	26.90		(26.90)	(100.00)
Skate Training				
Adult	68.50		(68.50)	(100.00)
Child	52.40		(52.40)	(100.00)
Staff				
Family	60.00		(60.00)	(100.00)
Individual wet & dry	42.00		(42.00)	(100.00)
Individual dry	30.00		(30.00)	(100.00)
Swim School Direct Debit				
Adult	66.00		(66.00)	(100.00)
Child	36.00		(36.00)	(100.00)
66+	25.00		(25.00)	(100.00)
Bonus	38.50		(38.50)	(100.00)

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Reward (booking card)				
Offered as a free loyalty card by Fusion	0.00		0.00	-
Sport Pitches (per match unless other wise stated)				
Cricket				
Grass wicket - weekend & bank holidays (Cutteslowe & Horspath 1)	68.50	69.00	0.50	0.73
Grass wicket - weekdays (Cutteslowe)	54.00	55.00	1.00	1.85
Football				
Adults				
Full Size Pitch weekend & Bank holidays	48.50	49.50	1.00	2.06
Full Size Pitch weekend & Bank holidays 10 game booking - No VAT *	404.00	413.00	9.00	2.23
Full Size Pitch weekdays	37.50	38.50	1.00	2.67
Full Size Pitch weekdays 10 game - No VAT	312.00	321.00	9.00	2.88
Under 17's				
Full Size Pitch weekend & Bank holidays	25.00	25.50	0.50	2.00
Full Size Pitch weekend 10 game booking - No VAT	209.00	213.00	4.00	1.91
Full Size Pitch weekdays	19.00	19.50	0.50	2.63
Full Size Pitch weekdays 10 game - No VAT	159.00	163.00	4.00	2.52
Under 11's				
Mini football	16.50	17.00	0.50	3.03
Mini football 10 game - No VAT	137.00	142.00	5.00	3.65
Floodlit 5 a side (East Oxford) per hour	46.50	47.00	0.50	1.08
Other Charges				
Baseball	58.00	59.00	1.00	1.72
Rugby	48.50	49.00	0.50	1.03
Pavilions/Changing rooms				
	56.50	57.00	0.50	0.88
Standard rate (whole building) per hour	450.00	465.00	15.00	3.33
Standard rate (whole building) Day Rate for up to 10 hours	23.80	24.00	0.20	0.84
Changing Rooms Community rate (sports clubs, charities, community and resident associations)			0.70	5.69
	12.30	13.00		
Concessionary Rate (including U17's)	6.20	6.50	0.30	4.84
Under 11's	199.00	200.00	1.00	0.50
Adults 10 game booking - No VAT *	102.50	103.00	0.50	0.49
Concessionary Rate (including U17's) 10 game booking - No VAT *	52.00	53.00	1.00	1.92
Under 11's 10 game booking - No VAT *				
Summer Activities				
Peak Charges				
Tennis Court Hire - Adult	7.00	7.00	0.00	0.00
Tennis Court Hire - U17's concessionary rate	4.50	4.50	0.00	0.00
NEW* Tennis Court Hire Hinksey and Botley - Adult	7.00	7.00	0.00	0.00
NEW* Tennis Court Hire Hinksey and Botley - U17's concessionary rate	4.50	4.50	0.00	0.00
Off Peak Charges				
Tennis Court Hire - Adult	5.00	5.00	0.00	0.00
Tennis Court Hire - U17's concessionary rate	3.50	3.50	0.00	0.00
NEW* Tennis Court Hire Hinksey and Botley - Adult	5.00	5.00	0.00	0.00
NEW* Tennis Court Hire Hinksey and Botley - U17's concessionary rate	3.50	3.50	0.00	0.00
Floodlit Courts				
Tennis Court Hire Floodlit - Adult	8.00	8.00	0.00	0.00
Tennis Court Hire Floodlit - Concessions	5.00	5.00	0.00	0.00

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Crazy Golf (Cutteslowe)				
Family Ticket including golf club hire	16.50	16.50	0.00	0.00
Single Adult	6.70	6.70	0.00	0.00
Single Child	4.40	4.40	0.00	0.00
Club and ball hire	1.40	1.40	0.00	0.00
Annual Club Charges				
Tennis				
Hard Court per season	2,600.00	2,600.00	0.00	0.00
Grass Court per season	2,950.00	2,950.00	0.00	0.00
Hard Court (floodlit) per season	3,100.00	3,100.00	0.00	0.00
Equipment Provided and Prices				
Goal Nets (set)	78.30	78.3	0.00	0.00
Corner Posts (each)	11.40	11.4	0.00	0.00
Corner Flags (each)	6.20	6.2	0.00	0.00
Net Pegs (each)	1.00	1	0.00	0.00
Soft Broom	13.40	13.4	0.00	0.00
Dust Pan & Brush	13.40	13.4	0.00	0.00
Dust Bin (each)	22.30	22.3	0.00	0.00
Other Charges				
Use of wrong pitch	50.00	50	0.00	0.00
Cost for over running per 10 minutes	8.50	8.5	0.00	0.00

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Community Centres Fees and Charges				
Charges per hour session unless stated				
Tier 1 is Standard rate				
Tier 2 is Discounted community rate				
Rose Hill Community Centre - Bill Buckingham Ballroom tier 1 (standard)	45.00	45.00	0.00	0.00
Rose Hill Community Centre - Bill Buckingham Ballroom tier 2 (community)	28.00	28.00	0.00	0.00
Rose Hill Community Centre - Norman Brown 1 tier 1 (standard)	23.50	23.50	0.00	0.00
Rose Hill Community Centre - Norman Brown 1 tier 2 (community)	16.80	16.80	0.00	0.00
Rose Hill Community Centre - Norman Brown 2 tier 1 (standard)	19.00	19.00	0.00	0.00
Rose Hill Community Centre - Norman Brown 2 tier 2 (community)	11.60	11.60	0.00	0.00
Rose Hill Community Centre - Norman Brown 1&2 tier 1 (standard)	42.50	42.50	0.00	0.00
Rose Hill Community Centre - Norman Brown 1&2 tier 2 (community)	28.40	28.40	0.00	0.00
Rose Hill Community Centre - Youth 1 (hall) tier 1(standard)	28.00	30.00	2.00	7.14
Rose Hill Community Centre - Youth 1 (hall) tier 2 (community)	19.50	20.50	1.00	5.13
Rose Hill Community Centre - Youth 2 (chill out) tier 1 (standard)	15.20	16.20	1.00	6.58
Rose Hill Community Centre - Youth 2 (chill out) tier 2 (community)	11.20	12.20	1.00	8.93
Pavilion Hire (3hours- 2x changing rooms only)	20.00	20.00	0.00	0.00
Rose Hill Community Centre - Gym - CASH MONTH adult + Classes	30.00	30.00	0.00	0.00
Rose Hill Community Centre - Gym - monthly DD adult + Classes	24.00	24.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - CASH MONTH DD junior/65+			0.00	0.00
	20.00	20.00		
Rose Hill Community Centre - Gym only- monthly DD adult	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - CASH MONTH DD junior/65+ (NEW MEMBERSHIP TYPE)			0.00	0.00
	20.00	20.00		
Rose Hill Community Centre - Gym and classes - monthly DD junior/65+	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym only - CASH MONTH junior/65+ concession			2.00	12.50
	16.00	18.00		
Rose Hill Community Centre - Gym only - monthly DD junior/65+ concession	11.00	12.00	1.00	9.09
Rose Hill Community Centre - Gym and classes - Family - CASH MONTH	67.00	68.00	1.00	1.49
Rose Hill Community Centre - Gym and classes - Family - monthly DD	62.00	62.00	0.00	0.00
NEW: Rose Hill Community Centre - Gym only- Family - CASH MONTH concession			2.00	4.26
	47.00	49.00		
Rose Hill Community Centre - Gym only- Family - monthly DD concession	41.00	41.00	0.00	0.00
Rose Hill Community Centre - Gym - Adult casual	6.40	6.50	0.10	1.56
Rose Hill Community Centre - Gym Junior	3.70	3.80	0.10	2.70
NEW* Rose Hill Community Centre - Kitchen Hire first hours hire	18.00	20.00	2.00	11.11
NEW* Rose Hill Community Centre - Kitchen Hire additional hours	10.00	10.00	0.00	0.00
NEW* Rose Hill Community Centre - Community Van Hire	24.00	25.00	1.00	4.17
NEW* Rose Hill Community Centre - Community Van Hire (Standard)	40.00	40.00	0.00	0.00
Blackbird Leys Community Centre - Jack Argent Room tier 1 (standard)	18.00	Closed	-	-
Blackbird Leys Community Centre - Jack Argent tier 2 (community)	11.00	Closed	-	-
Blackbird Leys Community Centre - Meeting room tier 1 (standard)	12.00	Closed	-	-
Blackbird Leys Community Centre - Meeting room tier 2 (community)	7.00	Closed	-	-
Blackbird Leys Community Centre - Sports Hall tier 1 (standard)	21.00	Closed	-	-
Blackbird Leys Community Centre - Sports Hall tier 2 (community)	12.00	Closed	-	-
Blackbird Leys Community Centre - IT Suite (3hr Session)	13.00	Closed	-	-
Blackbird Leys Community Centre - Reception (Standard)	11.50	Closed	-	-
Blackbird Leys Community Centre - Reception (Community)	6.50	Closed	-	-
Blackbird Leys Community Centre - Glow Hall (Standard)	40.00	Closed	-	-
Blackbird Leys Community Centre - Glow Hall (Community)	25.00	Closed	-	-
Jubilee Hall - Hall, meeting room, kitchen (Standard)	24.00	24.50	0.50	2.08
Jubilee Hall - Hall, meeting room, kitchen - (Community)	18.00	18.50	0.50	2.78

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Events Charges				
Application fee for all events (non-refundable)				
All Event Applications	20.00		(20.00)	(100.00)
1. Event Hire Fee for Premium spaces (Bonn Square, Broad Street, South Park, Oxpens, Cutteslowe and Sunnymead)				
Community/Charity/Not-for-Profit Events/Activities (per day)				
Small (0-499 people)	525.00	550.00	25.00	4.76
Medium (500-2499 people)	1,050.00	1,100.00	50.00	4.76
Large (2500-4999 people)	1,575.00	1,650.00	75.00	4.76
Extra-Large (5000-19999 people)	3,150.00	3,300.00	150.00	4.76
Extra Extra large (20000+ people) - Price on Application				
Commercial Events/Activities (per day)				
Small (0-499 people)	1,050.00	1,100.00	50.00	4.76
Medium (500-2499 people)	2,100.00	2,200.00	100.00	4.76
Large (2500-4999 people)	3,150.00	3,300.00	150.00	4.76
Extra-Large (5000-19999 people)	6,300.00	6,600.00	300.00	4.76
Extra Extra large (20000+ people) - Price on Application				
2. Event Hire Fee for all other locations (including Covered Market, Gloucester Green and all other parks and green spaces) excluding Community Microsites				
Community/Charity/Not-for-Profit Events/Activities (per day)				
Small (0-499 people)	260.00	275.00	15.00	5.77
Medium (500-2499 people)	525.00	550.00	25.00	4.76
Large (2500-4999 people)	1,575.00	1,650.00	75.00	4.76
Extra-Large (5000-19999 people)	2,100.00	2,200.00	100.00	4.76
Extra Extra large (20000+ people) - Price on Application				
Commercial Events/Activities (per day)				
Small (0-499 people)	1,050.00	1,100.00	50.00	4.76
Medium (500-2499 people)	1,575.00	1,650.00	75.00	4.76
Large (2500-4999 people)	2,100.00	2,200.00	100.00	4.76
Extra-Large (5000-19999 people)	4,200.00	4,400.00	200.00	4.76
Extra Extra large (20000+ people) - Price on Application				
Community Microsites (per day)				
Small (0-499 people)	NEW	100.00	-	-
Exhibitions/Art Installations (per day)				
Small (0-499 people)	NEW	100.00	-	-
3. Market hire fee				
Monday-Thursday dates (per day)	765.00	800.00	35.00	4.58
Friday-Sunday dates (per day)	1,020.00	1,075.00	55.00	5.39
4. Funfairs & Circuses hire fee				
Up to 10 rides/units (per day)	765.00	550.00	(215.00)	(28.10)
10 to 20 rides/units (per day)	1,020.00	850.00	(170.00)	(16.67)
5. Hire fees for School / Youth Group & Statutory Service events in non-premium places				
School / Youth Group & Statutory Service events in non-premium places (per day)	80.00	80.00	0.00	0.00

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
6. Fee for non-essential vehicles to remain on site during the event and/or after set up				
Car / Small vehicle - each	55.00	55.00	0.00	0.00
Van / Luton - each	105.00	105.00	0.00	0.00
7.5 ton Truck - each	160.00	160.00	0.00	0.00
Cherry Picker - each	160.00	160.00	0.00	0.00
7. Other charges				
Bonds				
Bond - all applications will require payment of a bond of from £250-£2500 depending on the risk level of the event. This will be returned to the event organiser after the event minus site damage rectification costs if relevant	£250-£2500	£250-£2500	0.00	0.00
Refundable Bond for the key for using power in Bonn Square £500 (covers key replacement costs if the key is lost by the event event organiser)	500.00	500.00	0.00	0.00
Power				
Use of power/electricity £30-£100 per day depending on size of event	£30-£100	£30-£120	0.00	0.00
Officer site visits				
Site visit with specialist staff - e.g. Parks/Events officer	80.00	80.00	0.00	0.00
Late applications				
Late application/submission fee if timescales/deadlines not met	£50-£500	£50-£500	0.00	0.00
South Park Application fee				
Non-refundable application fee to hold an event in South Park for over 499 people	105.00		(105.00)	(100.00)
Overflow Parking				
Price on application				
Cancellation fee				
Up to a month before the event date - 50% of hire fee				
Less than a month before the event date - 100% of the event hire fee				
9. Event equipment hire charges (minimum charge £50)				
Stereo portable battery powered Busking Amp/PA with wireless mics charge per day per unit (2 units available)	45.00	50.00	5.00	11.11
Power Cable Package:				
• 25m Extension Cable 16A 230V with 2.5mm Black Rubber HO7 Cable (x1)				
• 10m Extension Cable 16A 230V with 2.5mm Black Rubber HO7 Cable (x3)	30.00	35.00	5.00	16.67
• 16A Plug to 13A Socket Fly Lead (x3)				
• 16A Distribution IMST 4 X 16A, 2 X 13A				
• 16A H/D Rubber Socket Board with 4 x 16A sockets + 4 x 16A MCB				
Ramp ahead and Caution Ramp signage per sign per day (2 available of each)	10.00	12.00	2.00	20.00
Cable ramp per unit per day (25 units available)	5.00	7.00	2.00	40.00
Tensa barrier hire charge per day per unit (10 units available)	5.00	7.00	2.00	40.00
Chair hire per day per unit (2 units available)	5.00	7.00	2.00	40.00
Folding trestle table hire per day per unit (1 unit available)	5.00	7.00	2.00	40.00
Fire extinguisher	5.00	7.00	2.00	40.00

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
12. Commercial Filming/Photography/General Views/Promotional/Marketing				
Half Day (4 hours or less)				
Small (1-5 crew)	390.00	410.00	20.00	5.13
Medium (6-11 crew)	650.00	680.00	30.00	4.62
Large (12+ crew)	1,300.00	1,365.00	65.00	5.00
Full Day				
Small (1-5 crew)	780.00	820.00	40.00	5.13
Medium (6-11 crew)	1,300.00	1,365.00	65.00	5.00
Large (12+ crew)	2,600.00	2,730.00	130.00	5.00
13. Non-Commercial Filming/Photography/General Views/Education/Documentary				
Half Day (4 hours or less)				
Small (1-5 crew)	105.00	110.00	5.00	4.76
Medium (6-11 crew)	260.00	275.00	15.00	5.77
Large (12+ crew)	525.00	550.00	25.00	4.76
Full Day				
Small (1-5 crew)	210.00	220.00	10.00	4.76
Medium (6-11 crew)	520.00	545.00	25.00	4.81
Large (12+ crew)	1,050.00	1,100.00	50.00	4.76
14. Additional charges for filming/Photography/General Views/Promotional/Marketing				
Bonds				
Bond - all applications will require payment of a bond of from £250-£1500 depending on the risk level of the filming activity. This will be returned to the filming applicant after the filming has taken place minus site damage rectification costs if relevant				
Officer site visits				
Site visit with specialist staff - e.g. Parks/Events officer	80.00	80.00	0.00	0.00
Late applications				
For all filming applications submitted with less than 7 days notice, there will be an additional surcharge of 25% of the hire fee				
Cancellation fee				
Up to a month before the event date - 50% of film hire fee				
Less than a month before the event date - 100% of the event hire fee				
Use of Drone				
Charge based on the level of additional administration involved at £75 per hour	75.00	80.00	5.00	6.67
Film unit base				
Price on application				
15. Hire fee discounts for filming/Photography/General Views/Promotional/Marketing				
Some filming activities that are deemed to have significant cultural and communal benefit for under represented groups in regeneration areas may be eligible for a discretionary discount of up to 25% of the film hire fee				
No hire fee is charged for live news broadcast within a week of filming				

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Town Hall Charges				
Room Charges - Commercial Rates				
<i>(Hourly rate shown. Bookings must be for a minimum of 2 hours)</i>				
Main Hall	300.00	330.00	30.00	10.00
Assembly Room	200.00	220.00	20.00	10.00
Old Library	200.00	220.00	20.00	10.00
Long Room	100.00	110.00	10.00	10.00
St Aldates, Council Chamber, Court Room	50.00	75.00	25.00	50.00
Other Meeting Rooms	50.00	55.00	5.00	10.00
Room Charges - Community/Charity Rates				
<i>(Hourly rate shown. Bookings must be for a minimum of 2 hours)</i>				
Main Hall	150.00	165.00	15.00	10.00
Assembly Room	100.00	110.00	10.00	10.00
Old Library	100.00	110.00	10.00	10.00
Long Room	50.00	55.00	5.00	10.00
St Aldates, Council Chamber, Court Room	25.00	37.50	12.50	50.00
Other Meeting Rooms	25.00	27.50	2.50	10.00
Social Events Packages				
Civil Ceremonies (Inclusive of VAT)				
<i>(Based on 2 hours room hire, with one hour prior to the ceremony start time and one hour after)</i>				
Main Hall	900.00	1100.00	200.00	22.22
Assembly Room/Old Library	780.00	900.00	120.00	15.38
Court Room	590.00	700.00	110.00	18.64
St Aldate's Room	380.00	500.00	120.00	31.58
Wedding Packages				
<i>Price includes room hire, our chairs and tables and exclusive wedding hire (i.e. no other weddings to take place in other spaces). Evening Hire for reception only, with timings to suit client and TH Team. Security costs are on top of this.</i>				
Wedding Reception in Assembly Room or Old Library	2,500.00	3,000.00	500.00	20.00
Wedding Reception in Assembly Room and Old Library	3,000.00	3,500.00	500.00	16.67
Wedding Reception in Main Hall	4,000.00	4,500.00	500.00	12.50
Wedding Reception in Main Hall, Assembly Room and Old Library (Exclusive upstairs)	4,500.00	5,000.00	500.00	11.11
Wedding Ceremony followed by Wedding Reception using Old Library, Assembly Room and Main Hall	5,000.00	6,000.00	1,000.00	20.00
Corporate Event Packages				
Concert Package	3,000.00	3,500.00	500.00	16.67
<i>Packages below to include room, plasma screen, and water</i>				
Full day meeting	280.00	300.00	20.00	7.14
Half day meeting	140.00	150.00	10.00	7.14
<i>Packages below to include 12 hour hire, use of our chairs and tables</i>				
Exclusive use of First Floor	7,500.00	8,000.00	500.00	6.67
Exclusive use of First Floor (Day 2 of hire)	6,500.00	7,000.00	500.00	7.69
Exclusive use of First Floor (Day 3 of hire)	5,500.00	6,000.00	500.00	9.09
Exclusive use of First Floor (Day 4 of hire)	4,500.00	5,000.00	500.00	11.11
Additional hours to above packages (over 12 hours)	750.00	800.00	50.00	6.67
Discounts				
Social Event Off - Peak Monday/Tuesday only				
Concessionary Meetings				
Preparation, Clearance or Rehearsal				
6 hours or more consecutive at the standard price				
Agency Commission room hire fees (maximum)	15%	15%	0	-
Royalties - based on total box office sales,				
Classical Concerts	5%	5%	0	-
Pop Concerts	3%	3%	0	-
Variety Performances	2%	2%	0	-
All other events including music, films, video, DVD films or promotional events	9%	9%	0	-

Community Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Box Office				
Minimum fee of £25 or 10% of sales (whichever is greater)	13%	13%	0	-
Technical Facilities				
Data Projector	Included in package/room price	Included in package/room price		
Main Hall Projector & Screen	Included in package/room price	Included in package/room price		
Flipchart, pad & pens (inc. in DDR)	Included in package/room price	Included in package/room price		
Lectern – table	0.00	0.00	0.00	-
Lectern – free standing	0.00	0.00	0.00	-
Long Room - AV Equipment	Included in package/room price	Included in package/room price		
PA system (Main Hall)	Included in package/room price	Included in package/room price		
Large Screen	Included in package/room price	Included in package/room price		
Small pop up screen	Included in package/room price	Included in package/room price		
Stage extension - Small	500.00	500.00	0.00	0.00
Stage extension - Large	500.00	500.00	0.00	0.00
Musical Equipment				
Organ – Events	110.00	110.00	0.00	0.00
Organ – rehearsal/practice (<i>per hour</i>)	13.50	13.50	0.00	0.00
Piano – events	100.00	100.00	0.00	0.00
Piano – rehearsal/practice (<i>per hour</i>)	13.50	13.50	0.00	0.00
License Holders & Door Supervisors				
Door Supervisors (<i>per hr per Supervisor</i>)	At Cost	At Cost		
Internal Charges				
Small meeting room hire Mon-Fri	FOC	FOC	0.00	-
Cancellation less than 72 hrs before	50.00	50.00	0.00	0.00
Non attendance	100.00	100.00	0.00	0.00
Data Projector	50.00	50.00	0.00	0.00
Main Hall Projector & Screen	150.00	150.00	0.00	0.00
Flipchart, pad & pens	15.00	15.00	0.00	0.00
Lectern – table	FOC	FOC	0.00	-
Lectern – free standing	FOC	FOC	0.00	-
PA system (Main Hall)	100.00	100.00	0.00	0.00
Large Screen	55.00	55.00	0.00	0.00
Small pop up screen	27.50	27.50	0.00	0.00
Stage extension - Small	500.00	500.00	0.00	0.00
Stage extension - Large	500.00	500.00	0.00	0.00
Catering Charges				
Kitchen Hire per head (minimum 100)	6.00	6.00	0.00	0.00
Servery Hire Only (per day)	80.00	80.00	0.00	0.00
Distribution of Free Printed Matter				
Non Static - Annual Consent	400.00	400.00	0.00	0.00
Non Static - Monthly consent	100.00	100.00	0.00	0.00
Static Annual Consent	200.00	200.00	0.00	0.00
Non-profit and community organisations	50.00	50.00	0.00	0.00
Replacement badge	25.00	25.00	0.00	0.00

Housing Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Rent				
<u>Exempt from VAT</u>				
Weekly Charges				
Temporary Accommodation [Heat,Light,Cook] - 1 bed	Rate set at actual supplier charge less any government support	Rate set at actual supplier charge less any government support		
Temporary Accommodation [Heat,Light,Cook] - 2 bed	Rate set at actual supplier charge less any government support	Rate set at actual supplier charge less any government support		
Temporary Accommodation [Heat,Light,Cook] - 3 bed	Rate set at actual supplier charge less any government support	Rate set at actual supplier charge less any government support		
Temporary Accommodation [Heat,Light,Cook] - 4 bed	Rate set at actual supplier charge less any government support	Rate set at actual supplier charge less any government support		
Temporary Accommodation Rent - 1 bed	144.34	TBC		
Temporary Accommodation Rent - 2 bed	176.54	TBC		
Bicester 2 Beds	135.00	TBC		
Temporary Accommodation Rent - 3 bed	206.66	TBC		
Bicester 3 Beds	165.11	TBC		
Temporary Accommodation Rent - 4 bed	275.19	TBC		
Temporary Accommodation [Water & Sewerage] - 1 bed	4.88	4.48	(0.40)	(8.20)
Temporary Accommodation [Water & Sewerage] - 2 bed	8.24	8.45	0.21	2.55
Temporary Accommodation [Water & Sewerage] - 3 bed	8.21	8.45	0.24	2.92
Temporary Accommodation [Water & Sewerage] - 4 bed	12.14	8.45	(3.69)	(30.40)
Nightly Charge Rent - Any unit size with no kitchen	160.38	160.38	0.00	0.00
<u>Garages</u>				
<u>Exempt from VAT (before discounts)</u>				
Council tenant	17.85	19.10	1.25	7.00
Council tenant Premium	20.16	21.60	1.44	7.14
Blue badge council	17.85	19.10	1.25	7.00
Blue badge council Premium	20.16	21.60	1.44	7.14
Mobility council	17.85	19.10	1.25	7.00
Mobility council Premium	20.16	21.60	1.44	7.14
<u>VATable (before discounts)</u>				
Private tenant	17.85	19.10	1.25	7.00
Private tenant Premium	20.16	21.60	1.44	7.14
Blue badge private	17.85	19.10	1.25	7.00
Blue badge private Premium	20.16	21.60	1.44	7.14
Mobility private	17.85	19.10	1.25	7.00
Mobility private Premium	20.16	21.60	1.44	7.14
<u>Exempt from VAT (before discounts)</u>				
Parking spaces	16.80	18.00	1.20	7.14
Parking spaces (Blue Badge)	16.80	18.00	1.20	7.14
<u>VATable (before discounts)</u>				
Parking spaces Private	16.80	18.00	1.20	7.14

Housing Revenue Account Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Exempt from VAT</u>				
Other charges				
Sheltered Guest Room Hire per night	23.10	25.00	1.90	8.23
<u>Standard rated & exclusive of VAT</u>				
Other charges				
ASSA Key	33.00	35.00	2.00	6.06
Controlled Entry Key Fob	33.00	35.00	2.00	6.06
Residential Leasehold Solicitor Questionnaire Fee	319.00	319.00	0.00	0.00
Futher Requests beyond standard Leasehold Property Forms	121.00	121.00	0.00	0.00
<u>Exempt from VAT (before discounts)</u>				
Garage with in curtiledge	17.85	19.10	1.25	7.00
Replacement lost/damaged resident parking permit	22.00	No longer issued	-	-

Corporate Property Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Estate Management Fees and Charges				
Consents				
To Assignments and Subletting	800.00	800.00	0.00	0.00
Alteration of Lease terms or consent for alterations	800.00	800.00	0.00	0.00
If both an alteration and alienation	1,300.00	1,300.00	0.00	0.00
Admin fee for consent (in relation to restrictive covenants)	275.00	275.00	0.00	0.00
Administration fee for preparation of access licences and similar agreements (Minimum charge)	300.00	300.00	0.00	0.00
For work based on a time charge: Hourly Rate £100 / hour				

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Building Control				
Schedule 1				
Charges for the creation of or conversion to new dwellings - inclusive of VAT				
Number of Dwellings				
1	950.00	1,000.00	50.00	5.26
2	1,260.00	1,280.00	20.00	1.59
3 and above	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 1 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 2				
Extension including controllable conservatories, not including basements (for more than one extension, use the total sum of internal floor area) - inclusive of VAT				
Extension up to 10m2	560.00	570.00	10.00	1.79
10m2 – 40m2	720.00	730.00	10.00	1.39
40m2 – 60m2	875.00	890.00	15.00	1.71
60m2 – 100m2	950.00	975.00	25.00	2.63
Over 100m2	Please contact for quotation	Please contact for quotation		
Basement or part basement	Please contact for quotation	Please contact for quotation		
Small domestic garages and carports and stores (Detached garages less than 30m2 may be exempt) - inclusive of VAT				
Up to 60m2	450.00	455.00	5.00	1.11
Over 100m2	Please contact for quotation	Please contact for quotation		
Erection or non-habitable extension of detached building not used solely as a garage/carport/store - inclusive of VAT				
30m2 – 60m2	875.00	890.00	15.00	1.71
60m2 – 100m2	950.00	970.00	20.00	2.11
Over 100m2	Please contact for quotation	Please contact for quotation		
Loft conversion - inclusive of VAT				
Up to 100m2	655.00	665.00	10.00	1.53
Over 100m2	Please contact for quotation	Please contact for quotation		
Conversion of garage to habitable space - inclusive of VAT				
Up to 10m2	560.00	570.00	10.00	1.79
Up to 40m2	720.00	730.00	10.00	1.39
40m2 – 60m2	875.00	890.00	15.00	1.71
Over 60m2	Please contact for quotation	Please contact for quotation		
Controllable work (Not Competent Person Schemes) - inclusive of VAT				
Rewire/partial rewire of a single dwelling	Please contact for quotation	Please contact for quotation		
Any other controllable electrical work	Please contact for quotation	Please contact for quotation		
Multiple work (eg extension & basement/loft conversion/works) - inclusive of VAT				
Up to and over £100,000	Please contact for quotation	Please contact for quotation		
Underpinning	Please contact for quotation	Please contact for quotation		
Energy efficiency improvements (Not Competent Person Scheme) - inclusive of VAT				
New and replacement windows and doors (Up to 7 windows and 2 doors to be installed at the same time).	225.00	230.00	5.00	2.22
Removal/renovation of a thermal element	280.00	285.00	5.00	1.79
Installation of a woodburner	420.00	430.00	10.00	2.38
Installation of solar panel/s	280.00	285.00	5.00	1.79
Regularisation applications made in respect of unauthorised Schedule 2 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 3				
Works not listed in schedules 1 or 2 e.g. Structural alterations, refurbishments, internal alterations - inclusive of VAT				
Estimated cost of works				
£0 - £5000	340.00	350.00	10.00	2.94
£5001 - £10,000	420.00	430.00	10.00	2.38
£10,001 - £20,000	610.00	620.00	10.00	1.64

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
£20,001 - £50,000	799.00	810.00	11.00	1.38
£50,001 - £75,000	1150.00	1170.00	20.00	1.74
£75,001 - £100,000	1520.00	1540.00	20.00	1.32
>£100,000	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 3 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Schedule 4				
All general costs such as chargeable advice, requests for viewing documentation, dealing with previously deposited applications etc will be based on the hourly rate	90.00	95.00	5.00	5.56
Inspection and Provision of a Fire Risk Assessment Report	350.00	360.00	10.00	2.86
Miscellaneous Fees				
Electronic copy of the Approval Notice	45.00	45.00	0.00	0.00
Electronic copy of the Completion Certificate	45.00	45.00	0.00	0.00
Hourly charge for responding to enquiries regarding house sales	90.00	95.00	5.00	5.56
Food Hygiene Training				
Exempt from VAT				
Programmed Certificated Courses (charges are per person)				
Level 2 Award in Food Safety in Catering	80.00	80.00	0.00	0.00
Level 3 Award in Supervising Food Safety in Catering	300.00	330.00	30.00	10.00
Exam resit charge- Level 2 award in Food Safety in Catering	POA	POA		
Exam resit charge- Level 3 award in Supervising Food Safety in Catering	POA	POA		
Group Certificated Courses (for businesses requesting own on-site training)				
Level 2 Awards in Food Safety or Health & Safety - charge per candidate (minimum 10 delegates)	POA	POA		
Level 3 Award in Supervising Food Safety (3 day course, plus ½ day revision) - charge per candidate (minimum 10 delegates)	POA	POA		
Other non certificated part day and day courses				
Other non specified training courses (minimum 10 delegates)	POA	POA		
Other Bespoke courses across Regulatory Services & Community Safety				
Charges for bespoke training courses will be calculated to take into account market rates	POA	POA		
Sustainable Food Advice				
Charging for business advice (e.g noise, pre planning application advice, odour etc) - per hour	80.00	85.00	5.00	6.25
Food Business set up and advice consultation- per hour	80.00	85.00	5.00	6.25
Food hygiene rating rescore visit	220.00	240.00	20.00	9.09
Primary Authority Hourly Fee	POA	POA		
Miscellaneous				
Accommodation assessments for UK entry clearance - charge per report	420.00	450.00	30.00	7.14
Request for confirmation of registration in support of work permit application	60.00	65.00	5.00	8.33
Food Condemnation Certificate (e.g. insurance claim for freezer breakdown, damaged food)- minimum 1 hour	110.00	120.00	10.00	9.09
Works in default across Regulatory Services and Community Safety	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Provision of factual statements etc across Planning and Regulatory Services	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Copy of Legal Notice	30.00	35.00	5.00	16.67
Copy of Premises/Person Entry in Licensing Register	30.00	35.00	5.00	16.67
Confirmation of Food Business Registration	30.00	35.00	5.00	16.67
Plans under copyright	12.00	15.00	3.00	25.00
Plans: A0, A1 & A2 size	6.00	7.00	1.00	16.67
Plans: A3 & A4 size	1.50	2.00	0.50	33.33
Photocopying per A4 sheet	0.70	1.00	0.30	42.86
Invoice request	30.00	35.00	5.00	16.67
Recovery Fee - Dishonoured Cheque	40.00	45.00	5.00	12.50
Home Improvement Agency				
HIA fee rate for professional services as an agent for a client in receipt of a disabled facilities grant or other building work	15% of the value of works plus ancillary costs	15% of the value of works plus ancillary costs		
Acting as an agent for a client who is privately funding building works:	Fee of 15% of the builders quotation plus ancillary costs	Fee of 15% of the builders quotation plus ancillary costs		
HIA fee rate for administrative services in support of a private sector housing grant application or privately funding building works	£280 plus VAT per application	£300 plus VAT per application		
HIA fee rate for the management of HRA funded adaptations schemes	15% flat fee per scheme £20 per hour, including VAT, plus the cost of materials used	15% flat fee per scheme £20 per hour, including VAT, plus the cost of materials used		
Small Repairs Service				

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Any works carried out by the Handyperson that is not part of the Small Repairs Service	50.00	55.00	5.00	10.00
Supply and Fit Alert Keysafe (Within 1 working day)	75.00	80.00	5.00	6.67

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Street Trading Consents - subject to approval by General Purposes Licensing Committee				
City Centre & Late Night Traders				
Application Fee	360.00	378.00	18.00	5.00
Annual consent (Pro Rata for period of Consent)	8,300.00	8,715.00	415.00	5.00
Weekly Consent (Weekly Rota)	185.00	195.00	10.00	5.41
All other traders				
Application Fee	360.00	378.00	18.00	5.00
Annual consent (Pro Rata for period of Consent)	2,820.00	2,961.00	141.00	5.00
Peripatetic traders (mobile traders- e.g. icecream vans, sandwich vans)				
Application fee	125.00	132.00	7.00	5.60
Annual consent (Pro Rata for period of Consent)	1,465.00	1,538.00	73.00	4.98
General Charges				
Replacement Consent	37.00	39.00	2.00	5.41
Identification badge (per badge)	37.00	39.00	2.00	5.41
Events				
Street Trading at event for commercial benefit (up to 5 days) - per stall	35.00	36.50	1.50	4.29
Street Trading at event for commercial benefit (6-14 days) - per stall	55.00	58.00	3.00	5.45
Street Trading at event for community / charity benefit				
Street Café Licences - subject to approval by General Purposes Licensing Committee				
Annual Fee as set by the Business and Planning Act 2020	100.00	100.00	0.00	0.00
Annual fees for Street Café Licences under the Highways Act 1980				
Up to 8 covers	160.00	168.00	8.00	5.00
9 to 20 covers	210.00	220.00	10.00	4.76
21 or more covers	260.00	273.00	13.00	5.00
Miscellaneous Licensing - subject to approval by General Purposes Licensing Committee				
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - person)	140.00	147.00	7.00	5.00
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - premises)	280.00	294.00	14.00	5.00
Boarding for cats and/or dogs	330 + vet fee	346.50 + vet fee	16.50	5.00
Hiring out horses	330 + vet fee	346.50 + vet fee	16.50	5.00
Breeding dogs	330 + vet fee	346.50 + vet fee	16.50	5.00
Selling animals as pets	330 + vet fee	346.50 + vet fee	16.50	5.00
Keeping or training animals for exhibition	300 + vet fee	315 + vet fee	15.00	5.00
Request for variation	145.00	151. + vet fee	6.00	4.14
Request for re-inspection	140 + vet fee	147 + vet fee	7.00	4.76
Dangerous Wild Animals	490 + vet fee	514.50 + vet fee	24.50	5.00
Zoo	490 + vet fee	514.50 + vet fee	24.50	5.00
HMO Licensing				
Applications				
A1 Higher Rate New Application - New application for a one-year licence where the HMO has been operating unlicensed for more than 12 weeks	Stage 1 £315 Stage 2 £2015 Total: £2,330	Stage 1 £340 Stage 2 £2300 Total: £2,640	310.00	13.30
B Standard New Application - New application for a one-year* licence where: i) The HMO was acquired and/or began operating as an HMO within the previous 12 weeks; or ii) The licence expired before a valid renewal application was completed and an application for a new licence was received within 12 weeks of expiry; or iii) Change of existing licence holder.	Stage 1 £315 Stage 2 £320 Total £635	Stage 1 £340 Stage 2 £370 Total: £710	75.00	11.81
*May be eligible for longer licence in cases of i) or iii) if Licence Holder holds other HMO licences with us and all relevant criteria are met at time of application				
C Standard Renewal - Annual renewal where there are no management concerns or outstanding conditions and the licence holder is not an Accredited Landlord	Stage 1 £100 Stage 2 £200 Total £300	Stage 1 £108 Stage 2 £216 Total £324	24.00	8.00
D Higher Rate Renewal - Annual renewal where there are management concerns, non-compliance issues or other reasons that re-inspection or audit is required	Stage 1 £100 Stage 2 £470 Total £570	Stage 1 £108 Stage 2 £507 Total £615	45.00	7.89
E Two-year Renewal -Licence renewal for 2 years where all two-year licence criteria are met	Stage 1 £100 Stage 2 £230 Total £330	Stage 1 £108 Stage 2 £248 Total £356	26.00	5.59
F Five year licence accredited landlord and all criteria met	Stage 1 £100 Stage 2 £365 Total £465	Stage 1 £108 Stage 2 £397 Total £505	40.00	8.60
Inspection to advise on requirements before property is licensed.	215.00	232.00	17.00	7.91
Surcharge for provision of paper application - new HMO licence	240.00	259.00	19.00	7.92
Surcharge for provision of paper application - renewal HMO licence	200.00	216.00	16.00	8.00

Regulatory & Community Safety Fees and Charges 2024/25

2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
£	£	£	%

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24	2024/25	Increase/	Increase/
	Charge	Charge	(Decrease)	(Decrease)
	£	£	£	%
Selective Licensing				
	SL Fees 01 September 2023 to 31 August 2024	SL Fees 1st April 2024		
A Standard New Application	Stage 1 £200 Stage 2 £330 Total £530	Stage 1 £266 Stage 2 £439 Total £705	175	33.02
B Accredited New Application	Stage 1 £200 Stage 2 £130 Total £330	Stage 1 £266 Stage 2 £239 Total £505	175	53.03
C Higher Rate New Application - New application where landlord is unable to demonstrate the property is newly acquired or first occupied within 12 weeks of application date - takes effect 1st September 2023	Stage 1 £539 Stage 2 £569 Total £1100	Stage 1 £266 Stage 2 £1244 Total £1510	410	37.27
D Renewal	Stage 1 £86 Stage 2 £45 Total £131	Stage 1 £114 Stage 2 £60 Total £174	43	32.82
E1 Standard Block licence	Stage 1 fee for each dwelling (£200) Stage 2 fee for each dwelling Total POA	Deleted	-	-
E2 Accredited Standard Block licence	Stage 1 fee for each dwelling (£200) Stage 2 fee for first dwelling paid in full (£130) then subsequent dwellings stage two discounted by £66 (£264) Total POA	Deleted	-	-
F Student Accommodation Block Licence	Stage 1 £200 Stage 2 £130 Total £330	Stage 1 £266 Stage 2 £239 Total £505	175	53.03
	FY 23/24	FY 24/25		
Surcharge for provision of paper application - new Selective licence	240.00	259.00	19	7.92
Surcharge for provision of paper application - renewal Selective licence	200.00	216.00	16	8.00
Housing Act charges				
Charging for the service of Improvement Notices, Prohibition Orders or Hazard Awareness Notices under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Charging for taking Emergency Remedial Action or serving an Emergency Prohibition Order under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Charging for review of Suspended Improvement Notices or Suspended Prohibition Orders served under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Other charges incurred in the determining of whether to serve a notice/make an order	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Rent repayment order service for tenants	POA	POA		
Integrated Pollution Prevention & Control Permits				
LAPPC Charges - Industrial processes covered by Environmental Permitting Regulations	The fee for each application and renewal will be calculated in accordance with DEFRA guidance	The fee for each application and renewal will be calculated in accordance with DEFRA guidance		
Environment Act 2021 (penalty level £175 to £300)				
Smoke emitted from a chimney	175.00	300.00	125.00	71.43
Mobile Homes Act 2013				
New application	400.00	432.00	32.00	8.00
Licence alterations application	375.00	405.00	30.00	8.00
Depositing of site rules fee	135.00	145.80	10.80	8.00
Transfer of licence application	400.00	432.00	32.00	8.00
Copy of licence	35.00	37.80	2.80	8.00

Regulatory & Community Safety Fees and Charges 2024/25

2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
£	£	£	%

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Existing operator annual licence				
Large (51+)				
Site inspections every 12 months (Cat A risk rating)	470.00	500.00	30.00	6.38
Site inspections every 18 months (Cat B risk rating)	320.00	345.00	25.00	7.81
Site inspections every 24 months (Cat C risk rating)	235.00	250.00	15.00	6.38
Site inspections every 36 months (Cat D risk rating)	155.00	165.00	10.00	6.45
Medium (11-50)				
Site inspections every 12 months (Cat A risk rating)	365.00	390.00	25.00	6.85
Site inspections every 18 months (Cat B risk rating)	250.00	265.00	15.00	6.00
Site inspections every 24 months (Cat C risk rating)	190.00	205.00	15.00	7.89
Site inspections every 36 months (Cat D risk rating)	125.00	135.00	10.00	8.00
Small (10 or less)				
Site inspections every 12 months (Cat A risk rating)	270.00	290.00	20.00	7.41
Site inspections every 18 months (Cat B risk rating)	185.00	200.00	15.00	8.11
Site inspections every 24 months (Cat C risk rating)	135.00	145.00	10.00	7.41
Site inspections every 36 months (Cat D risk rating)	90.00	95.00	5.00	5.56
Transferring/Replacing Licences & Certificates				
Other replacement licence	35.00	40.00	5.00	14.29
Taxi Licensing				
Vehicles				
Hackney Carriage	420.00	453.60	33.60	8.00
Hackney Carriage (ULEV Early Adopter Discount)	315.00	340.20	25.20	8.00
Hackney Transfer of Ownership	105.00	113.00	8.00	7.62
Hackney Change of Vehicle	105.00	113.00	8.00	7.62
Hackney Plate Deposit	52.00	56.00	4.00	7.69
Hackney Temporary Vehicle	78.00	84.00	6.00	7.69
Private Hire	275.00	297.00	22.00	8.00
Private Hire (Fully Electric Vehicle)	170.00	183.00	13.00	7.65
Private Hire (ULEV Early Adopter Discount)	0.00	Deleted	-	-
Private Hire (Wheelchair Accessible Vehicle (WAV))	100.00	108.00	8.00	8.00
Private Hire Transfer	105.00	113.00	8.00	7.62
Private Hire Change of Vehicle	105.00	113.00	8.00	7.62
Private Hire Temporary Vehicle	78.00	84.00	6.00	7.69
Drivers				
Hackney Combined (1 yr licence)	120.00	130.00	10.00	8.33
Hackney Combined (3 yr licence)	360.00	388.00	28.00	7.78
Hackney Combined for Oxfordshire Licensed drivers with 1 full year on current licence (3 yr licence only)	240.00	260.00	20.00	8.33
Hackney Combined for Oxfordshire Licensed drivers with 2 full years on current licence (3 yr licence only)	120.00	130.00	10.00	8.33
Private Hire (1 yr licence)	106.00	115.00	9.00	8.49
Private Hire (3 yr licence)	318.00	343.00	25.00	7.86
Private Hire for Oxfordshire Licensed drivers with 1 full year on their current licence (3 yr OCC licence only)	212.00	230.00	18.00	8.49
Private Hire for Oxfordshire Licensed drivers with 2 full years on their current licence (3 yr OCC licence only)	106.00	115.00	9.00	8.49
Additional Charges				
Mandatory Safeguarding and Disability Awareness Training - provided by Oxfordshire County Council	50.00	54.00	4.00	8.00
Local Knowledge & Safeguarding Test	78.00	84.00	6.00	7.69
Local Knowledge & Safeguarding Re-Test	78.00	84.00	6.00	7.69
DBS check - all driver only, at cost	50.00	54.00	4.00	8.00
DVLA check - for new applicants only, at cost	7.00	7.00	0.00	0.00
Trust ID - DBS & RTW check	12.00	13.00	1.00	8.33
Trust ID - DBS check only	8.00	8.00	0.00	0.00
Licence badge/replacement badge	11.00	12.00	1.00	9.09
Internal PHV Licence Plate	16.00	17.00	1.00	6.25
Internal HC Licence Plate	16.00	17.00	1.00	6.25
Replacement external plate	26.00	28.00	2.00	7.69
Private Hire Vehicle Door Stickers (pair)	36.00	39.00	3.00	8.33
Exempt badge/replacement badge	26.00	28.00	2.00	7.69
Replacement approved fare chart	2.00	2.00	0.00	0.00
Replacement approved no smoking signs (includes VAT)	1.00	1.00	0.00	0.00
Duplicate paper licence (replacement)	6.00	6.00	0.00	0.00
Unpaid Cheque Charge	32.00	34.00	2.00	6.25
Amendments to Private Hire Operator Licence	105.00	113.00	8.00	7.62
Charge for Exemption Notice	52.00	56.00	4.00	7.69
Operator's Licence				
Vehicle 3 & under (1 YEAR LICENCE)	514.00	555.12	41.12	8.00
Vehicle 4 & over (1 YEAR LICENCE)	1028.00	1110.00	82.00	7.98
Vehicle 3 & under (5 YEAR LICENCE)	2,570.00	2775.00	205.00	7.98
Vehicle 4 & over (5 YEAR LICENCE)	5,140.00	5550.00	410.00	7.98
Private hire plate exemption (operator of 1-2 vehicles)	160.00	173.00	13.00	8.13

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge £	2024/25 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Private hire plate exemption (operator of 3-4 vehicles)	122.00	131.00	9.00	7.38
Private hire plate exemption (operator of 5-9 vehicles)	93.00	100.00	7.00	7.53
Private hire plate exemption (operator of 10 vehicles and over)	88.00	95.00	7.00	7.95

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Motor Salvage Operators				
Scrap Metal Dealers (replaces Motor Salvage Operators)				
New Site Licence	1,280.00	1,382.00	102.00	7.97
Renewal Site Licence	1,280.00	1,382.00	102.00	7.97
Variation Site Licence	315.00	340.00	25.00	7.94
New Mobile Collector Licence	635.00	686.00	51.00	8.03
Renewal Mobile Collector Licence	635.00	686.00	51.00	8.03
Variation Mobile Collector Licence	315.00	340.00	25.00	7.94
Sex Establishments				
Sex establishment (Sex Shop or Sex Cinema)- New	2,630.00	2,840.00	210.00	7.98
Sex establishment (Sex Shop or Sex Cinema)- Renewal	2,630.00	2,840.00	210.00	7.98
Sex establishment (Sex Shop or Sex Cinema)- Variation/ transfer	1,230.00	1,328.00	98.00	7.97
Sexual entertainment venues new	6,170.00	6,664.00	494.00	8.01
Sexual entertainment venues renewal	6,170.00	6,664.00	494.00	8.01
Sexual entertainment variation/ transfer	1,230.00	1,328.00	98.00	7.97
* Reasonable charges to be determined by the Head of Financial Services and Head of Law and Governance				
Licensing Act 2003				
Application fee				
Application and Variation Fees - Premises Licenses and Club Premises Certificates - Minimum	100.00	100.00	0.00	0.00
Application and Variation Fees - Premises Licenses and Club Premises Certificates - Maximum	635.00	635.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	900.00	900.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,905.00	1,905.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	1,000.00	1,000.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	64,000.00	64,000.00	0.00	0.00
Annual fee				
Premises Licenses and Club Premises Certificates - Minimum	70.00	70.00	0.00	0.00
Premises Licenses and Club Premises Certificates - Maximum	350.00	350.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	640.00	640.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,050.00	1,050.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	500.00	500.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	32,000.00	32,000.00	0.00	0.00
Other Application Fees				
Personal License	37.00	37.00	0.00	0.00
Transfer of Premises Licence	23.00	23.00	0.00	0.00
Change of address	10.50	10.50	0.00	0.00
Copy of licence	10.50	10.50	0.00	0.00
Temporary Event Notice	21.00	21.00	0.00	0.00
Provisional Statement	315.00	315.00	0.00	0.00
Gambling Act 2005 - Premises				
Bingo Premises				
Application (3500 max permitted)	930.00	930.00	0.00	0.00
Annual fee (1000 max permitted)	610.00	610.00	0.00	0.00
Variation application (1750 max permitted)	1,330.00	1,330.00	0.00	0.00
Transfer application (1200 max permitted)	430.00	430.00	0.00	0.00
Reinstatement application (1200 max permitted)	555.00	555.00	0.00	0.00
Provisional statement application (3500 max permitted)	805.00	805.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Family Entertainment Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (750 max permitted)	680.00	680.00	0.00	0.00
Variation application (1000 max permitted)	1,000.00	1,000.00	0.00	0.00
Transfer application (950 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (950 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Adult Gaming Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (1000 max permitted)	680.00	680.00	0.00	0.00
Variation application (2000 max permitted)	1,030.00	1,030.00	0.00	0.00
Transfer application (1200 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (1200 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Betting Premises (Track)				
Application (2500 max permitted)	890.00	890.00	0.00	0.00
Annual fee (1000 max permitted)	805.00	805.00	0.00	0.00
Variation application (1250 max permitted)	1,250.00	1,250.00	0.00	0.00
Transfer application (950 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (950 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (2500 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Betting Premises (Other)				
Application (3000 max permitted)	835.00	835.00	0.00	0.00
Annual fee (600 max permitted)	600.00	600.00	0.00	0.00
Variation application (1500 max permitted)	1,160.00	1,160.00	0.00	0.00
Transfer application (1200 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (1200 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (3000 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Gambling Act 2005 - Permits				
Alcohol Premises Gaming Machine Permits				
Application	150.00	150.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Transfer of permit	25.00	25.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Notification of 2 machines	50.00	50.00	0.00	0.00
Club Gaming Permits and Club Gaming Machine Permits				
Application	200.00	200.00	0.00	0.00
Application (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Renewal	200.00	200.00	0.00	0.00
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Family Entertainment Centre Gaming Machine Permits				
Application	300.00	300.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Renewal	300.00	300.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Gambling Act 2005 Temporary Use Notice				
Submission of Notice	500.00	500.00	0.00	0.00
Copy of Notice	25.00	25.00	0.00	0.00
Road Closures				
Commercial Event Road Closures- Events (under 500 people)	115.00	125.00	10.00	8.70
Commercial Event Road Closures- Market and Street Fairs	280.00	300.00	20.00	7.14
Commercial Event Road Closures- Events (500 or more people)	335.00	360.00	25.00	7.46
Road Closure with no commercial element inc Street Parties	17.00	18.00	1.00	5.88
Miscellaneous Charges				
Copy of Premises/Person Entry in Licensing Register	25.00	27.00	2.00	8.00
Statement of Licensing Policy document	43.00	50.00	7.00	16.28
Statement of Gambling Policy document	43.00	50.00	7.00	16.28
Copy of Licensing Decision Notice	25.00	27.00	2.00	8.00
Current list of licensing applications	12.00	13.00	1.00	8.33
Viewing of Films requiring Certification - Per 15 Minutes	10.00	11.00	1.00	10.00
Issue of Film Certification	10.00	11.00	1.00	10.00
Distribution of Free Printed Matter (DFPM) - Static 1 year	210.00	225.00	15.00	7.14
Distribution of Free Printed Matter (DFPM) - Non static 1 month	105.00	115.00	10.00	9.52
Distribution of Free Printed Matter (DFPM) - Non static 1 year	420.00	450.00	30.00	7.14
Distribution of Free Printed Matter (DFPM) - Replacement badge	26.00	28.00	2.00	7.69
Distribution of Free Printed Matter (DFPM) - Non static 1 Day	26.00	28.00	2.00	7.69
Distribution of Free Printed Matter (DFPM) - Non static 1 Day extra badge	6.00	7.00	1.00	16.67
Fixed Penalty Notice Fines				
Full standard charge				
Depositing litter	150.00	150.00	0.00	0.00
Littering from a vehicle - penalty charge	300.00	300.00	0.00	0.00
Community Protection Notice	100.00	100.00	0.00	0.00
Public Space Protection Order	100.00	100.00	0.00	0.00
Failure to produce waste documents	300.00	300.00	0.00	0.00
Failure to produce authority to transport waste	300.00	300.00	0.00	0.00
Unauthorised distribution of free printed matter	150.00	150.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46-domestic waste)	60.00	60.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	110.00	110.00	0.00	0.00
Failure to comply with Household Waste Duty of Care	300.00	300.00	0.00	0.00
Parking of vehicles exposed for sale on a road	100.00	100.00	0.00	0.00
Repairing vehicles in a road by a business	100.00	100.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Failure to comply with a request to turn off an idling engine on a stationary vehicle	20.00	20.00	0.00	0.00
Failure to comply with a request to turn off an idling engine on a stationary vehicle (if not paid within 28 days)	40.00	40.00	0.00	0.00
Graffiti/Flyposting	150.00	150.00	0.00	0.00
Failure to nominate key holder within alarm notification area	75.00	75.00	0.00	0.00
Noise Act FPN (residential)	110.00	110.00	0.00	0.00
Noise from licensed premises	500.00	500.00	0.00	0.00
Fly-tipping	400.00	400.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Reduced charge if paid within 10 days				
Depositing litter	75.00	75.00	0.00	0.00
Littering from a vehicle - penalty charge	150.00	150.00	0.00	0.00
Community Protection Notice	75.00	75.00	0.00	0.00
Public Space Protection Order	75.00	75.00	0.00	0.00
Unauthorised distribution of free printed matter	75.00	75.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46- domestic waste)	40.00	40.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	75.00	75.00	0.00	0.00
Failure to comply with Household Waste Duty of Care	200.00	200.00	0.00	0.00
Graffiti/Flyposting	75.00	75.00	0.00	0.00
Failure to nominate key holder within alarm notification area	55.00	55.00	0.00	0.00
Fly-tipping	200.00	200.00	0.00	0.00

Planning Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Items 1-24 are set nationally				
Planning				
Standard rated & exclusive of VAT				
Operations				
1. New Dwellings				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	462.00	462.00	0.00	0.00
a) Outline (sites of 2.5 ha or more) - plus £138 per 0.1 hectare in excess of 2.5 hectare	11,432.00	11,432.00	0.00	0.00
b) Where the application is for permission in principle - charge per 0.1 hectare	402.00	402.00	0.00	0.00
c) Others (50 or less) - charge per dwelling	462.00	462.00	0.00	0.00
c) Others (51 or more) - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
2. New buildings or extensions (except dwellings, agricultural buildings or plant):				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	462.00	462.00	0.00	0.00
a) Outline (sites of 2.5 ha or more) - plus £138 per 0.1 ha in excess of 2.5 hectare	11,432.00	11,432.00	0.00	0.00
b) Where the application is for permission in principle - charge per 0.1 hectare	402.00	402.00	0.00	0.00
b) Others:				
(i) where no floor area is created	234.00	234.00	0.00	0.00
(ii) where floor area created is below 40 sq.m.	234.00	234.00	0.00	0.00
(iii) where floor area is between 40 and 75 sq.m.	462.00	462.00	0.00	0.00
(iv) where floor area is between 75 and 3,750 sq.m. - charge per 75 sq. m	462.00	462.00	0.00	0.00
(v) where floor area exceeds 3,750 sq.m - plus £138 per 75 sq. m in excess of 3,750 sq m	22,859.00	22,859.00	0.00	0.00
3. Erection, alteration or replacement of plant or machinery				
(a) Site area not exceed 5 ha - charge per 0.1 hectare	462.00	462.00	0.00	0.00
(b) Site area exceeds 5 ha - plus £138 per 0.1 ha in excess of 5 hectare	22,859.00	22,859.00	0.00	0.00
4. Extensions or alterations to existing dwellings				
(a) one dwelling	206.00	206.00	0.00	0.00
(b) 2 or more dwellings	407.00	407.00	0.00	0.00
5. Curtilage, parking and vehicular access				
Operations within the curtilage of a dwelling house for domestic purposes (including gates, fences, etc)	206.00	206.00	0.00	0.00
6. Car park, road and access to serve single undertaking				
The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.	234.00	234.00	0.00	0.00
Uses				
7. Change of use of a building: dwellings				
(a) from existing dwelling to two or more dwellings for 50 or fewer - charge per extra dwelling	462.00	462.00	0.00	0.00
(b) from existing dwelling to two or more dwellings over 50 dwellings - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
(c) from other building to one or more dwellings for 50 or fewer - charge per extra dwelling	462.00	462.00	0.00	0.00
(d) from other building to one or more dwellings over 50 dwellings - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
8. Use of disposal of refuse or waste materials and open mineral storage				
(a) Site area not exceed 15 ha - charge per 0.1 hectare	234.00	234.00	0.00	0.00
(b) Site area exceeds 15 ha - plus £138 per 0.1 ha in excess of 15 hectare	34,934.00	34,934.00	0.00	0.00
9. Material change of use other than above				
	462.00	462.00	0.00	0.00
Plant and machinery				
10. Wind Turbines				
a) Site area not exceeding 5 ha - charge per 0.1 hectare	462.00	462.00	0.00	0.00
b) Site area exceeds 5 ha - plus £138 per 0.1 ha in excess of 50 hectare	22,859.00	22,859.00	0.00	0.00
Advertisements				
11. Advertising relating to business and displayed on the premises				
	132.00	132.00	0.00	0.00
12. Advance directions signs				
	132.00	132.00	0.00	0.00
13. All other advertisements, e.g. banners				
	462.00	462.00	0.00	0.00

Planning Fees & Charges 2024/25

14. Any other operation not within any of above categories

- a) Where the site area does not exceed 15ha - charge per 0.1 hectare
- b) Where site area exceeds 15ha - £138 per 0.1ha in excess of 15 hectare
- c) In any other case - £234 for each 0.1ha of the site

2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
£	£	£	%
234.00	234.00	0.00	0.00
34,934.00	34,934.00	0.00	0.00

Planning Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Compliance with Conditions				
15. Confirmation of compliance with condition attached to planning				
a) Householder application - charge per request	34.00	34.00	0.00	0.00
b) Any other type of application - charge per request	116.00	116.00	0.00	0.00
Any fee paid will be refundable if the LPA fails to give written confirmation within a period of 12 weeks				
Non-material amendments				
Application for a Non-material Amendment Following a Grant of Planning Permission (Fees for applications for non-material changes to planning permission: England Regulation 11E of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989) as amended)				
16. Non-Material Amendment				
(a) if the application is a householder application	34.00	34.00	0.00	0.00
(b) in any other case	234.00	234.00	0.00	0.00
Other Permission				
17. Variation of conditions:				
Application for removal or variation of a condition following grant of planning permission	234.00	234.00	0.00	0.00
Lawful Development Certificates				
18. Certificate of Existing Lawful Use				
a) Existing use or development	234.00	234.00	0.00	0.00
b) lawful not to comply with particular condition	234.00	234.00	0.00	0.00
19. Proposed use or development				
	Half the normal planning fee	Half the normal planning fee		
Change of Use to House in Multiple Occupation				
20. HMO Application				
a) C3 dwellinghouse to C4 HMO (6 or less people)	462.00	462.00	0.00	0.00
b) C3 dwellinghouse to Sui Generis HMO (more than 6 people)	462.00	462.00	0.00	0.00
c) C4 dwellinghouse to Sui Generis HMO	462.00	462.00	0.00	0.00
Article 4 Direction				
21. No Exemption – Article 4 Direction				
Works that require planning permission only by virtue of an Article 4 Direction.	Fees now payable as per a normal application.	Fees now payable as per a normal application.		
Removal of Permitted Development Rights by Condition				
22. No Exemption – PD Rights Removed				
Works that require planning permission only by virtue of removal of permitted development rights by condition.	Fees now payable as per normal application.	Fees now payable as per normal application.		
Concessions				
23. Applications made by:				
a) or on behalf of Parish and Community Councils	Half the normal fee	Half the normal fee		
b) Non-profit making clubs or organisations relating to playing fields, for their own use	462.00	462.00	0.00	0.00

Planning Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Determination				
24. Whether the prior approval of the Council is required for				
Installation of a radio mast, antennae over 4m above roof of building, radio equipment housing over 2.5 cubic metres, development ancillary to equipment housing or public callbox.	462.00	462.00	0.00	0.00
Agricultural & Forestry buildings and operations, Non-domestic extensions and alterations, Demolition, and installation of renewable energy	96.00	96.00	0.00	0.00
Temporary Buildings and Structures	96.00	96.00	0.00	0.00
Proposed Change of Use to State Funded School or Registered Nursery	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	96.00	96.00	0.00	0.00
Proposed Change of Use of building from Office (Use Class B1) to a use falling within Use Class C3 (Dwellinghouse)	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations	206.00	206.00	0.00	0.00
Proposed Change of Use of a building from Retail (Use Class A1 or A2) or a Mixed Retail and Residential Use, to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations	96.00	96.00	0.00	0.00
Proposed Change of Use of a building from Retail (Use Class A1 or A2) or a Mixed Retail and Residential Use, to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Storage and Distribution Buildings (Use Class B8) and any land within its curtilage to Dwellinghouses (Use Class C3)	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis) and any land within its curtilage to Dwellinghouses (Use Class C3), and no Associated Building Operations	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis) and any land within its curtilage to Dwellinghouses (Use Class C3), and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Shops (Use Class A1), Financial and Professional Services (Use Class A2), betting Offices, Pay Day Loan Shops and Casinos (Sui Generis) to Restaurants and Cafes (Use Class A3) and no Associated Building Operations	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Shops (Use Class A1), Financial and Professional Services (Use Class A2), betting Offices, Pay Day Loan Shops and Casinos (Sui Generis) to Restaurants and Cafes (Use Class A3) and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for Change of Use from Shops (Use Class A1) and Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis) to Assembly and Leisure (Use Class D2).	96.00	96.00	0.00	0.00
Application for a New Planning Permission to replace an Extant Planning Permission.				
SCHEDULE 1 - (PART SUBSTITUTED FOR PART 1 OF SCHEDULE 1 TO THE 1989 REGULATIONS)				
PART 1 - Fee for applications for a grant of replacement planning permission subject to a new time limit: England Schedule 1 Part 1 New 7B of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989 as amended)				
7B(1) Where an application of the description contained in article 10B(1)(b) of the Town and Country Planning (General Development Procedure Order 1995 is made (consultations before grant of a replacement planning permission subject to a new time limit) the following fees shall be paid to the local planning authority -				
(a) if the application is a householder application	68.00	68.00	0.00	0.00
(b) if the application is an application for major development	690.00	690.00	0.00	0.00
(c) in any other case	234.00	234.00	0.00	0.00
Exempt from VAT				
Documents & Publications				
1st Decision notice	21.45	23.60	2.15	10.00
Subsequent notice	21.45	23.60	2.15	10.00
TPO's	28.33	31.16	2.83	10.00
Legal Agreements	28.33	31.16	2.83	10.00
Plans stamped Approved or Refused	8.80	9.68	0.88	10.00
Local Development Framework Policies Map	32.78	36.06	3.28	10.00

Planning Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Oxford Local Plan 2036	89.00 (Oxford residents 58.00)	97.00 (Oxford residents 63.00)	8.00	8.99
West End Area Action Plan 2007-2016	39.33	43.26	3.93	10.00
Adopted Supplementary Planning Documents	10.01	11.01	1.00	10.00
Barton Area Action Plan	39.33	43.26	3.93	10.00
Northern Gateway Area Action Plan	39.33	43.26	3.93	10.00
Provision of above documents and publications on the internet				
Provision of above documents and publications on the internet				

Planning Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Subsequent plans according to size:				
AO plan	6.99	7.68	0.70	10.00
A1 plan	6.99	7.68	0.70	10.00
A2 plan	6.99	7.68	0.70	10.00
A3 plan				
A4 plan				
Provision of above plans on the internet				
<u>Design Review</u>				
Deign Review Panel Meeting (Ex VAT)				
<u>Standard rated & exclusive of VAT</u>				
Weekly schedule of applications				
By Post				
Commercial	233.53	256.88	23.35	10.00
	193.60	212.96	19.36	10.00
Local groups/residents	54.18	59.59	5.42	10.00
	45.38	49.91	4.54	10.00
Via email				
Commercial	59.29	65.22	5.93	10.00
	49.61	54.57	4.96	10.00
Local groups/residents				
<u>Planning - Other charges</u>				
<u>Standard rated & exclusive of VAT</u>				
Planning pre-application advice				
Large scale proposals (over 25 units or 2000m2)	990.99	1,090.09	99.10	10.00
Charge per hour	492.97	542.26	49.30	10.00
Charge per written report				
Medium scale proposals (6-25 units or 500-2000m2)	753.39	828.73	75.34	10.00
Charge per hour	373.56	410.92	37.36	10.00
Charge per written report				
Small scale proposals (up to 5 units or 499m2)	472.56	519.82	47.26	10.00
Charge per hour	233.75	257.13	23.38	10.00
Charge per written report				
Householder Developments	116.88	128.56	11.69	10.00
Charge per hour	58.30	64.13	5.83	10.00
Charge per written report				
Listed Buildings - Non Householder	458.70	504.57	45.87	10.00
Charge per hour	233.75	257.13	23.38	10.00
Charge per written report				
Listed Buildings - Householder	116.88	128.56	11.69	10.00
Charge per hour	58.30	64.13	5.83	10.00
Charge per written report				
<i>However, where a whole series of planning pre-application meetings is necessary, bespoke charges may be negotiated if appropriate and to offer an enhanced service provision.</i>				
Additional specialist advice (e.g. conservation, listed buildings, archaeology, trees, landscaping, housing, environmental protection, highways, etc) required by the developer at pre-application stage to be charged extra on hourly rate basis.	94.05	103.46	9.41	10.00
Specialist consultant advice (eg. conservation, archaeology, trees, etc) to be provided on an hourly rate basis.	94.05	103.46	9.41	10.00
<i>However, bespoke one-off charges may be negotiated for production of substantial specialist documents, studies, reports etc.</i>				

Planning Fees & Charges 2024/25

Requests for informal Permitted Development (PD) checks - To be introduced following availability of on-line expert advice system, including at planning reception. However submission of formal applications for Certificate of Lawful Use or Development is normally encouraged instead.

2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
£	£	£	%
80.03	88.03	8.00	10.00

Planning Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Exempt from VAT</u>				
Written requests for planning history and planning constraints searches	80.03	88.03	8.00	10.00
Requests of hard copies of plans stamped approved or refused	8.91	9.80	0.89	10.00
Application checking service per application	80.03	88.03	8.00	10.00
HER search	NEW	120.00	-	-
H42 - Householder Prior Approval	116.16	127.78	11.62	10.00
Local Land Charges				
LLC1 form	54.45	59.90	5.45	10.00
LLC1 Additional Parcel	2.20	2.42	0.22	10.00
Additional Enquiries	41.25	45.38	4.13	10.00
<u>Standard rated & exclusive of VAT</u>				
Local Land Charges				
CON29R form	195.80	215.38	19.58	10.00
CON29R Additional Parcel	35.20	38.72	3.52	10.00
CON29O Optional Enquiries 4 to 21 (Additional parcel fees on application)	25.30	27.83	2.53	10.00
CON29O Optional Enquiry 22 only	61.60	67.76	6.16	10.00
Electronic				
Land Charges Register	10.23	11.25	1.02	10.00
Compiled official answers combination of Qu. 1.1k, 3.4, 3.6, 3.7 and 3.8	28.05	30.86	2.81	10.00
All other CON29R questions other than the above				
Official Answers for Component Data (CON29R)				
Qu 1.1 a-e	12.76	14.04	1.28	10.00
Qu 1.1 f-l	7.15	7.87	0.72	10.00
Qu 1.2	9.35	10.29	0.94	10.00
2.1-2.5	7.15	7.87	0.72	10.00
Qu 3.1	6.05	6.66	0.61	10.00
Qu 3.2	6.05	6.66	0.61	10.00
Qu 3.3				
Qu 3.4 a-f	10.45	11.50	1.05	10.00
Qu 3.5	6.05	6.66	0.61	10.00
Qu 3.6 a-l	17.60	19.36	1.76	10.00
Qu 3.7a-g	10.45	11.50	1.05	10.00
Qu 3.8	7.15	7.87	0.72	10.00
Qu 3.9a-n	35.20	38.72	3.52	10.00
Qu 3.10 a-h	7.15	7.87	0.72	10.00
Qu 3.11 a-b	7.15	7.87	0.72	10.00
Qu 3.12	6.05	6.66	0.61	10.00
Qu 3.13	6.05	6.66	0.61	10.00
Q3.14	7.15	7.87	0.72	10.00
Qu 3.15	7.15	7.87	0.72	10.00

Planning Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Street Naming and Numbering Charges				
Exempt from VAT				
Numbering of new developments (including sub-division of existing properties)				
1 plot	58.30	64.13	5.83	10.00
2 plots	93.50	102.85	9.35	10.00
3 plots	127.60	140.36	12.76	10.00
4 - 20 plots	82.50 plus 24.00 per plot	90.75 plus 26.40 per plot	8.25	10.00
21- 50 plots	192.50 plus 22.00 per plot	211.75 plus 24.00 per plot	19.25	10.00
50+ plots	363.00 plus 17.00 per plot	399.30 plus 18.70 per plot	36.30	10.00
Site visits	50.00 minimum charge or 25.00 per hour where minimum charge exceeded	55.00 minimum charge of 27.50 per hour where minimum charge exceeded	5.00	10.00
Note: for unusual street layouts a site visit may be required				
New street name	132.00	145.20	13.20	10.00
New building name (eg for blocks of flats / offices)	58.30	64.13	5.83	10.00
Changes to new addresses caused by changes to development after issue of numbering scheme. Cost per plot	12.10	13.31	1.21	10.00
Reissue of address following demolition and reconstruction	35.20	38.72	3.52	10.00
Change of house name	52.80	58.08	5.28	10.00
Addition of house name to numbered property	52.80	58.08	5.28	10.00

Oxford Direct Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Garden Waste Charges				
Outside Scope for VAT				
Garden Waste Bags Pack 10	50.35	55.35	5.00	9.93
Garden Waste Bags Pack 20 / Bin	75.00	85.00	10.00	13.33
Concessionary rate for Garden Waste Bags/Bin	47.16	50.00	2.84	6.02
Bulky Waste Charges				
Outside Scope for VAT				
Bulky household waste collection (excluding large electrical or white goods)	20.00	22.00	2.00	10.00
Large electrical or white goods (per item)	30.00	33.00	3.00	10.00
Concessionary rate at 50%	£10- £15	£10- £15		
Charge for replacement bins - Two wheeled Blue, green and brown bin	30.00	35.00	5.00	16.67
Car Parks Charges				
Standard rated & inclusive of VAT				
City Centre Car Parks				
Oxpens Car Park				
Monday to Sundays (08:00 - 20:00)				
0 - 1 Hours	3.90	4.10	0.20	5.13
1 to 2 Hours	5.00	5.25	0.25	5.00
2 to 3 Hours	6.10	6.41	0.31	5.08
3 to 4 Hours	8.30	8.72	0.42	5.06
4 to 5 Hours	10.50	11.03	0.53	5.05
5 to 6 Hours	12.70	13.34	0.64	5.04
6 to 12 Hours	20.40	21.42	1.02	5.00
12 - 24 Hours	28.10	29.51	1.41	5.02
All other times	4.40	4.62	0.22	5.00
Worcester Street Car Park				
Monday to Friday (08:00 - 20:00)				
0 - 1 Hours	5.00	5.25	0.25	5.00
1 to 2 Hours	7.20	7.56	0.36	5.00
2 to 3 Hours	10.50	11.03	0.53	5.05
3 to 4 Hours	13.20	13.86	0.66	5.00
4 to 6 Hours	20.40	21.42	1.02	5.00
6 to 8 Hours	31.40	32.97	1.57	5.00
8+ Hours	39.10	41.06	1.96	5.01
All other times	5.00	5.25	0.25	5.00
Saturday & Sunday (08:00 - 20:00)				
0 - 1 Hours	5.50	5.78	0.28	5.09
1 to 2 Hours	8.60	9.03	0.43	5.00
2 to 3 Hours	11.60	12.18	0.58	5.00
3 to 4 Hours	14.30	15.02	0.72	5.03
4 to 6 Hours	22.60	23.73	1.13	5.00
6 to 8 Hours	33.60	35.28	1.68	5.00
8+ Hours	39.10	41.06	1.96	5.01
All other times	5.50	5.78	0.28	5.09
Gloucester Green Car Park				
Monday to Friday (08:00 - 20:00)				
0 - 1 Hours	5.00	5.25	0.25	5.00
1 to 2 Hours	7.20	7.56	0.36	5.00
2 to 3 Hours	10.50	11.03	0.53	5.05
3 to 4 Hours	13.20	13.86	0.66	5.00
4 to 6 Hours	20.40	21.42	1.02	5.00
6 to 8 Hours	31.40	32.97	1.57	5.00
8+ Hours	39.10	41.06	1.96	5.01
All other times	5.00	5.25	0.25	5.00
Saturday & Sunday (08:00 - 20:00)				
0 - 1 Hours	5.50	5.78	0.28	5.09
1 to 2 Hours	8.60	9.03	0.43	5.00

Oxford Direct Services Fees & Charges 2024/25

	2023/24 Charge	2024/25 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
2 to 3 Hours	11.60	12.18	0.58	5.00
3 to 4 Hours	14.30	15.02	0.72	5.03
4 to 6 Hours	22.60	23.73	1.13	5.00
6 to 8 Hours	33.60	35.28	1.68	5.00
8+ Hours	39.10	41.06	1.96	5.01
All other times	5.50	5.78	0.28	5.09

This page is intentionally left blank

BUDGET REPORT RISK IMPLICATIONS 2024/25 to 2027/28

Risk ID	Risk						Gross Risk		Current Risk		Residual Risk		Risk Mitigation
	Risk Title	Opportunity/Threat	Risk Description	Risk Cause	Consequence	Date raised	I	P	I	P	I	P	
B2	Pay	Threat	Pay award exceeds budget provision	Unable to agree a settlement of the local pay agreement with the unions on 1-4-2024 which is affordable	Service cuts	30-Oct-23	4	3	4	3	4	2	Monitor.
B3	Spending Review	Threat	Changes in government funding going forward	We still await clarification on the financial impact on local authorities and more specifically whether fairer funding will be delayed once again	Significant reduction of income going forward	30-Oct-23	4	3	4	3	4	2	Monitor and respond following Consultation Budget
B4	Reduced return from companies	Threat	Reduction in interest and dividend from OCHL or dividend from ODS	Reduced development activity in OCHL or increased interest costs from borrowing. Reduced income and efficiencies in ODS	Severe impact on Councils MTFP.	30-Oct-23	4	3	4	3	4	2	Monitor monthly
B6	Partner failure	Threat	Major partner fails financially causing disruption or ceasing of key council services e.g leisure	Financial failure of partner	Overpends or service reduction in other service areas	30-Oct-23	3	3	3	3	3	2	Monitor, prepare contingency plans to re-tender service
B7	Business Rates Income	Threat	Business rates income less than expected	Volatility in business premises closing or being developed; Business Rates appeals being higher than anticipated, Business rates reset and fairer funding reduce income lower than expected	Less council funding	30-Oct-23	4	3	4	3	4	2	Monitor monthly
B8	Treasury Investment returns	Threat	Economic activity has an adverse effect on investment returns	Investment returns are derived from a number of sources. Interest returns from OCHL may be less if activity within the company starts to reduce as a result of increased borrowing rates. Investment interest returns from banks and other lenders will increase but returns from some of the council's multi asset funds and property funds are more susceptible to economic conditions such as movement in property prices and stocks and shares.	Reduced investment income	30-Oct-23	4	3	4	3	4	2	Interest rates are already on the increase and may adversely affect the council. There is a higher level of risk associated with property investment funds and multi asset funds which is partially mitigated through the use of earmarked reserves.
B9	Efficiencies	Threat	Any further slippage in the delivery of savings and efficiencies, especially around trading or additional pressures on the 2023-24 budget that could impact on 2024-25 and beyond	Changes in circumstances make savings unattainable	Reduced efficiencies increased overspend on net budget	30-Oct-23	3	3	3	3	3	2	Monitor monthly, take corrective action if problem identified. Use contingencies within the budget to cover high and medium risks

Risk ID	Risk						Gross Risk		Current Risk		Residual Risk		Risk Mitigation
	Risk Title	Opportunity/Threat	Risk Description	Risk Cause	Consequence	Date raised	I	P	I	P	I	P	
B10	Right to Buy sales vary from estimate	Threat	Variations in numbers of RTB's affects HRA planning	More houses sold	A decrease in the numbers of RTB's will lead to less capital receipts to fund the Capital Programme. Conversely an increase in the numbers of RTBs would lead to a revenue pressure from reduced rental income	30-Oct-23	3	3	3	3	3	2	Track situation and either re-prioritise spend or use additional borrowing headroom
B11	Robustness of Estimates	Threat	The revenue and capital estimates vary from estimated and planned. The implications of Government policy impact more adversely than anticipated.	Fluctuations in prices and reduced income	Potential overspend	30-Oct-23	4	3	3	2	3	2	Robust monthly budget monitoring to detect variations and put in mitigating action. Adequate reserves, balances and contingencies within the budget to cover where mitigation is insufficient.
B12	Income Stream	Threat	Some businesses and individuals are struggling financially following the aftermath of COVID. There is a potential for arrears of key income streams to the council to increase if not kept in check	Financial hardship by businesses and individuals	Increased write off of income and reduced income to fund services	30-Oct-23	4	3	3	3	3	2	Monitor and early action
B13	Capital Receipts	Threat	Asset disposals are not secured or fall short of target amount	Economic climate or inability to negotiate deals	Insufficient resources to fund capital programme	30-Oct-23	4	3	4	3	4	2	Robust monthly monitoring, consider prudential borrowing to fund shortfall or defer projects
B14	Savings not achieved	Threat	Savings in budget from efficiencies and transformation may not be achieved	Service pressures	Potential overspend	30-Oct-23	3	3	3	3	3	2	Monitoring
B15	Slippage in Capital Programme	Threat	Schemes in Capital Programme do not start or finish on time	Contract delays or increased variations	Impact on delivery of Council priorities	30-Oct-23	3	3	3	3	3	2	Robust monthly monitoring of programme, introduction of Capital Gateway Process and flexible treasury management strategy

Oxford City Council Budget Medium Term Financial Strategy 2025-26 to 2027-2028 and 2024-25 Budget for Consultation (Equality Assessment)

The following assessment gives more details from an equality and diversity perspective on the Council’s various on-going budget proposals. It provides an initial commentary, incorporating input from Heads of Service and specialist officers, to indicate the potential risks and actual mitigating actions already in place or planned to support the investment proposals before the wider public consultation period from December 2023 to January 2024.

The draft budget has been structured so that it is in balance for the next four years, and although national economic pressures on local government are ever present, it recommends revisions, efficiencies and small reductions in service but aims to protect frontline services as far as possible, particularly for the most vulnerable. In addition it includes additional expenditure on to bolster our service provision in a number of areas and outlines proposals to facilitate capital investment for large scale regeneration projects which will bring economic growth, jobs, more social and affordable housing and wider interventions to ensure social inclusive communities and opportunities: underpinning the Council’s vision of “Building a World Class City for Everyone”.

149

Budget Proposal	Increase Council Tax by an expected 2.99% for 2024/25 followed by subsequent annual increases of 1.99%, and maintain the existing Council Tax Support Scheme
Is this proposal new or subject to an annual review?	This is an annual consideration. In the Autumn Statement announcement on 17 th November 2022 the chancellor changed the Referendum Principles. In his statement the chancellor increased the referendum limit for District Councils to 3% or £5 whichever is the higher. The Council is proposing an increase of 2.99% since this increase at £10.06 per annum is the higher
What are the likely risks?	<ul style="list-style-type: none"> • Council Tax rises are likely to have the hardest impact on the most economically disadvantaged groups such as part time and low paid workers (although these are mitigated by the council tax support scheme, which is being maintained in full). • Increased arrears due Council tax increases
What public consultation has been planned/ taken place?	There will be further opportunities for comment on the level of council tax increase as part of the public consultation during the period December 2023 to January 2024. The Council is consulting on the Council Tax Support Scheme. The Council is one of a small number of councils in the

	country that has retained the parameters of the existing scheme introduced in April 2013. And is proposing to keep the scheme as is for the first year.																		
What mitigating actions will the Council implement to offset any negative impacts?	The Council will consider its Council Tax Reduction Scheme when it meets in January. The Council has a limited amount of Government Grant that it may use at its discretion to assist vulnerable individuals effected by the increase. The Council is willing to have discussions with individuals to ensure that they are claiming their full entitlement to benefits.																		
Overall assessment of the equality risks	<ul style="list-style-type: none"> It is difficult to estimate the dimensions of equalities risks around CT increases. The Council continues to be the one of only a few authorities to maintain a Council Tax Reduction Support Scheme covering 100% of the council tax although with the current budgetary pressures it is uncertain how long this can continue to be supported. Currently the total net caseload is 10,000 receiving Council Tax Benefit & Housing Benefit, with 4,400 of those receiving CTR discount in full with a further 500 having to pay less than £1. The 2.99% increase will have limited or nil effect on these accounts. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="text-align: center;">Race</td> <td style="text-align: center;">Disability</td> <td style="text-align: center;">Age</td> </tr> <tr> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> </tr> <tr> <td style="text-align: center;">Gender reassignment</td> <td style="text-align: center;">Religion or Belief</td> <td style="text-align: center;">Sexual Orientation</td> </tr> <tr> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> </tr> <tr> <td style="text-align: center;">Sex</td> <td style="text-align: center;">Pregnancy and Maternity</td> <td style="text-align: center;">Marriage & Civil Partnership</td> </tr> <tr> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> </tr> </table>	Race	Disability	Age	Neutral	Neutral	Neutral	Gender reassignment	Religion or Belief	Sexual Orientation	Neutral	Neutral	Neutral	Sex	Pregnancy and Maternity	Marriage & Civil Partnership	Neutral	Neutral	Neutral
Race	Disability	Age																	
Neutral	Neutral	Neutral																	
Gender reassignment	Religion or Belief	Sexual Orientation																	
Neutral	Neutral	Neutral																	
Sex	Pregnancy and Maternity	Marriage & Civil Partnership																	
Neutral	Neutral	Neutral																	
Budget Proposal	Rent setting: Increase in council house rents by 7.70% per annum for 2024/25.																		
Is this proposal new or subject to an annual review?	From 1 st April 2020 under the 2020 rent standard, the Government have determined that rent will be increased by CPI +1% for a period of 5 years for local authority and housing association social rents. Last year in the Autumn Budget the Chancellor confirmed the maximum level as 7%. With base rates at 5.25% and CPI at 6.7% the Council would need to make reductions on service should the rent rise not be at least 7.7% (based on CPI at September 2023 which is recommended within this Budget paper).																		

What are the likely risks?	The increase for 2024-25 at 7.7% represents an average of £9.27 per week. There is a risk of increased rents arrears which could rise as a result of the increase. Issues may arise from the implementation of universal credit which is being monitored by the Council									
What public consultation has been planned/ taken place?	Agree to consult on an increase in council rents and service charges through special focus groups of council tenants/ leaseholders									
What mitigating actions will the Council implement to offset any negative impacts?	<ul style="list-style-type: none"> As of end of October 2023 there are a total of 4930 HRA tenants (65.2%) claiming Housing cost element of Universal Credit or Housing Benefit. This is made up of 2651 Universal Claimants and 2279 Housing Benefit claimants. The amount claimed by each tenant will vary depending on their individual circumstances. 									
Overall assessment of the equality risks	<table border="1"> <tr> <td>Race Neutral</td> <td>Disability Neutral</td> <td>Age Neutral</td> </tr> <tr> <td>Gender reassignment Neutral</td> <td>Religion or Belief Neutral</td> <td>Sexual Orientation Neutral</td> </tr> <tr> <td>Sex Neutral</td> <td>Pregnancy and Maternity Neutral</td> <td>Marriage & Civil Partnership Neutral</td> </tr> </table>	Race Neutral	Disability Neutral	Age Neutral	Gender reassignment Neutral	Religion or Belief Neutral	Sexual Orientation Neutral	Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral
Race Neutral	Disability Neutral	Age Neutral								
Gender reassignment Neutral	Religion or Belief Neutral	Sexual Orientation Neutral								
Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral								
Budget Proposal	Roll out of Universal Credit									
Is this proposal new or subject to an annual review?	The roll out of universal credit commenced in Oxford on 18 th October 2017 for all working age claimants replacing a number of existing benefits and tax credits. Full roll out to all claimants has been delayed by the Government to 2025 .Within the Council budget, provision has been made for changes arising from Universal Credit which will impact on staffing.									

What are the likely risks?	Risk to the Council in terms of increased rent and council tax arrears arising from claimants moved onto Universal Credit. Risk in terms of increased homelessness.																		
What public consultation has been planned/ taken place?	There is no further public consultation on the roll out of Universal Credit																		
What mitigating actions will the Council implement to offset any negative impacts?	The Council has slipped savings in its MTFP in The Housing Benefit and Customer Services areas to future years to mitigate against increased workloads. In addition it has increased staffing in the Incomes Team to deal with increased arrears.																		
Overall assessment of the equality risks	<p>Strong governance and review will mitigate against any adverse impacts, although none have been flagged</p> <table border="1"> <tr> <td>Race</td> <td>Disability</td> <td>Age</td> </tr> <tr> <td>Neutral</td> <td>Neutral</td> <td>Neutral</td> </tr> <tr> <td>Gender reassignment</td> <td>Religion or Belief</td> <td>Sexual Orientation</td> </tr> <tr> <td>Neutral</td> <td>Neutral</td> <td>Neutral</td> </tr> <tr> <td>Sex</td> <td>Pregnancy and Maternity</td> <td>Marriage & Civil Partnership</td> </tr> <tr> <td>Neutral</td> <td>Neutral</td> <td>Neutral</td> </tr> </table>	Race	Disability	Age	Neutral	Neutral	Neutral	Gender reassignment	Religion or Belief	Sexual Orientation	Neutral	Neutral	Neutral	Sex	Pregnancy and Maternity	Marriage & Civil Partnership	Neutral	Neutral	Neutral
Race	Disability	Age																	
Neutral	Neutral	Neutral																	
Gender reassignment	Religion or Belief	Sexual Orientation																	
Neutral	Neutral	Neutral																	
Sex	Pregnancy and Maternity	Marriage & Civil Partnership																	
Neutral	Neutral	Neutral																	
Budget Proposal	Increases in Fees and Charges across Council services																		
Is this proposal new or subject to an annual review?	<p>The Medium Term Financial Strategy for the next four years allows for inflationary increases in fees and charges. In 2024-25 there are increases in the areas shown below</p> <p>37. Fees and Charges – Details of specific fees and charges increases in 2024-25 are given in Appendix 8 with summary details below:</p> <p>a) Off street Car Parking – 30p on all car parks on all tariffs with increases ranging from 2% to 13.6% on city centre car parks, 2% to 50% for other car parks outside city centre and in parks.</p> <p>b) Park and Ride – 50p on all tariffs but with first hour free. Increases ranges from 4% to 25%</p>																		

	<p>c) Garden waste bins - £75 increased to £85 (13% increase) with an increase in the concessionary rate from £47.16 to £50 i.e. 6.02%</p> <p>d) Replacement bins – for the replacement of two wheeled blue, green and brown bins - £30 increasing to £35 i.e. 17% increase</p> <p>e) Bulky Waste collection: Current charge of £20 per item increasing to £22 (10%) and from £30 to £33 (10%) for larger items, e.g. refrigerators, washing machines etc. with concessions remaining unchanged</p> <p>f) Land charges- 10% increase</p> <p>g) Planning fees – At the time of writing this report the Council have yet to receive notification from the Government of the increase.</p> <p>h) Building control – Increases ranging from 1-5%</p> <p>i) General Licenses – increases of up to 5%</p> <p>Leisure activities The Council are currently out to tender for the future operation of its leisure centres from April next year. Fees and charges will be set in consultation with the incoming operator when the results of the tendering exercise are known</p> <p>Other</p> <p>j) Cemeteries- exclusive rights of burial - £10 (0.96%)</p> <p>k) Pest Control – rates, mice etc. – £9.37 (10.4%)</p> <p>l) Dog warden collection - £15 – (10.1%)</p> <p>m) Taxi Licenses - (6% - 8%)</p> <p>n) Garages - £1.25 – 7%</p>
What are the likely risks?	That customers will be unable to afford to purchase council services
What public consultation has been planned/ taken place?	Budget consultation annually (December 2023/ January 2024).

<p>What mitigating actions will the Council implement to offset any negative impacts?</p>	<p>Concessions are given to users of the services who are in receipt of housing benefit, Council Tax Reduction and the housing element of universal credit re in receipt of Housing Benefit in the following areas:</p> <p>Leisure Services – The concession is given for various leisure activities including free swimming for children under 17 at various sessions during the week -</p> <p>Garden Maintenance for housing tenants</p> <p>Pest Control – 50% -60% concession for most services, with 27% concession for rats and mice treatment</p> <p>Garden waste – 33% concession</p> <p>Bulky Items – 50% concession</p>									
<p>Overall assessment of the equality risks</p>	<p>There may be groups adversely affected by specific service fees, however, consultation and monitoring will take place with these groups once identified.</p> <table border="1" data-bbox="583 813 1904 1182"> <tr> <td data-bbox="583 813 1052 906"> <p>Race Neutral</p> </td> <td data-bbox="1052 813 1528 906"> <p>Disability Neutral</p> </td> <td data-bbox="1528 813 1904 906"> <p>Age Neutral</p> </td> </tr> <tr> <td data-bbox="583 987 1052 1079"> <p>Gender reassignment Neutral</p> </td> <td data-bbox="1052 987 1528 1079"> <p>Religion or Belief Neutral</p> </td> <td data-bbox="1528 987 1904 1079"> <p>Sexual Orientation Neutral</p> </td> </tr> <tr> <td data-bbox="583 1096 1052 1182"> <p>Sex Neutral</p> </td> <td data-bbox="1052 1096 1528 1182"> <p>Pregnancy and Maternity Neutral</p> </td> <td data-bbox="1528 1096 1904 1182"> <p>Marriage & Civil Partnership Neutral</p> </td> </tr> </table>	<p>Race Neutral</p>	<p>Disability Neutral</p>	<p>Age Neutral</p>	<p>Gender reassignment Neutral</p>	<p>Religion or Belief Neutral</p>	<p>Sexual Orientation Neutral</p>	<p>Sex Neutral</p>	<p>Pregnancy and Maternity Neutral</p>	<p>Marriage & Civil Partnership Neutral</p>
<p>Race Neutral</p>	<p>Disability Neutral</p>	<p>Age Neutral</p>								
<p>Gender reassignment Neutral</p>	<p>Religion or Belief Neutral</p>	<p>Sexual Orientation Neutral</p>								
<p>Sex Neutral</p>	<p>Pregnancy and Maternity Neutral</p>	<p>Marriage & Civil Partnership Neutral</p>								

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank